



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved COMMON COUNCIL ORGANIZATIONAL COMMITTEE

Tuesday, June 12, 2012

4:30 PM

210 Martin Luther King, Jr. Blvd.
Room 108 (City-County Building)

CALL TO ORDER / ROLL CALL

Present: 6 -

Shiva Bidar-Sielaff; Chris Schmidt; Paul E. Skidmore; Satya V. Rhodes-Conway; Matthew J. Phair and Lauren Cnare

Excused: 2 -

Sue Ellingson and Tim Bruer

Others Present: Patricia Lauten (Deputy City Attorney), Anne Monks (Mayor's Assistant), Sally Miley (Mayor's Assistant), Karin Wolf (Madison Arts), Sarah Busse (Madison Poet Laureate) and Ald. Anita Weier

Ald. Shiva Bidar-Sielaff, Chair, called the meeting to order at 4:30 p.m.

APPROVAL OF MINUTES

A motion was made by Ald. Satya Rhodes-Conway, seconded by Ald. Paul Skidmore, to approve the minutes from the May 15, 2012 Common Council Organizational Committee meeting. The motion passed by voice vote/other.

PUBLIC COMMENT

There was no public comment.

DISCLOSURES AND RECUSALS

There were disclosures or recusals by members of the committee.

Ald. Sue Ellingson arrived at 4:33 p.m.

Present: 7 -

Shiva Bidar-Sielaff; Chris Schmidt; Paul E. Skidmore; Satya V. Rhodes-Conway; Sue Ellingson; Matthew J. Phair and Lauren Cnare

Excused: 1 -

Tim Bruer

DISCUSSION/ACTION ITEMS

Ald. Bidar-Sielaff asked members if they had any objection to referring #8 (26615) discussion on scheduling a joint discussion with the Dane County Board on areas of collaboration and #9 (26614) discussion on reviewing committee memberships. There was no objection by the members of CCOC.

[26615](#)

Discussion Item: Joint discussion with Dane County Board members on areas of collaboration

A motion was made by Ald. Paul Skidmore, seconded by Ald. Lauren Cnare, to re-refer to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE and should be returned by 7/3/2012. The motion passed by voice vote/other.

[26614](#)

Discussion Item: Conducting Review of City Committee Memberships

A motion was made by Ald. Paul Skidmore, seconded by Ald. Lauren Cnare, to re-refer to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE and should be returned by 7/3/2012. The motion passed by voice vote/other.

[26621](#)

Poet Laureates Request: Proposal for Future Poet Recitation Dates/Poets

Madison Poet Laureate, Sarah Busse, was present for discussion on this item. CCOC members indicated their appreciation for the May 1, 2012 poetry reading. Lisa Veldran asked if Ms. Busse could email the text of the poem that was read so she could attach it to the legislative file. Ms. Busse also said she would ensure that the text of the poem would be given to the alders at future readings (text of poem, name of the poet, brief biography of poet, and if it comes from a volume of work it would be referenced).

Ms. Busse proposed the following poetry reading schedule:

September 18, 2012 : Wendy Vardamann
December 11, 2012: TBD
March 5, 2013: TBD
June 18, 2013: TBD
September 17, 2013: TBD
December 3, 2012: TBD

Ms. Busse indicated that she and Ms. Vardaman would look for poets to be invited to read from a diversity of neighborhoods, backgrounds, organizations and experience. Poems would be vetted by them to ensure that they were not too long, appropriate for the occasion, etc. Ms. Busse or Ms. Vardaman would be present at the Council meeting to introduce poet.

Ald. Paul Skidmore asked if while they were vetting they could steer away from political ranting and profanity. Ms. Busse agreed that this would not be an appropriate venue for political recitation or poetry with profanity.

Ald. Shiva Bidar-Sielaff would like to see the poetry displayed somewhere for the public to view.

A motion was made by Ald. Satya Rhodes-Conway, seconded by Ald. Lauren Cnare, to approve the request and the proposed schedule by the Madison Poet Laureates. The motion passed by voice vote/other.

[26610](#)

2013 Proposed Common Council Meeting Dates

Attachments: [DRAFT_2013_Council_Meetings.pdf](#)

Lisa Veldran noted that there should also be a 12 noon meeting time on April 16, 2013 (Council Swearing In).

A motion was made by Ald. Satya Rhodes-Conway, seconded by Ald. Lauren Cnare, to approve the 2013 Common Council Meeting schedule as amended. The motion passed by voice vote/other.

[26674](#)

Discussion Item: June 28, 2012 Common Council Discussion on Developing a Legislative Agenda

Ald. Bidar-Sielaff indicated that she had been working with Ald. Schmidt and Ald. Rhodes-Conway to engage and secure an outside facilitator for two evening meetings (vs. Saturday meetings). The June 28, 2012 meeting has been scheduled and the next meeting would be scheduled for later in the summer (August). Ald. Rhodes-Conway had already forwarded a name of a facilitator to Ald. Bidar-Sielaff.

Ald. Bidar-Sielaff stated that a survey would be sent to alders prior to the meeting to develop a "bucket list" of issues to provide the facilitator with a framework to develop the June 28 meeting agenda. CCOC members agreed that the issues should be city-wide not district-specific and that 1 to 3 or 2 to 5 issues would be identified from the meeting.

UPDATE

[26611](#)

Update: President's Work Group: Development of Alder Position Description/Role - Ald. Lauren Cnare, Chair

Ald. Lauren Cnare provided the update to the CCOC members. She indicated that members should review the following list compiled by the work group of services/support services used by alders and send her, Ald. Maniaci, Ald. Rhodes-Conway or Ald. King any additions:

- Support: Council Staff/Departments -
Mailings/meeting notices * Answering service * Room reservations *
Scheduling meetings * Press Releases * Legislative/Legistar * Office Supplies *
Website updates * Newsletters * Planning social events * Staffing committees *
Help desk * Surveys/information gathering * Research/articles * Attending
department/division head meetings * Office budget * Accounting/Alder
Expense Accounts * Travel/conferences

Ald. Cnare stated that the work group is also developing a list of training alders receive (orientation) and soft skill training (facilitation, mediation, inter-governmental relations, etc.) and then identifying gaps in training.

Ald. Bidar-Sielaff stated that she also reminded alders to complete the work group's survey on alder job description by June 18.

ADJOURNMENT

A motion was made by Cnare, seconded by Phair, to Adjourn. The motion passed by voice vote/other. Meeting adjourned at 4:56 p.m.