

RES. 252, 2007 - 2008

BOARD OF HEALTH FOR MADISON & DANE COUNTY STAFF CHANGES

In previous years, both the Dane County Division of Public Health and Madison Department of Public Health conducted emergency preparedness planning that was coordinated by each of their Emergency Preparedness Coordinators. With the creation of Public Health—Madison and Dane County these two programs have been merged. The position of Coordinator on the City side of the Department is vacant. The Department does not need two coordinators, but it will need staff to assist with this program. With this resolution this position would be reduced to 0.5 FTE and reclassified as a Community Relations Specialist, combining it with a 0.5 FTE who is currently in that position. The remaining funds will be moved into LTE salaries. The net impact of these changes are to reduce Public Health's FTEs by 0.5 FTE.

NOW, THEREFORE, BE IT RESOLVED that the existing vacant 1.0 FTE Emergency Preparedness Coordinator in the Board of Health for Madison and Dane County is eliminated and that the existing Community Relations Specialist position be increased from 0.5 FTE to 1.0 FTE

Sponsor:

[Handwritten Signature]

Submitted by:

- Referred to:
- Executive
- Health/Hum Needs
- Pers/Finance
- Pub Prot/Jud
- Pub Wks/Transp
- Envir/Ag/Nat Res
- Zoning/Land Reg

Board of Health

- Approved as Submitted
- Fiscal Note Not Required
- Policy Note Not Required

- Forward to:
- for completion of:
- Policy Note

Pub Health - Mad. & Dane Co.

Fiscal Note

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: _____		Resolution No. _____
Vote Required: _____		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:
AUTHORIZING INCREASE OF COMMUNITY RELATIONS SPECIALIST FROM 0.5 TO 1.0 FTE

Policy Analysis Statement:

Brief Description of Proposal -

With the Public Health merger, there is not a need for two Emergency Preparedness Coordinators, but there will be a ongoing need for staff to assist with this program. With this resolution one of the coordinator positions will be reduced to 0.5 FTE and reclassified as a Community Relations Specialist, combining it with a 0.5 FTE who is currently in that position. The remaining funds will be moved into LTE salaries.

Current Policy or Practice -

The Dane County Division of Public Health and the Madison Department of Public Health have each had an Emergency Preparedness Coordinator. Only one Coordinator is needed for the merged agency, although there will be an ongoing need for staff to assist with this program.

Impact of Adopting Proposal -

The net impact of these changes are to reduce Public Health's FTEs by 0.5 FTE. Remaining funds will be moved into LTE salaries.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
- Increases Rev. Budget
- Increases Exp. Budget
- Decreases Rev. Budget
- Decreases Exp. Budget
- Increases Position Authority
- Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

All program expenses for emergency preparedness comes through grants.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

The net impact of these changes are to reduce Public Health's FTEs by 0.5 FTE.

Prepared By:

Agency: Public Health--Madison and Dane County

Prepared by: David Caes

Reviewed by:

Division: Emergency Preparedness

Date: December 27, 2007

Date:

Phone: 243-0325

Phone: