



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Draft AFFIRMATIVE ACTION COMMISSION

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Thursday, February 2, 2023

5:30 PM

Virtual Meeting

The City of Madison is holding the Affirmative Action Commission meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. **Written Comments:** You can send comments on agenda items to AAC@cityofmadison.com

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. **Listen by Phone:**

(877) 853-5257 (Toll Free)
Webinar ID: 811 4399 4325

CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:35 pm, Moze presiding.

Staff:
Tracy Lomax
Julie Austin

Present: 7 - William Tishler; Ryan J. Moze; Shawn K. Zhu; Jasmine C. Banks; Kristin M. Mathews; Virginia V. Lee and Damon L. Glenn

Absent: 1 - Melissa A. Herriges

APPROVAL OF MINUTES

A motion was made by Mathews, seconded by Banks, to Approve the Minutes.
The motion passed by voice vote/other.

PUBLIC COMMENT

1. [70311](#) Public Comment (March 2023)

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

NEW BUSINESS

2. [62394](#) Residency Preference Program

Norman will be presenting this to the Mayor since it hasn't been worked on for about a year. Norm was happy with proposal and will walk it by the mayor. More info coming soon.

3. [62395](#) 50K Process Update

Attachments: [Affirmative Action Hearing Training.docx](#)

Debarment hearing happened at the end of 2022 for the 2021 debarment hearing. We had two companies that were debarred – American Bedding and Time Manufacturing. Both debarred until November 2024

2022 hearings – enhanced online portal to allow city agencies to see status of aa plan approval process for their own vendors

4. [75930](#) AAC Recruitment

Damon and Kristin know people who might be interested in applying to be a part of the commission. We currently have one vacancy.

5. [75931](#) Equity Analysis of the Historical Preservation Process

This would be a great item for an Equity Analysis. Commissioners would run the project, but the department could help bring stakeholders in for information and support. We would need a project manager. Alder Tishler in support of this item and Ryan will volunteer to help substantially with this project.

DISCUSSION ITEMS

6. [56234](#) Future Agenda Items for the Commission

Attachments: [Future Agenda Items.docx](#)

Historical Preservation item

REPORTS

7. [33325](#) Report from the Common Council
- The Alder will report on items currently in front of the Common Council that are of interest to the Affirmative Action Commission.
- The Alder gave a brief update about the vote for the landmark status and mentioned that Family definition will be coming up at the next CC meeting.**
8. [33326](#) Report from the Director of the Department of Civil Rights
- The Director will report on current work in the Department, including:
- Personnel Updates
 - New Projects or Partnerships
 - Report on Existing Projects
- N/A**
9. [33327](#) Report from the Affirmative Action Division Manager
- The Division Manager will report on current work in the Division, including:
- Personnel updates
 - Contract compliance concerns
 - Status of large construction projects
 - New or existing projects or partnerships
- Tracy gave a brief update:**
- AA Specialist position has been filled by Kym Woodly**
 - **The Contract Compliance Specialist left – we filled that position as well**
 - **We have two new community connectors – Spanish and Chinese. We are currently still hiring for a Hmong connector.**

ADJOURNMENT

A motion was made by Mathews, seconded by Glenn, to Adjourn. The motion passed by voice vote/other.