



City of Madison
Meeting Minutes - Final
BOARD OF HEALTH FOR MADISON
AND DANE COUNTY

City of Madison
Madison, WI 53703
www.cityofmadison.com

Thursday, May 17, 2007

5:30 PM

119 E. Olin Ave.
Water Utility Conference Room A & B

I. CALL TO ORDER

The Chair called the meeting to order at 5:30 p.m.

Present: Lauren Chare, Jeff Kostelic, Susan J. Zahner, Judith M. Wilcox, Linda D. Oakley, Mark Miller, Bill Sonzogni and Alan I. Schwartzstein

ABSENT: *Thomas Schlenker*

ALSO PRESENT: Ruby Dow, Mamadou Ndiaye, Jeff Golden, Patricia Frazak, Judy Howard, Cheryl Robinson, Lisa B-C, Julie Halvorsen, Brian Odegaard, Pa Vang, Laura Berger, Judy Aubey, Judy Howard, Pamela Abel, Muriel Nagle, Brinnon Mandel, John Hausbeck

II. DANE COUNTY HEALTH AT A GLANCE PRESENTATION - Brinnon Mandel & John Hausbeck - 20 minutes

This health status snapshot is a work in progress. Staff is interested in feedback from the Board about sharing with the public and their involvement in that process. Mandel thanked the various staff that contributed to this project. Some ideas shared by Board members include:

- provide a feedback card with the report*
 - Board can work with the department to prioritize issues and work with the community to improve health status*
 - Board should have a discussion regarding aligning resources with the health of the community*
 - shared concern about lack of data*
 - this could be used to focus next year's legislative agenda*
 - present to private health care organizations, schools, libraries, Health Council, editorial boards of the Wisconsin State Journal and Capital Times, appropriate persons at the University of Wisconsin, United Way, Chamber of Commerce regional and economic development group, SMHFC-Harambee, state mental health council*
 - a demographic and socio-economic status should also be available*
- Staff will develop a plan for distribution and bring it back to the Board. Once this is finalized, it will be available on the department website.*

The Board expressed appreciation for a job well done, and expressed the opinion that the presentation provided just the right amount of depth and time.

III. PUBLIC COMMENT - 5 minute limit per speaker

None

IV. APPROVAL OF MINUTES from April 19, 2007

Amend the minutes to include after the end of the closed session; the Board Chair commends the personnel committee and particularly their Chair on the development and first utilization of the director performance evaluation.

V. DIRECTOR REPORT - 10 minutes

Nagle provided the update in Schlenker's absence. He is attending a conference on delivery of health care to Hispanics. Schlenker met with the Mayor and County Executive on personnel and budget issues relating to merger. Meetings have begun internally on Memorandums of Understanding for transition from city to county personnel. A plan is in place to have a closed session update at the June Board meeting. A management and supervisory retreat will take place on 6-1 to talk with Dane County Administration staff to learn and establish new practices. Also on June 1 time will be spent on vision and strategy for the department. The legislative agenda process effort is underway. Schlenker and George Mejicano will be presenting at a Medical Society session on June 11 "Lessons Learned from Clinical Medicine/Public Health Collaboration on Difficult Patient with Tuberculosis" The presentation begins at 6:30, and there is a light meal at 6:00 so please RSVP to Abel if interested. Judy Howard and two staff Public Health Nurses have developed an emergency preparedness community tool kit, which they will present at the upcoming WPHA and CityMatCH conferences. A round of applause to WIC staff after co-locating under the leadership of Cheryl Levendoski. The HPV vaccine is now being given by staff and responses have been positive.

VI. CHAIR'S REPORT - 5 minutes

The Chair announced the upcoming WPHA annual meeting in Appleton on 5-23 and 5-24 and encouraged members to attend. Plan for an extended meeting in June due to the closed session Nagle mentioned. The Chair contacted the Dean at UW School of Medicine and Public Health, Robert Golden, to invite him to attend a Board meeting. Dean Golden reply suggested a small group meeting of Health Department staff and the Board to meet with him and designated staff at UW about potential partnerships. Chair will discuss with Director and work with him to identify attendees.

VII. OLD BUSINESS - 20 minutes

A. Substitute Ordinance - City - ACTION Item

167. SUBSTITUTE - Creating Section 23.12 of the Madison General Ordinances to prohibit the operation of transient hotels & motels, amending Section 1.08(3)(a) of the Madison General Ordinances to establish bail amounts, and amending Section 1.08(4) of the Madison General Ordinances to establish enforcement authority for the section.

Deferred to July Board meeting at the request of sponsor Alder Bruer so Captain Wheeler from Madison Police could also attend. ACTION - motion to defer passed.

