

TO: Personnel Board

FROM: Mike Lipski, Human Resources

DATE: August 17, 2016

SUBJECT: Library Page retitle

The Library traditionally has used 2 hourly classifications for employees performing Library Page work—Library Page 1 and Library Page 2. According to the class specifications, the only distinction between the Library Page 1 and 2 is age—employees age 16 and 17 are considered Library Page 1 and employees 18 and older are Library Page 2. However, the City has other classifications, such as Attendant and Lifeguard, where employees can be under 18 and we do not distinguish by class title. As such, we are recommending that the Library Page 1 and Library Page 2 classifications be deleted and a single classification of Library Page be created, with all incumbents being retitled to Library Page. We have prepared the necessary Resolution to implement this recommendation.

Editor's Note:

cc: Greg Mickells—Library Director
Krissy Wick—Library Associate Director