

## **Letter of Intent - Conditional Use Application**

Hotel Sisal, LLC  
6717 Odana Rd. Unit 9  
Madison, WI 53719

This letter of intent accompanies a conditional use application submitted by Hotel Sisal, LLC for the property at 6717 Odana Rd. Unit 9, Madison, Wisconsin. The unit is an existing tenant space. It is roughly 1400 square feet.

The conditional use being requested is to allow the boarding of small animals, primarily cats, but also including for the future possibility of rabbits, chinchillas, other pets in the rodent family, and reptile or amphibian pets. This conditional use application excludes the boarding of dogs.

### **Hours**

Animals will be boarded on-site 24/7. Pick-ups and drop-offs will be pre-scheduled and could occur between 7am – 7pm. Employees will be on site for a few hours in the morning, a few hours in the afternoon, and for any pre-scheduled pick-ups and drop-offs.

### **Parking**

Customers parking for drop-offs and pick-ups would be parking for about 10-15 minutes. The site has 43 parking stalls for the overall building.

### **Boarding Enclosures**

Cats will be boarded in custom 4' x 4' x 8'(h) enclosures. The enclosures are large enough for a person to enter for cleaning and animal care. The enclosures include a lot of vertical space for cats to climb and perch.

Cats from the same family may be boarded together, with a maximum of 3 cats per enclosure. Cats from separate families will have no physical contact.

Initial set-up will include 18 cat boarding enclosures.

If the boarding of an additional species, as described in the requested use, is added in the future, enclosures would be designed specific to the needs of that species.

### **Cleaning and Odor Control**

Enclosures will be cleaned daily with pet-safe cleaning products. Litter boxes will be cleaned at least twice daily. A washer, dryer and dishwasher will be on-site to ensure timely cleaning of bedding, blankets, and dishes. An air filtration system will be in place for odor control.

### **Waste Management**

Pet waste will be placed in trash bags and disposed of in the dumpster.

This conditional use application does not include any development or building alterations other than the possibility of plumbing updates for the installation of a washer, dryer, and dishwasher. No exterior building modifications will be necessary.

The business would like to begin operating with this conditional use on July 1<sup>st</sup> 2019.

Thank you,  
Maria Spinozzi  
Hotel Sisal, LLC