



# City of Madison

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Madison, WI 53703  
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## Meeting Minutes - Approved COMMUNITY SERVICES COMMISSION

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Wednesday, December 12, 2007

5:35 PM

215 Martin Luther King, Jr. Blvd. Rm 101

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### CALL TO ORDER / ROLL CALL

**Staff:** Lorri Wendorf, Laura Noel, Enis Ragland, Jennifer Stoiber, Jolene Ibeling

The meeting was called to order at 5:37 pm by Chairperson Richard Berling.

Enis Ragland introduced Jennifer Stoiber who is the new Program Assistant in the Office of Community Services and will be taking minutes at future CSC meetings.

**Present:** 10 -

Paul J. Van Rooy; Brian L. Solomon; Lauren Cnare; Michael F. Ely; Joanne E. Brown; Lina Trivedi; Mary Czyszczak-Lyne; Richard C. Berling; Alan M. Sweet and Celia M. Jackson

**Absent:** 2 -

David Wandel and Stephen A. Small

### PUBLIC COMMENT

There was no public comment.

### APPROVAL OF MINUTES

Staff explained that because of staffing shortages in the Office of Community Services, the minutes from the November meeting were not ready. The November minutes will be on the January 9th agenda.

1. [08419](#) Presentation on Southwest Neighborhood Plan

Lisa Subeck and Durrell Ramer are citizens who have been serving on the Southwest Concentration Neighborhood Steering Committee. They made a presentation on the work the Steering Committee has done to gather information and data on the conditions of the area. The Steering Committee has put together a set of recommendations, some of which effect the work of the Community Services Commission. Lisa, Durrell and City staff Jule Stroick answered questions and it was learned that the resolution adopting the Steering Committee's report was not on the Commission agenda. The resolution will be placed on the January 9th agenda for action by the Commission.

Roll Call

**Present:** 11 -

Paul J. Van Rooy; Brian L. Solomon; Lauren Cnare; Michael F. Ely; Joanne E. Brown; Lina Trivedi; Mary Czyszczak-Lyne; Richard C. Berling; Alan M. Sweet; Celia M. Jackson and Stephen A. Small

**Absent:** 1 -

David Wandel

2. [08599](#) Southwest Neighborhood Plan Presenters

**A motion was made by Czyszczak-Lyne, seconded by Brown, to Approve thanking the presenters for the information provided and that the Commission will take the recommendations of the Steering Committee into consideration during the next funding cycle. The motion passed by voice vote/other.**

3. [08420](#) Conflict Resolution Update- Staff report on conflict of interest question

**Enis Ragland gave an update of the conversations he has had with individual Commission members on this issue. Mr. Ragland will continue to try and speak with Commission members he has not yet talked with.**

4. [08421](#) Leadership/Chair selection process

**Attachments:** [Staff Reccomendations.doc](#)

**Laura Noel provided an update of the staff work done to prepare the staff recommendations that were included in the Commission packet.**

**A motion was made by Sweet, seconded by Cnare, to adopt the staff recommendations as presented.**

**The Commission discussed item # 2 related to self-nominating, nominations by other Commission members and selection based on most senior member. The Commission also discussed the issue of voice voting or secret ballots. Staff indicated they believe that secret ballots are not allowed per open meeting rules as a record of each vote is taken unless that vote is unanimous.**

**The above motion was withdrawn.**

**A motion was made by Czyszczak-Lyne, seconded by Cnare, to Table this agenda item allowing staff to added other nominating options to item # 2 and to clarify the issue of secret ballots with the City attorney. The motion passed by voice vote/other.**

5. [08422](#) Emerging Neighborhoods Funding Update

**Attachments:** [Fall Applications Summary.xls](#)

**Lorri Wendorf provided an update on the final allocations made from the Emerging Neighborhoods fund for 2007 and answered questions regarding specific projects. Staff reminded the Commission of the changes to the Emerging**

**Neighborhoods fund for 2008 based on changes in the budget.**

6. [08423](#) Selection of Commission Member to represent CSC on Emerging Neighborhoods Funding Committee

**David Wandel and Mary Czyszczak-Lyne have expressed interest in serving as the Commission representative on the new Emerging Neighborhoods Fund Committee.**

**A motion was made by Solomon, seconded by Brown, to Table the agenda item to their January 9th meeting when hopefully both Commission members interested will be present. The motion passed by voice vote/other.**

Roll Call

**Present:** 10 -

Paul J. Van Rooy; Brian L. Solomon; Lauren Cnare; Joanne E. Brown; Lina Trivedi; Mary Czyszczak-Lyne; Richard C. Berling; Alan M. Sweet; Celia M. Jackson and Stephen A. Small

**Absent:** 2 -

Michael F. Ely and David Wandel

7. [08424](#) Program Area 2 (Support to Families) Program Priorities

**A motion was made by Czyszczak-Lyne, seconded by Brown, to adopt the Program Area 2 priority statement as written.**

**(The above Roll Call was taken at this point in the discussion.)**

**The Commission began discussion of the Program Area 2 Priorities.**

**A substitute motion was made by Trivedi, seconded by Cnare, to change the A3 language to read "Offer at-risk families support to respond to life transitions."**

**Commission discussed concerns with the label of "at-risk".**

**An amended substitute motion was considered friendly by Trivedi, seconded by Cnare, to Approve with Amendments to change the proposed language to read "Offer vulnerable families support to respond to substantial life transitions." The motion passed by the following vote:**

**Absent:** 2 -

Michael F. Ely and David Wandel

**Ayes:** 6 -

Paul J. Van Rooy; Brian L. Solomon; Lauren Cnare; Lina Trivedi; Alan M. Sweet and Celia M. Jackson

**Noes:** 3 -

Joanne E. Brown; Mary Czyszczak-Lyne and Stephen A. Small

**Non Voting:** 1 -

Richard C. Berling

**ANNOUNCEMENTS**

Staff discussed the types of information the Commission would be receiving for their next Program Area Priority discussion which includes the Youth Assessment. Those Commission members wishing to receive a hard copy of the documents include Stephen, Mary, Celia, Lina and Joanne. Other Commission members are fine with receiving the electronic versions.

#### ADJOURNMENT

A motion was made by Solomon, seconded by Cnare, to Adjourn the meeting at 8:24 pm. The motion passed by voice vote/other.