



# City of Madison

City of Madison  
Madison, WI 53703  
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## Meeting Minutes - Draft COMMUNITY GARDENS COMMITTEE

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Tuesday, September 25, 2012

5:00 PM

215 Martin Luther King, Jr. Blvd.  
Room LL-110 (Madison Municipal Building)

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### CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:05 P.M. by Co-Chair Fey.

**Present:** 9 -

Nan Fey; Matthew J. Phair; Madelyn D. Leopold; Joseph E. Muellenberg;  
Danna J. Olsen; Jill Schneider; Melissa Gavin; Joe Mathers and Nancy A.  
Dungan

**Absent:** 3 -

Yimmuj Yang; Annette M. Nekola and Luke Thao

**Also present:** Mark Woulf (Mayor's Office), Micah Kloppenburg, and Michelle Shively (CAC).

### APPROVAL OF MINUTES

Phair moved approval of the minutes from the August 7, 2012 meeting with minor corrections; Gavin seconded and motion approved unanimously.

### PUBLIC COMMENT

None.

### DISCLOSURES AND RECUSALS

None.

#### [27276](#)

SUBSTITUTE Creating Section 33.52 of the Madison General Ordinances establishing a City of Madison Food Policy Council.

**Attachments:** [Version 1](#)  
[Version 2](#)  
[Version 3](#)

Mark Woulf offered clarifying language to the resolution concerning membership on the Madison Food Council Phair moved, Leopold seconded, adoption of original resolution language with the amended language proposed (Lisa, see attached). Unanimously approved.

Woulf shared that the resolution is scheduled for Council consideration on Oct. 4, 2012, and they are hoping to have appointments completed with the first meeting of the new Food Council on Oct. 24th, Food Day.

Fey agreed to serve as the committee's representative on the Food Policy Council.

NEW BUSINESS

None.

OLD BUSINESS

[25721](#) Siting Gardens in Parks

Report from Leopold on meeting she, Chris Brockel and Michelle Shively had with Kay Rutledge to discuss the committee's recommendations to improve Parks' process for siting of community gardens in individual parks. Wanted to ensure coordination with CAC New Garden Fund process. New Garden Fund application timeline will start in Aug. with final funding recommendations completed by start of Dec, and then move to Parks for site review and consideration.

Parks staff produced a new, color flow-chart the day before the meeting in PowerPoint format. It was not available in time to distribute to the committee, and of those who'd seen it. Only Fey had been able to print a copy. It was displayed to the group, but not discussed. The committee requested that Kay Rutledge attend the next meeting to discuss the current draft of the flow chart.

Fey requested clarification about what role the Community Gardens Committee would play in reviewing new gardens proposed within the City, parks or other locations. Committee agreed they should be kept informed of proposals for new gardens so that they could offer support or comment when needed. Committee also agreed that it did not want to become a formal "approval" hoop for a new garden.

Leopold also thought further clarification is needed regarding the role of Alders in the approval process for new gardens, both in parks as well as non-park sites.

REGULAR BUSINESS REPORTS

[18897](#) CDBG Update

Phair reported that the CDBG Committee has completed its 2-year funding recommendation process. Funding for Community Gardens and Neighborhood Centers in 2013 will be maintained at 2012 levels.

[14868](#) Planning Update

Fey reported that the proposed new zoning code is in the final approval process.

08283 New Garden Fund

Attachments: [Disbursement and Awards 2005 - 2012.pdf](#)  
[Gardens Working Group ReportFINAL.pdf](#)  
[New Garden Fund letter of Agreement 2012.pdf](#)

Dungan will follow up with CAC and City Attorney's Office to secure language for Council to authorize an agreement with CAC to manage the New Garden Fund.

08281 Parks Update

Leopold reported that Parks is seeking an Executive Director for the Parks Foundation. The position will be a City employee for the first 4 years and then will become an employee of the non-profit Parks Foundation.

15100 Garden/CAC Reports

Shively and Kloppenburg reported that the new garden at Elvejhem has been tilled and the garden group is coming together; and the new garden at Leopold Park is expanding from the original six plots. Also reported that the New Garden Fund application is ready to go out and has been revised to include stronger language regarding the need for neighborhood support, and the application timeline has been moved up to better accommodate gardens proposed for siting in City parks so allow adequate time to complete the Parks approval process.

**ANNOUNCEMENTS**

Muellerberg shared that his position at UW-Extension now includes half-time responsibilities as the Horticulture Program Coordinator.

**ADJOURNMENT**

Motion by Leopold to adjourn, seconded by Gavin and passed unanimously. The meeting was adjourned at 7:15 p.m.