



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Agenda - Approved PERSONNEL BOARD

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Wednesday, January 22, 2020

3:30 PM

215 Martin Luther King Jr Blvd Room 202

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Yog tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntwv, cov ntaub ntwv ua lwm yam los sis lwm cov kev pab kom siv tau qhov kev pab, kev ua num los sis kev pab cuam no, thov hu rau tus xov tooj hauv qab no tam sim no.

Please contact Isis Newman, 608-266-4615, [inewman@cityofmadison.com](mailto:inewman@cityofmadison.com)

### CALL TO ORDER / ROLL CALL

### APPROVAL OF MINUTES

Approve the minutes of the November 6, 2019 meeting of the Personnel Board:  
<http://madison.legistar.com/Calendar.aspx>

### PUBLIC COMMENT

Limit to three (3) minutes each person.

### DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

### NEW BUSINESS

- 1      [57964](#)      Recreate position #698 as a Real Estate Development Specialist 3 in CG 18, Range 10 in the Economic Development Division's operating budget and reallocate the incumbent to the new position.  
**Attachments:**    [PB Memo Real Estate Dev Spec series 11-2019 Final.pdf](#)
  
- 2      [59086](#)      Recreate #696 from a Program Specialist 2 (CG17, R12) to an Accounting Technician 3 (CG20, R16) in the Economic Development Division operating budget and reallocate the incumbent (A. Freedman) to the new position.  
**Attachments:**    [PB Memo Accounting Technician 3 1-2020 \(2\).pdf](#)

- 3      59078      Accreting CG17 employees into CG20, 18, and 44, where appropriate, creating new classifications in CG20 to accommodate the movement of employees, creating a new classification of Administrative Supervisor in CG18, R03, and Transit Administrative Supervisor in CG44, R03, recreating the various positions in their new CG and Range, and reallocating the incumbents to the new positions.
- Attachments:**    [PB Memo CG17 1-2020.pdf](#)  
                          [CG17 Changes Resolution Attachment.xlsx](#)
- 4      59079      Create new classifications of Assistant Construction Manager 1 & 2 in CG18, R6 and 8, and create new classifications of Construction Manager 1 & 2 in CG 18, R10 & 12 respectively and delete the existing classification of Construction Manager in CG 18, R10. Recreate the two Construction Manager positions #4623 and #4522 as a Construction Manager 2 and reallocate the incumbents to the level of Construction Manager 2
- Attachments:**    [PB Memo Construction Manager Series -1-22-20.pdf](#)  
                          [Construction Manager Series.pdf](#)
- 5      59080      Delete the classification of Disability Rights and Services Program Coordinator in CG 18, Range 8 and create a new classification of Disability Rights and Services Program Coordinator in CG 18, Range 10. Recreate position number #0076 to a Disability Rights and Services Program Coordinator (CG18, R10), and reallocate incumbent J. Glozier into the new CG and Range.
- Attachments:**    [PB Memo Disability Rights 1-2020.pdf](#)  
                          [Disability Rights Services Program Coord 1-2017.pdf](#)
- 6      59082      Create the classification of Building Maintenance Coordinator in CG 16, Range 16 in the salary schedule; and recreate the new positions #4813, 4814, 4815 as a Building Maintenance Coordinator in the CDA Housing Division's operating budget.
- Attachments:**    [PB Memo CDA Building Mtc Coordinator 01-2020 final.pdf](#)
- 7      59083      Delete the classification of Transit Building Maintenance Foreman in CG 44, Range 9 and create a new classification of Transit Building Maintenance General Supervisor in CG 44, Range 10. Recreate position number #2678 to a Transit Building Maintenance General Supervisor (CG44, R10), and reallocate incumbent J. Fink into the new CG and Range.
- Attachments:**    [PB Memo Transit Building Maint Foreperson 1-2020.pdf](#)  
                          [Transit Building Maintenance Supervisor 11-19.pdf](#)
- 8      59087      Delete the classification of Transit Marketing Specialist 1 in CG44, R04 and recreate it in CG44, R06. Recreate the current Transit Marketing Specialist 1 position number #4205 to a Transit Marketing Specialist 1 in CG44, R06, and reallocate incumbent D. Florencio-Morales into the new position at Metro Transit.
- Attachments:**    [PB Memo Transit Marketing Specialist 1 1-2020.pdf](#)

- 9      59088      Reallocate the incumbent of position #3583, J. Kennedy, from a 1.0 FTE Maintenance Worker (CG16, R11) to the 1.0 FTE budgeted position of Maintenance Mechanic 1 (CG16, R13) in the Water Utility budget.  
Attachments:    [PB Memo Water Maintenance Unit.pdf](#)
- 10     59089      Recreate position #4664 from a 1.0 FTE Maintenance Worker (CG16, R11), currently occupied by J. Rosol, to a 1.0 FTE Maintenance Mechanic 1 (CG16, R13) in the Water Utility budget and reallocate the incumbent to the new position.  
Attachments:    [PB Memo Water Maintenance Unit.pdf](#)
- 11     59090      Reallocate the incumbent of position #1776, R. Planert, from a 1.0 FTE Maintenance Mechanic 1 (CG16, R13) to the 1.0 FTE budgeted position of Maintenance Mechanic 2 (CG16, R15) in the Water Utility budget.  
Attachments:    [PB Memo Water Maintenance Unit.pdf](#)

**ADJOURNMENT**