



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft VENDING OVERSIGHT COMMITTEE

---

Wednesday, May 29, 2019

5:00 PM

Madison Municipal Building  
215 Martin Luther King Jr. Blvd.  
Room 302

---

### CALL TO ORDER / ROLL CALL

The meeting was called to order by the Chair at 5:10p with quorum present.

**Present:** 7 - Michael E. Verveer; Christian A. Albouras; Forrest (Kipp) W. Thomas;  
Marlys M. Miller; Rena Gelman; Sean Lee and Jack T. Thurnblad

**Excused:** 1 - Aaron D. Collins

### APPROVAL OF MINUTES

A motion was made by Gelman, second by Thomas to approve the minutes from March 27, 2019. The motion was passed by a voice vote/other.

### PUBLIC COMMENT

A letter of support from Beef Butter BBQ was submitted in favor of full sized food trucks and trailers in Madison.

### DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

### NEW BUSINESS

1. [52965](#) Allowing full size food trucks in Madison, outside high density vending zones.

A draft ordinance to allow full sized food trucks was discussed. The Vending Oversight Committee (VOC) requested weight and vehicle class be removed and focus on size as requirements. The VOC also requested to follow the City's current idling ordinance regarding length of time and other factors.

2. [54812](#) Discuss "extended delivery" in and around State St. Mall and Southeast Campus.

**The Fast Track RESJI analysis was reviewed. The Vending Oversight Committee directed Staff to draft an ordinance to prohibit extended delivery in specialized vending areas including the Mall/Concourse, Southeast Campus, Camp Randall Vending and High Density and Late Night Vending areas. Extended delivery is considered talking online or app based orders and delivering more than one order at a time for an extended period of time from parking meters or other parking stalls. Transactions are completed prior to delivery or at time of pick-up at the delivery vehicle parked in the right-of-way vs on private property.**

### REPORTS

3. [54811](#) Street Vending Coordinator's Report, including enforcement activity, licensing and permitting numbers.

**The report was reviewed. Staff was asked to observe the Capitol Square to determine if there is space for both Merchant Vending and Sidewalk Cafes at certain locations.**

### ADJOURNMENT

**A motion was made by Thomas and a second by Verveer to adjourn the meeting. The motion was passed by a voice vote/other. The meeting was adjourned at 7:30p.**