



City of Madison
Meeting Minutes - Approved
COMMUNITY SERVICES COMMISSION

City of Madison
Madison, WI 53703
www.cityofmadison.com

Wednesday, September 5, 2007

5:35 PM

Omega School, Inc., 835 W. Badger Road

1. Call to Order

Chairperson Richard Berling called the meeting to order at 5:39 PM.

2. Roll Call

Staff Present: Laura Noel, Meg Zopelis, Mary O'Donnell, Jolene Ibeling

Guests: Oscar Mireles, Omega School, Inc. and Paul Van Rooy, Senior Citizens Advisory Committee

Present: 7 - Brown, Czyszczak-Lyne, Berling, Sweet, Jackson, Wandel and Small

Absent: 4 - Solomon, Cnare, Ely and Trivedi

3. Roll Call

Present: 8 - Brown, Trivedi, Czyszczak-Lyne, Berling, Sweet, Jackson, Wandel and Small

Absent: 3 - Solomon, Cnare and Ely

A motion was made by Czyszczak-Lyne, seconded by Brown, to move Agenda Item X., Commission Action on Senior Citizens Advisory Committee Resolution, up on the Agenda so that Paul Van Rooy could participate in discussion. The motion passed by acclamation.

4. Commission Action on Senior Citizens Advisory Committee Resolution

Clarification was given that an alternate may be utilized whenever the primary representative could not be present.

A motion was made by Czyszczak-Lyne, seconded by Brown, to recommend Ordinance 07100 back to the Common Council to be adopted.

Absent: Solomon, Cnare and Ely

Aye: Brown, Czyszczak-Lyne, Berling, Sweet, Jackson, Wandel and Small

Abstain: Trivedi

07100

Amending Section 33.16(2) of the Madison General Ordinances to add an alternate member to the Community Services Commission from the Senior Citizens Advisory Committee.

Absent: 3 - Solomon, Cnare and Ely

Ayes: 7 - Brown, Czyszczak-Lyne, Berling, Sweet, Jackson, Wandel and Small

Abstentions: 1 - Trivedi

5. Public Appearances

Paul Van Rooy, Senior Citizens Advisory Committee

6. Approval of Minutes from Hearing and Meeting of 7/31/07

Ald. Cnare sent the following corrections by e-mail: "The minutes indicate that I supported ACORN and their work re: the tax prep, but I believe I said I supported the VITA work because quite frankly, I haven't had enough experience with ACORN in our city to have an opinion either way. I do recognize that in this situation ACORN = VITA, and am perfectly comfortable with that, but if ACORN can't do VITA, I am also perfectly happy to have another organization provide the service."

The Roll Call needs to be indicated on the 7/31/07 Meeting Minutes.

Discussion - There was concern expressed that some comments made during the course of meeting discussions were summarized and some were not. Some members felt that the Meeting Minutes should reflect only topics or decisions and others felt that more dialogue should be reflected. Others thought Minutes should be available earlier for review. Staff will consult with the City Attorney, Michael May, for direction/guidance regarding the level of detail to be documented in Meeting Minutes and the process for amending Minutes.

A motion was made by Czyszczak-Lyne, seconded by Wandel, to approve the Minutes of the 7/31/07 Hearing.

Absent: Solomon, Cnare and Ely

Aye: Czyszczak-Lyne, Sweet, Jackson, Wandel, Small and Trivedi

Abstain: Brown

A motion was made by Czyszczak-Lyne, seconded by Sweet, to approve the Minutes of the 7/31/07 Meeting with corrections.

A motion was made by Czyszczak-Lyne, seconded by Wandel, to withdraw her motion to approve the 7/31/07 Meeting Minutes and to offer a substitute.

A motion was made by Czyszczak-Lyne, seconded by Wandel, to table the approval of the 7/31/07 Meeting Minutes and to bring it up at next meeting. The motion carries by acclamation.

