



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved BOARD OF ESTIMATES

Monday, November 24, 2014

4:30 PM

215 Martin Luther King, Jr. Blvd.
Room 260 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

Present: 5 - Chris Schmidt; Larry Palm; Michael E. Verveer; Denise DeMarb and Paul R. Soglin

Absent: 2 - Lisa Subeck and Joseph R. Clausius

Ald. Verveer arrived at 4:38 p.m. during Item No. 14 before any actions were taken.

Ald. Subeck arrived at 4:53 during Item No. 38. Ald. Subeck left at 6:31 during Item No. 48.

PUBLIC COMMENT

There were 6 registrants.

DISCLOSURES AND RECUSALS

None.

PRESENTATION OF CONSENT AGENDA

Items 24, 29, 38, 41, 44, 46, 47 and 48 were not included on the Consent Agenda.

ITEMS CONSIDERED

14. [36079](#) Adopting updates to the City of Madison Personnel Rules, revised 2014.

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

Ald. Subeck arrived.

Present: 6 - Chris Schmidt; Larry Palm; Michael E. Verveer; Lisa Subeck; Denise DeMarb and Paul R. Soglin

Absent: 1 - Joseph R. Clausius

1. [35679](#) Recreating the three positions #4046, #72, and #3699, of 1.0 FTE Contract Compliance Monitors in CG18-2 as Contract Compliance Specialists 2 for positions #4046 and #72 in CG18-6, and as Contract Compliance Specialist 3 for position #3699 in CG-18-8, in the Department of Civil Rights Operating Budget; and reallocating the incumbents to the new positions.

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

2. [35685](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of "Contract Compliance Monitor" in Compensation Group (CG) 18, Range 2 and creating the classification series of "Contract Compliance Specialist 1" in CG18, Range 4, "Contract Compliance Specialist 2" in CG18, Range 6, and "Contract Compliance Specialist 3" in CG18, Range 8.

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

3. [36021](#) Recreating a vacant Accountant 2 (#783, CG18, R8) position in the Finance Department to an Accountant 4 (CG18, R12).

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

4. [36038](#) Recreate the 1.0 FTE vacant position #2148 of "Fire Education/Enforcement Officer 2" as "Fire Public Information Specialist 2" in the Fire Department budget.

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

5. [36086](#) Reclassification of vacant 80% FTE Clerk Typist 2 (#3725) and vacant 100% Clerk Typist 2 (#3724) positions at the Library to an 80% and 90% (respectively) FTE Library Assistant 1.

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

6. [36088](#) Recreating position #1487 of 0.5 FTE Administrative Clerk 1 (currently budgeted as an Administrative Clerk 2 and underfilled) to a 0.8 FTE Program Assistant 1 in the Parks Operating budget; and reallocating incumbent Karen Thompson to the new position.

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

7. [36106](#) Recreating the position #4415 of 0.8 FTE Golf Clubhouse Operations Supervisor in CG18-3 as 1.0 FTE Golf Clubhouse Operations Supervisor 2 in CG18-6, in the Parks Division Operating Budget; and reallocating the incumbent to the new position.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
8. [36126](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of "Golf Clubhouse Supervisor" in Compensation Group (CG) 18, Range 3 and creating the classification series of "Golf Clubhouse Operations Supervisor 1" in CG18, Range 5, and "Golf Clubhouse Operations Supervisor 2" in CG18, Range 6.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
9. [36109](#) Create the classification of 1.0 FTE Traffic Systems & Networking Specialist in CG16, Range 22, delete the classification of 1.0 FTE Electrical Operations Leadworker in CG16, R20, recreate the position (#1238) of "Electrical Operations Leadworker" (CG16/R20) as a "Traffic Systems & Networking Specialist" (CG16/R22) and reallocate the incumbent (M. Christoph) to the new position.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
10. [36108](#) Deleting the 1.0 FTE Engineering Operations Manager (CG18,R14) (#1131) in the permanent salary detail of the Engineering Division budget, recreating it as a 1.0 FTE Engineering Operations Manager position in Range 15, and reallocating the current incumbent to the new position.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
11. [36124](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of "Engineering Operations Manager" in Compensation Group (CG) 18, Range 14, and creating the classification of "Engineering Operations Manager" in CG18, Range 15.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
12. [36098](#) Classify the position of Org/Health Dev Mgr in the 2015 Human Resources Budget as being an Organizational Health and Development Manager in CG18, Range 15.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

13. [36127](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the classification of "Organizational Health and Development Manager" in Compensation Group (CG) 18, Range 15.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
15. [36037](#) Authorizing the Mayor and the City Clerk to sign a contract for drug and alcohol testing services with Drug & Alcohol Testing 24/7 LLC.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
16. [36067](#) Authorizing the Mayor and the City Clerk to accept sponsorship by MillerCoors, LLC in the amount of \$5,000 to help offset the cost of providing free expanded transit service on New Year's Eve. The agreement includes an indemnification clause.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
17. [36080](#) Authorizing the Mayor and the City Clerk to enter into an agreement with SSM Health Care of Wisconsin, Inc., owning and operating St. Mary's Hospital Medical Center, for the provision of employee/volunteer passes for Metro Transit fixed route and ADA paratransit services, with reimbursement to the transit utility of \$1.15 per fixed route trip and the applicable paratransit price in the fare tariff at the time the ride is taken during the first year of the agreement (January 1, 2015 - December 31, 2015) and the applicable per ride price in the then current fare tariff at the time the ride is taken for all rides during the second year of the agreement (January 1, 2016 - December 31, 2016) if the option for the second year is exercised.
- A motion was made by Schmidt, seconded by DeMarb, to Return to Lead with the Recommendation for Approval to the TRANSIT AND PARKING COMMISSION. The motion passed by voice vote/other.**
18. [36044](#) Authorizing staff to begin negotiations with property owners for the acquisition of property for a new downtown park in the general vicinity of West Johnson and North Bassett Streets.
- A motion was made by Schmidt, seconded by DeMarb, to Return to Lead with the Recommendation for Approval to the BOARD OF PARK COMMISSIONERS. The motion passed by voice vote/other.**
19. [36182](#) To authorize the City to enter into an agreement with Johnson's Nursery, Inc. for the field growth of replacement trees.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

20. [36184](#) To authorize the City to enter into an agreement with Carrico Aquatics Resources, Inc. to pay for chemicals used at the Goodman Pool, Elver Splash Park and Reindahl Splash Park in 2014 and 2015.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
21. [36087](#) Approving the Fire Department to negotiate the sale of fire and medical equipment carried on ambulances and fire engines/trucks and for the 2015 capital budget to be amended to allow for sale proceeds to be used for future purchases from fund CE72 Fire Equipment
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
22. [36085](#) Authorizing the Madison Fire Department to report on a method of cross jurisdictional dispatching,
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
23. [36177](#) Authorizing the execution of a lease with Madison Gas and Electric Company for space located at 650 E. Main Street for use as the temporary relocation of Madison Fire Department Station No. 1.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
24. [34924](#) Recommending that the City of Madison submit a membership application to join the Global City Indicators Facility.
- A motion was made by Verveer, seconded by Subeck, to Refer to the January 12, 2015 BOARD OF ESTIMATES meeting. The motion passed by voice vote/other.**
25. [36019](#) Authorizing the execution of a First Amendment to License pertaining to a license with New Cingular Wireless PCS, LLC for premises at the High Crossing Water Tower located at 3518 Cross Hill Drive.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
26. [36125](#) A Resolution authorizing the Mayor and City Clerk to execute a contract with West Publishing Corporation, a Thomson Reuters business (West) for online legal research services through 2017.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

27. [36131](#) Authorizing the Mayor and City Clerk to execute an Annual Performance Contract with Overture Center Foundation, Inc. for the 2015 operations of the Overture Center, and providing for a grant from the City.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
28. [36136](#) Authorizing the City's Purchasing Agent to execute maintenance contracts, on a recurring annual basis for the useful life of the software, for software support and maintenance services from Kronos, Inc. and FrontRange Solutions USA, Inc.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
29. [36172](#) Establishing the 2015 Utility Rates for Sewer, Stormwater and Landfill.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
30. [36194](#) Authorizing the Mayor and City Clerk to enter into an agreement with the Capital Area Regional Planning Commission (CARPC) for the Madison Area Transportation Planning Board (TPB) to provide transportation planning services to CARPC in calendar year 2015
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
31. [35920](#) Approving a Façade Improvement Grant to 1602 Gilson Street; Curt Roeming grantee.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
32. [36010](#) Correcting RES-14-00633, a substitute resolution authorizing the Mayor and City Clerk to execute a loan agreement with Mirus Partners, Inc., or an affiliate LLC, for up to \$1,300,000 of City-administered funds for the acquisition and rehabilitation of the Woodland Terrace Apartments.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

