



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

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Thursday, June 6, 2019

5:00 PM

215 Martin Luther King, Jr. Blvd.  
Room 153 (Madison Municipal Building)

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### CALL TO ORDER / ROLL CALL

**Staff Present:** Linette Rhodes, Mary O'Donnell, Katy Petershack, Deon Carruthers

**Dan O'Callahan called the meeting to order at 5:14 pm.**

**Present:** 5 - Zachary Henak; Ben M. Van Pelt; Jennifer H. Campbell; Daniel A. O'Callaghan and Rachel E. Sattler

**Absent:** 4 - Samba Baldeh; Christian A. Albouras; Keetra S. Burnette and Colin A. Bowden

### APPROVAL OF MINUTES

**A motion was made by Jennifer Campbell, seconded by Ben Van Pelt to approve the minutes from May 2, 2019. Motion passed by voice vote.**

### PUBLIC COMMENT

**Paul Terranova, Tom Moen, Tom Solyst, Tiffany Loomis, Malina, Becky Steinhoff, Alexis London, and Rebecca Carlin spoke to express their support for the neighborhood center funding process as presented. They see themselves as partners with the City. This proposal creates a consistent and coherent model for what a neighborhood center is. We have pledged to help any new centers that are created to come online. They would like the City to commit to the blue model of funding with \$90,000 and \$110,000 funding tiers.**

### DISCLOSURES AND RECUSALS

**Rachel Sattler disclosed that her employer, Legal Action of Wisconsin participates in CoC activities. She, herself, does not participate. Linette informed that Legal Action does not receive any CoC funding.**

### ACTION ITEMS

1. [55944](#) Accepting the Community Development Division (CDD) Neighborhood Center Support Policy Paper” and “School-Age Child and Youth Development Policy Paper” as the bases for structuring and conducting two Request for Proposals (RFP) processes, and authorizing the CDD to undertake those processes and recommend, for approval by the Common Council, funding allocation plans for each regarding awards and contracts to take effect on January 1, 2020

**Attachments:** [Neighborhood Center Concept Paper FINAL.pdf](#)  
[School-Age ChildYouth ConceptFIN517.pdf](#)  
[NC and Child and Youth RFP PP for Distribution to Council Council FINAL 5. Timeline Final.pdf](#)  
[Community Engagement Process and Results in NC RFP FINAL.pdf](#)  
[Cost of converting to a two tiered system FINAL.pdf](#)  
[FCI Report\\_CDD Funding Process Study\\_FINAL\\_Corrections.pdf](#)  
[Neighborhood Center Toolkit.JPG](#)  
[NC Handout.pdf](#)

**Katy Petershack explained the two funding processes for center support and children and youth programming. A main goal of this process is to bring structure to center support. Right now funding varies widely and has no reason behind it. This proposal will create two tiers of funding with benchmarks and goals. She discussed the cost impact of going to a two tier system.**

**A motion was made by Zachary Henak, seconded by Rachel Sattler to recommend approval of the CDD Neighborhood Center Support Policy Paper and School-Age Child and Youth Development Policy Paper as the basis for structuring and conducting two RFP processes, and recommend funding allocation plans for each. Motion passed by voice vote.**

roll call

**Christian Albouras arrived at 5:37 pm.**

**Present:** 6 - Zachary Henak; Christian A. Albouras; Ben M. Van Pelt; Jennifer H. Campbell; Daniel A. O'Callaghan and Rachel E. Sattler

**Absent:** 3 - Samba Baldeh; Keetra S. Burnette and Colin A. Bowden

2. [55937](#) Authorizing the City of Madison to accept an allocation of 2019-2021 Housing Cost Reduction Initiative (HCRI) funds from the State of Wisconsin DOA's Division of Housing in the amount of \$275,000 to provide down payment and closing cost assistance to low and moderate-income homebuyers.

**A motion was made by Jennifer Campbell, seconded by Ben Van Pelt to recommend accepting the allocation of 2019-2021 Housing Cost Reduction Initiative funds from the State of Wisconsin DOA's Division of Housing in the amount of \$275,000 to provide down payment and closing cost assistance to low and moderate-income homebuyers. Motion passed by voice vote.**

3. [55935](#) Authorizing the City to accept an award of \$93,891 from HUD's 2018 Continuum of Care (CoC) Program competition; amending the Community Development Division's 2019 Adopted Operating Budget as appropriate; and authorizing the Mayor and City Clerk to enter into agreements necessary to accept the funds.

**A motion was made by Ben Van Pelt, seconded by Jennifer Campbell to recommend acceptance of an award of \$93,891 from HUD's 2018 Continuum of Care Program competition. Motion passed by voice vote.**

## DISCUSSION ITEMS

roll call

Dan O'Callahan left at 5:54 pm.

**Present:** 5 - Zachary Henak; Christian A. Albouras; Ben M. Van Pelt; Jennifer H. Campbell and Rachel E. Sattler

**Absent:** 4 - Samba Baldeh; Keetra S. Burnette; Colin A. Bowden and Daniel A. O'Callaghan

4. [55938](#) Accepting the 2019 Analysis of Impediments to Fair Housing Choice (AI) study

**Attachments:** [DRAFT Impediments to Fair Housing Choice in the City of Madison - 09.5.19 Analysis of Impediments Report- Progress Since 2013.pdf](#)  
[CDBG Draft Data Analysis Summary Presentation LSR.pdf](#)  
[DRAFT Impediments to Fair Housing Choice in the City of Madison - 7.11.19](#)  
[DRAFT Impediments to Fair Housing Choice in the City of Madison - 6.26.19](#)  
[AI Strategies Ranking Tool - HSC 6-6-19 WITH RANKINGS.pdf](#)  
[4.22.19 AI Summary DRAFT.pdf](#)  
[AI Strategies Ranking Tool - HSC 5-30-19 WITH RANKINGS.pdf](#)  
[AI Strategies Ranking Tool - HSC 5-30-19.pdf](#)

Linette Rhodes discussed the summary report of the Analysis of Impediments to Fair Housing Choice Study. This reports on barriers to housing in the community. We've formed an inter-agency staff committee to continue to discuss housing strategies in the future.

## REPORTS

5. [55630](#) Staff Report

**Attachments:** [2019-06-06 cmte reserve funds summary.pdf](#)

None

6. [53640](#) Reports from committees with CDBG Committee representation Conference Committee (S Baldeh, R Sattler, & B Van Pelt)

None

## ADJOURNMENT

A motion was made by Zachary Henak, seconded by Ben Van Pelt to adjourn at 6:21 pm. Motion passed by voice vote.