

# MADISON LANDMARKS COMMISSION

A STAFF GUIDE

DRAFT  
IN PROGRESS

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### Landmarks Commission

- Types of Review [*When does a project need to go to the Commission?*]
- Application
- Meeting Dates & Deadlines
- Public Hearings
- Agenda
- Staff Recommendations
- Packets & Distribution
- Staffing the Meeting
- Minutes & Post-Meeting Activities
- Certificates-of-Appropriateness

### Administrative Review

- Types of Review [*When can staff approve a project?*]
- Policy for Designee (administrative) Approval [*as approved by the Commission*]
- Certificates-of-Appropriateness

### Local Historic Landmark Properties

- Alterations
- Demolition
- Violations
- Review of Development on Adjacent Properties
- Designation
- Plaques

### Local Historic Districts

- New Construction
- Alterations
- Demolition
- Violations

### National Register of Historic Places: Properties & Districts

#### Demolitions

#### Other Referrals / Reviews

- Plan Commission / Urban Design Commission
- CDBG
- Federally-Funded Projects

#### Other Information