



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved PERSONNEL BOARD

Wednesday, January 22, 2020

3:30 PM

215 Martin Luther King Jr Blvd Room 202

CALL TO ORDER / ROLL CALL

Others present: Michael Lipski, Emaan Abdel-Halim, Victoria Larson, Tameaka Bryant, Julie Trimbell, Jeff Butler, Mick Rusch, Defina Florencio-Morales, Bryan Cooper, Erin Hillson, Andrea Freedman, Jason Glozier, Michaelyn Gibson, Norman Davis, Byron Bishop, Matt Mikolajewski

Present: 4 - Gary D. Mitchell; Dana E. Denny; Angela L. Nash and Erich J. George

Excused: 1 - Mensah K. Lassey

APPROVAL OF MINUTES

A motion was made by Denny, seconded by George, to Approve the Minutes. The motion passed by voice vote/other.

PUBLIC COMMENT

No public comment was made.

DISCLOSURES AND RECUSALS

No disclosures or recusals were made.

NEW BUSINESS

- 1 [57964](#) Recreate position #698 as a Real Estate Development Specialist 3 in CG 18, Range 10 in the Economic Development Division's operating budget and reallocate the incumbent to the new position.
A motion was made by Nash, seconded by George, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.
- 2 [59086](#) Recreate #696 from a Program Specialist 2 (CG17, R12) to an Accounting Technician 3 (CG20, R16) in the Economic Development Division operating budget and reallocate the incumbent (A. Freedman) to the new position.
A motion was made by Denny, seconded by George, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.
- 3 [59078](#) Accreting CG17 employees into CG20, 18, and 44, where appropriate, creating new classifications in CG20 to accommodate the movement of

employees, creating a new classification of Administrative Supervisor in CG18, R03, and Transit Administrative Supervisor in CG44, R03, recreating the various positions in their new CG and Range, and reallocating the incumbents to the new positions.

A motion was made by Denny, seconded by George, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

- 4 [59079](#) Create new classifications of Assistant Construction Manager 1 & 2 in CG18, R6 and 8, and create new classifications of Construction Manager 1 & 2 in CG 18, R10 & 12 respectively and delete the existing classification of Construction Manager in CG 18, R10. Recreate the two Construction Manager positions #4623 and #4522 as a Construction Manager 2 and reallocate the incumbents to the level of Construction Manager 2.

A motion was made by George, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

- 5 [59080](#) Delete the classification of Disability Rights and Services Program Coordinator in CG 18, Range 8 and create a new classification of Disability Rights and Services Program Coordinator in CG 18, Range 10. Recreate position number #0076 to a Disability Rights and Services Program Coordinator (CG18, R10), and reallocate incumbent J. Glozier into the new CG and Range.

A motion was made by Denny, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

- 6 [59082](#) Create the classification of Building Maintenance Coordinator in CG 16, Range 16 in the salary schedule; and recreate the new positions #4813, 4814, 4815 as a Building Maintenance Coordinator in the CDA Housing Division's operating budget.

A motion was made by George, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

- 7 [59083](#) Delete the classification of Transit Building Maintenance Foreman in CG 44, Range 9 and create a new classification of Transit Building Maintenance General Supervisor in CG 44, Range 10. Recreate position number #2678 to a Transit Building Maintenance General Supervisor (CG44, R10), and reallocate incumbent J. Fink into the new CG and Range.

A motion was made by Denny, seconded by George, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

- 8 [59087](#) Delete the classification of Transit Marketing Specialist 1 in CG44, R04 and recreate it in CG44, R06. Recreate the current Transit Marketing Specialist 1 position number #4205 to a Transit Marketing Specialist 1 in CG44, R06, and reallocate incumbent D. Florencio-Morales into the new position at Metro Transit.

A motion was made by Nash, seconded by Denny, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

- 9 [59088](#) Reallocate the incumbent of position #3583, J. Kennedy, from a 1.0 FTE Maintenance Worker (CG16, R11) to the 1.0 FTE budgeted position of Maintenance Mechanic 1 (CG16, R13) in the Water Utility budget.

A motion was made by George, seconded by Denny, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

- 10 [59089](#) Recreate position #4664 from a 1.0 FTE Maintenance Worker (CG16, R11), currently occupied by J. Rosol, to a 1.0 FTE Maintenance Mechanic 1 (CG16, R13) in the Water Utility budget and reallocate the incumbent to the new position.

A motion was made by George, seconded by Denny, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

- 11 [59090](#) Reallocate the incumbent of position #1776, R. Planert, from a 1.0 FTE Maintenance Mechanic 1 (CG16, R13) to the 1.0 FTE budgeted position of Maintenance Mechanic 2 (CG16, R15) in the Water Utility budget.

A motion was made by George, seconded by Denny, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by George, seconded by Nash, to Adjourn. The motion passed by voice vote/other.