

TOWN OF BURKE BOARD MINUTES
Wednesday, November 20, 2024 6:00 p.m.
5365 Reiner Rd., Madison WI 53718

1. ADMINISTRATIVE

- It was determined a quorum was present and the meeting was properly posted.
- Chairman Kevin Viney called the meeting to order at 6:05 p.m.
- Attendance Supervisors: Steve Berg and Lisa Rubrich
- Absent Supervisors: Dave Severson and Jeff Stieren
- Others in Attendance: John Becker and Nathan Greenawalt
- Staff in attendance: Administrator/Clerk/Treasurer PJ Lentz and Ron Kurt, Public Works Lead.

2. PUBLIC INPUT: None

3. CONSENT AGENDA

- a) Minutes from October 16, 2024
- b) Bills and Payroll

Motion by Steve, second Lisa, to approve the consent agenda with one edit to the minutes. Motion carried.

4. LICENSES/PERMITS

- Beverage Operator License Application for Russell A Simonis, Gurkaranbir Singh, Sandeep Singh, Jashandeep Singh, Patrick G Riley, Theresa M Phillips, Brandon Q Davis, and Edward J Urfer

The Board discussed the applications. PJ noted that background checks were done on each.

Motion by Lisa, second Steve, to approve the Beverage Operator License Application for Russell A Simonis, Gurkaranbir Singh, Sandeep Singh, Jashandeep Singh, Patrick G Riley, Theresa M Phillips, Brandon Q Davis, and Edward J Urfer. Motion carried.

- Beverage Operator License Application for Angel L Lizardi

PJ noted the 2023 convictions and the application showing applicant stated NO misdemeanors.

Motion by Steve, second Lisa, to deny the Beverage Operator License Application for Angel L Lizardi. Motion carried.

5. NEW BUSINESS

- a) Consider John and Elizabeth Becker's request to divide a portion of 0810-081-8500-5 and 0810-081-9000-8 to create a RR-8 Residential lot.
 - Plan Commission recommends approval

Motion by Steve, second Lisa, to grant the request to create 2 lots (for Becker's). Motion carried.

- b) Consider Site Plan for Green Property Madison LLC, Nathan Greenawalt at 6011 US Hwy 51 to Build 4 Buildings with 1 Possible Future Commercial Building (coffee shop)
 - Plan Commission recommends approval

Motion by Steve, second Kevin, to approve the site plan for Green Property Madison LLC, Nathan Greenawalt at 6011 US Hwy 51. Motion carried.

- c) Request from DeForest to acquire E Metro ROW to allow for the installation of traffic lights at US 51.

PJ explained the request by DeForest and the impact on the intersection of E Metro and Hwy 19. The Board will request the attachment agreement includes definition of road responsibilities with regard to snow/ice etc., the transition of asphalt from Village to Town road, and request the construction equipment use the new access rather than the Town portion of Pepsi Way.

Motion by Lisa, second Steve, to approve the attachment of a portion of E Metro to the Village of DeForest contingent on the approval of the agreement. Motion carried.

- d) Discuss 2025 Pepsi Way and Hoepker Road work and termini at 4401 & 4402
 - Mead & Hunt Scope = \$124,700

The Board discussed the scope of work from Mead & Hunt and decided to separate Pepsi Way from Hoepker Rd and put Hoepker Rd out for other engineers to work with the Town. Discussion of the Hoepker Rd cul-de-sac took place. The Town will create the full cul-de-sac and discuss asphalt vs gravel in the future.

Motion by Lisa, second Steve, to award the contract for Pepsi Way to Mead & Hunt (with date updates). Motion carried.

6. OLD BUSINESS

- a) Consider WisDOT Acquisition Consultant for Daentl Bridge reconstruction

Motion by Steve, second Lisa, to approve Fred Gruber as the Town's Acquisition Consultant for Daentl Bridge reconstruction. Motion carried.

- b) 2025 Budget

Motion by Lisa, second Steve, to approve the 2025 Budget. Motion carried.

7. REPORTS (AS APPLICABLE)

- a) Plan Commission – Steve updated the Board
- b) Parks Committee – Lisa stated that new trees have been approved and the Prairie seeding will take place.
- c) ETZ Committee-n/a
- d) ARPA Committee-n/a
- e) NECC-n/a
- f) Administrator and Public Works Reports

7. NEXT MEETING DATE: December 18, 2024 at 6:00 p.m.

8. ADJOURNMENT

Motion by Kevin, second Steve to adjourn at 7:24 pm. Motion carried.

Minutes written and submitted by: PJ Lentz, Town Administrator, Clerk, Treasurer

Approved: 12.18.2024 at Town Hall and TownofBurke.com