33. [36112](#) Authorizing the Mayor and City Clerk to execute a loan agreement to fund an \$80,000 Mansion Hill-James Madison Park Neighborhood Small Cap TIF Loan to Loridor LLC (Lawrie Kobza & Peter Oppeneer) to renovate the property located at 926 East Dayton Street, Madison, WI.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
34. [36134](#) Authorizing a change of legal entity from Movin' Out, Inc. to Pinney Lane Apartments, LLC, as recipient of the federal and local funding allocations previously authorized by the Common Council for the Dempsey Place rental housing development project.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
35. [36137](#) Amending Section 22.20(3) of the Madison General Ordinances to increase various weights and measures fees.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
36. [36138](#) Authorizing the carry-over of CDBG, HOME and other funds, and the extension of previously authorized projects within the Community Development program budget.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
37. [36181](#) Approving the transfer of \$500,000 from Tax Increment Financing District #27 to the CDA for the acquisition of land at 2230 West Broadway to facilitate the development of affordable housing within the boundary of TID #27.
- A motion was made by Schmidt, seconded by DeMarb, to Return to Lead with the Recommendation for Approval to the COMMUNITY DEVELOPMENT AUTHORITY. The motion passed by voice vote/other.**
38. [36185](#) Authorizing the allocation of Affordable Housing Funds to support the creation of approximately 200 units of affordable rental housing in Madison.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
39. [36281](#) TID #32 1/2 Mile Rule - 800 / 900 Blocks of East Johnson St Undergrounding
- A motion was made by Schmidt, seconded by DeMarb, to Accept. The motion passed by voice vote/other.**

40. [36081](#) Amending Section 3.53 of the Madison General Ordinances to include former represented employees.
A motion was made by Schmidt, seconded by DeMarb, to Return to Lead with the Recommendation for Approval to the PERSONNEL BOARD. The motion passed by voice vote/other.
41. [36082](#) SUBSTITUTE Amending Section 33.10 of the Madison General Ordinances to clarify the Committee's duties and allow the Committee on Employee Relations to make a recommendation on salary increases.
A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
42. [36083](#) SUBSTITUTE Amending Sections 3.32 and 3.54 of the Madison General Ordinances to include former represented employees whose labor agreements will expire on January 1, 2015.
A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
43. [36012](#) Authorizing a 1.5 percent salary increase for all general municipal employees not covered by a labor agreement.
A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
44. [36201](#) Authorizing a 4 year service contract for tourism marketing services, between the City and the Greater Madison Convention and Visitors Bureau.
A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
45. [36249](#) Amending the City's 2014 Adopted Operating Budget to re-appropriate \$25,000 from Miscellaneous Appropriations to the Community Development Division for the provision of homeless-focused case management services at MPL's Central Library, authorizing CDD to select an appropriate vendor agency via an RFP process, and authorizing the Mayor and City Clerk to execute agreements with the selected vendor to provide these services.
A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.
46. [36268](#) Finance Director Update on Regulatory Compliance Issues.
A motion was made by Schmidt, seconded by DeMarb, to Accept. The motion passed by voice vote/other.

47. [36230](#) SUBSTITUTE-Appropriating \$ 3,969,395 from the General Fund balance to agency budgets and the Insurance and Room Tax ~~Workers Compensation~~ Funds to cover various unbudgeted expenditures in 2014.

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

Ald. Subeck left.

Present: 5 - Chris Schmidt; Larry Palm; Michael E. Verveer; Denise DeMarb and Paul R. Soglin

Absent: 2 - Lisa Subeck and Joseph R. Clausius

48. [35723](#) SUBSTITUTE Accepting the Report of the Judge Doyle Square Negotiating Team dated November 3, 2014.

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL WITH THE FOLLOWING RECOMMENDATIONS - SUBSTITUTE DRAFT #1 - REPORT OF OFFICER. The motion passed by the following vote:

Absent: 2 - Lisa Subeck and Joseph R. Clausius

Ayes: 3 - Chris Schmidt; Michael E. Verveer and Paul R. Soglin

Noes: 2 - Larry Palm and Denise DeMarb

ADJOURNMENT

A motion was made by Schmidt, seconded by Verveer, to Adjourn at 6:42 p.m. The motion passed by voice vote/other.