



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved MADISON PUBLIC LIBRARY BOARD

Thursday, September 6, 2018

5:00 PM

Central Library, 201 W. Mifflin St., Room 104

CALL TO ORDER / ROLL CALL

- Present:** 5 - Lisa C. Hempstead; Jaime A. Healy-Plotkin; Cindy L. Fesemyer; Alyssa C. Kenney and Eve Galanter
- Absent:** 2 - Barbara Harrington-McKinney and Jair C. Alvarez
- Excused:** 1 - Joseph G. Rosas

Also present: Krissy Wick, Mark Benno, Kevin Englebert, Annie Weatherby-Flowers, Susan Lee, Marc Gartler, Margie Navarre Saaf, Terrance Newell, Ald. Samba Baldeh, Tanya Salman

A quorum was present and the meeting was properly noticed.

Jaime Healy-Plotkin called the meeting to order at 5:00 p.m.

APPROVAL OF MINUTES

A motion was made by Fesemyer, seconded by Kenney, to Approve the Minutes. The motion passed by voice vote/other.

PUBLIC COMMENT

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

BOARD MEMBER EXCHANGE

Jaime Healy-Plotkin reported Greg Dunkelberger is scheduled to be confirmed to the Library Board at the September 25th Common Council meeting.

Future agenda items scheduled for the November meeting include elections for President, Vice-President and Secretary/Treasurer to the MPL Board. Dave Gawenda is scheduled for the December meeting to provide an update on the Trust Fund along with Margie Navarre Saaf for possible approvals to the fines policy.

ACCEPTANCE OF DIRECTOR'S REPORT

Krissy Wick provided additions to the Director's report in Greg Mickells' absence. Krissy announced the City's operating budget will be released on October 2nd and an update will be provided to the board at the October 4th meeting. Alyssa Kenney attended the mural alley opening behind Hawthorne and encouraged everyone to visit this hidden gem. Eve Galanter thanked Mark Benno for his event staff's work at the Governor's candidate forum. Galanter also requested grants from the Library Foundation be included in the Director's report.

Jair Alvarez arrived at 5:12 p.m.

Present: 6 - Lisa C. Hempstead; Jaime A. Healy-Plotkin; Cindy L. Fesemyer; Alyssa C. Kenney; Eve Galanter and Jair C. Alvarez

Absent: 1 - Barbara Harrington-McKinney

Excused: 1 - Joseph G. Rosas

[53051](#) Library Director Report August 2018

A motion was made by Galanter, seconded by Hempstead, to Approve. The motion passed by voice vote/other.

APPROVAL OF DANE COUNTY LIBRARY TAX EXEMPTION

[52956](#) Application to the Dane County Board for exemption from Dane County Library tax levied under Section 43.57(3) and 43.64(2) Wisconsin Statutes.

A motion was made by Alvarez, seconded by Fesemyer, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

FACILITIES REPORT

Mark Benno provided a report on flooding issues at the libraries. Hawthorne's meeting room carpet will need to be extracted. Meadowridge's roof leaked and 12 laptops were damaged. Ashman's roof was replaced last year and although Ashman received over 9 inches of rain there was no leakage.

Goodman South Madison is still waiting on the new carpet installation. The closure dates approved by the board at the August meeting will need to be adjusted.

Ald. McKinney arrived at 5:18 p.m.

Present: 7 - Barbara Harrington-McKinney; Lisa C. Hempstead; Jaime A. Healy-Plotkin; Cindy L. Fesemyer; Alyssa C. Kenney; Eve Galanter and Jair C. Alvarez

Excused: 1 - Joseph G. Rosas

APPROVAL OF JANITORIAL SERVICE CONTRACT[52651](#)

Authorizing the Mayor and City Clerk to enter into a 3-year, competitively selected service contract with the option for 2 additional 1-year renewal terms with Environmental Controls of WI, Inc for janitorial services at seven Madison Public Library locations.

A motion was made by Galanter, seconded by Alvarez, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

APPROVAL OF 2018 OPERATING BUDGET REPORTS[53053](#)

MPL 2018 YTD Operating Budget Report

A motion was made by Galanter, seconded by Alvarez, to Approve. The motion passed by voice vote/other.

APPROVAL OF 2019 OPERATING CALENDAR[52951](#)

2019 MPL Operating Calendar

A motion was made by Fesemyer, seconded by Alvarez, to Approve. The motion passed by voice vote/other.

Krissy Wick reported that as the budget stands today MPL does not have funding for Sunday hours in 2019. The cost is approximately \$ 94,000 to have Central, Pinney and Sequoya open on Sundays.

Alyssa Kenney requested an agenda item at the October meeting for possible action by the board with regards to Sunday hours if the City does not fund them in 2019.

APPROVAL OF PROPOSED CHANGES TO LIBRARY DIRECTOR EVALUATION POLICY

Alyssa Kenney explained the evaluation process is done to be DPI compliant and the goal of the evaluation is to align governance, leadership and strategy.

Cindy Fesmyer suggested removing the word three under the third meeting bullet point so there isn't a specific number of focus areas listed.

[53041](#)

Proposed changes to Library Director Evaluation Policy

A motion was made by Galanter, seconded by Hempstead, to Approve. The motion passed by voice vote/other.

WISCONSIN PUBLIC LIBRARY STANDARDS

Susan Lee explained and summarized changes to the WI Public Libraries Standards. This is the sixth edition of the standards which have been produced by the State starting in 1987. They are a tool for public libraries to use for measurement and advocacy.

[53042](#) Wisconsin Public Library Standards

FRIENDS REPORT

Jaime Healy-Plotkin shared the Friends' Shop at Westgate mall suffered significant flood damage to their materials.

FOUNDATION REPORT

[53158](#) 2018 Ex Libris flyer

Tanya Salman distributed the Ex Libris 2018 flyer. The event is scheduled for November 2nd at the Central Library. Salman shared the WI Book Festival is scheduled for October 11 - 14 with a special event on October 7th featuring author James Patterson at the Overture Center.

SOUTH CENTRAL LIBRARY SYSTEM REPORT

Jaime Healy-Plotkin reminded everyone of the 2018 Cornerstone Award Reception honoring Alice Oakey on Thursday, October 18th.

DANE COUNTY LIBRARY SERVICE REPORT

There was no report.

ADJOURNMENT

A motion was made by Alvarez, seconded by Fesemyer, to Adjourn. The motion passed by voice vote/other.

The meeting was adjourned at 6:10 p.m.