B. Board Policy Statement on Merger Success - ACTION Item

Schlenker presented this at the April meeting and it is now being brought back for endorsement and/or changes. To put in context, this was drafted in response to a County Board Supervisor's question about defining the success of the merger. Due to the context of the question, it includes reference toward budget/fiscal matters.

Comments include:

- possible change of title due to sending the wrong message with fiscal emphasis*
- it is possible that more money could be requested*
- concern about using the word outcomes which is influenced by much more than public health and resources*
- replace positions with operations in the second paragraph, or end at administrative*

costs and eliminate the word positions

These suggestions will be considered by Schlenker, with input from elected officials and Wilcox. A revision will be brought back to the Board.

C. Draft Retreat Report

Zahner provided a summary handout. Recommend next steps include:

- have the Board meet out in the community*
- plan on how the Board should set priorities and get resources*
- the importance of participating in the 2008 budget process*
- examine the possibility of a 9th board member at large*
- develop a mission statement for the Board and have a meeting in the near future to continue development on these topics*

Schwartzstein spoke with Schlenker about providing a written statement on Board powers, authority and scope in the next 30-60 days. Schlenker is currently in the midst of meeting with Dane County area leaders and perhaps Board members could be included on the visits. Schwartzstein and Wilcox will continue to work on a plan and how to move it forward.

D. National Association of Local Boards of Health (NALBOH) 2007 & 2008 Annual Meetings

2007 Attendees

There are some questions about Board members attending the 2007 conference and that would need County Board approval. The county has expressed its historical preference to approve only one person to out of state meetings. Schwartzstein will pursue after more information from NALBOH.

2008 Preparation

The Chair may be able to touch base with organizers at the upcoming WPHA meeting. Zahner may also be able to follow up at WPHA.

For now, planning for NALBOH will go on hold until more information is obtained on what NALBOH or GMCVB needs from us.

VIII. NEW BUSINESS - 15 minutes

A. Resolution on Emergency Preparedness Storage - Board Only - ACTION Item

ACTION - Wilcox/Oakley moved adoption, passed unanimously.

B. Resolution on TB Isolation - Board Only - ACTION Item

Frazak provided background information. Staff is looking at ways to assure a constant source of money and other resources for clients requiring isolation. A trust fund was set up by Catherine Corscot trust, a former Board of Health member, which is managed by the city and administered by First Star bank. City Common Council must approve this resolution. An amount would be used from this fund, matched by a major health care organization and administered by the American Lung Association. They were selected due to a quicker turn around time administering funds and were able to offer the service at no charge. It was suggested that additional sources of funding might be available from emergency shelter grant funds by checking with the homeless consortium. It is important to have a statement in the resolution about reporting back on how the funds are utilized and stating that American Lung Association is acting as fiscal agent. Also change agencies to organizations. ACTION - Miller/Wilcox moved that Frazak would work Cnare and Kostelic to craft changes, have Chair review it, send back to the City Attorney, and submit for Council and County Board approval. Passed unanimously.

C. Resolution on Student Interns - Board Only - ACTION Item

ACTION - Wilcox/Zahner moved adoption, passed unanimously.

D. Resolution to Accept WIC Funds - City - ACTION Item

Authorizing the Madison Department of Public Health to accept up to \$525,000 from the Wisconsin Department of Health and Family Services Division of Public Health for the Women, Infants, and Children Nutrition Program (WIC) for the period of January 1, 2007 to December 31, 2007 and authorizing the Mayor and City Clerk to sign for the City of Madison.

A motion was made by Sonzogni, seconded by Wilcox, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.

Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES

IX. REPORTS OF STANDING AND SPECIAL COMMITTEES - 5 minutes

A. Executive - Schwartzstein - No report

B. Budget - Kostelic - No report

C. Bylaws - Miller

The proposed bylaws changes were distributed. Miller summarized the major changes. Any reference to Madison and Dane County was changed to Madison Dane County Health Department.

Article IV. E. 2. - The reference to Board member terms was eliminated. The officers shall be elected by majority of the entire (5 persons) board (addition of entire).

Article V. A.1. - The month for election of officers was change from April to June 30.

Article VI. D.6. - Bylaws may be suspended with five affirmative votes.

Article VII. 3. A.3) - The Administrative Hearing Chair shall appoint a third member and designate a Chair.

Article XII. A. - Bylaws may be amended by the Board by two-thirds votes, but not less than five. May suggests amending to say it can be amended by five votes.

Chair accepts bylaws notice of 30 days advance to amend bylaws. If Board members have suggestions, e mail Miller. Election of officers will be held at the next meeting.

D. Administrative Hearing - Miller - No report

E. Personnel - Zahner - No report

X. **ADJOURNMENT - Meeting adjourned at 7:50 p.m.**