7. Update on Community Services Supervisor position and/or Reorganization.

Laura Noel reported on Enis Ragland being appointed as OCS Supervisor on a one-year interim appointment.

Some discussion ensued regarding Commission members' opinions regarding this appointment and its potential implications within the Planning Department reorganization process.

8. Update on City 2008 Budget Process

There is no update at this time as the Comptroller has not gotten to OCS yet. Laura Noel will notify the CSC when she is advised on the budget.

9. 2008 Budget Process Review discussion (Comments/feedback to City Staff re: process used in getting to CSC Budget Recommendations for 2008)

Laura Noel asked what was helpful to the CSC and what additional information the CSC would have wanted to have. Please e-mail comments to Laura.

10. Reassignment of 2007 Westside Planning Council funds

Memo from Laura Noel was discussed.

A motion was made by Czyszczak-Lyne, seconded by Wandel, to approve the recommendations made by staff for use of the \$33,000 not used to establish a West Side Planning Council.

Absent: Solomon, Cnare and Ely

Aye: Brown, Czyszczak-Lyne, Berling, Sweet, Jackson, Wandel and Small

Abstain: Trivedi

11. Review of Organizing Ordinance for the Community Services Commission, the Senior Citizens Advisory Committee, and the Early Childhood Care and Education Board.

Discussion - Laura Noel discussed that last week she printed this ordinance and it looked like when she started working here, and then a few days later it had changed.

CSC Ordinance (33.16) governs the CSC, SCAC & ECCEB, and there have not been any changes other than one brief sentence. Page 3 - starting at, "Whose term shall expire with...." It was more of a run-on sentence previously; it did not change the content.

Ordinance 3.12 - The visibility of OCS drops significantly and this is a big concern. The second concern is that the Childhood program is placed inappropriately.

A motion was made by Czyszczak-Lyne, seconded by Brown, to have the CSC direct OCS staff to report back with recommendations on wording, structural and grammatical corrections for both Ordinances, with wording changed that relates to gender throughout the Ordinances.

An amendment was made by Sweet to recommend that the work that staff undertakes be done with the goal of having the ECCEB and SCAC function as advisory bodies to the CSC. Sweet pulled the Amendment.

The motion passed by acclamation.

12. 2009-2010 Funding Process

A. Calendar of Benchmark Dates

B. Staff recommendations for priority setting process

Discussion - Laura Noel presented a general outline of calendar deadlines so the CSC knows what they have to accomplish and by when. The key date to pay attention to is 2/20/08 - when the CSC has to have funding priorities finished and ready to go, if working on a monthly meeting schedule.

Hickory Hurie, via report from Laura Noel, let it be known that he would like to be on a CSC Agenda to speak about CDBG and what their process is.

Celia Jackson asked about a standing update from Lina Trivedi on CDBG meetings, since she attends them. Lina said she would do a standing written report. (She can e-mail it to the OCS office).

Staff recommendations on Process - Staff recommended that the Commission proceed as a whole in the priority setting process, based on the fact that so many board members are new.

Discussion - Issues identified included the need for reliable consistent data on emerging issues and needs to conform the priority setting process. Also addressed was the need to coordinate data entering and agreement across City agencies. There was also concern expressed about identifying geographically where OCS resources are being discussed.

It was suggested that as Commission members see articles or clippings of interest, they forward them to OCS to be included in Agenda packets.

A motion was made by Sweet, seconded by Jackson, to invite Hickory Hurie to a CSC meeting, possibly in October, to follow through on his offer to speak about CDBG.

The motion passed by acclamation.

A motion was made by Czyszczak-Lyne, seconded by Brown, to approve the staff recommendations noted on page 3, to proceed with reviewing the goals and priorities as a whole body.

Vote: None

A substitute motion was made by Trivedi, seconded by Jackson, to approve staff recommendations of incorporating full commission reviews of program priorities (Page 3, #1 only on that page).

The motion passed by acclamation.

13. Roll Call

Present: 9 - Cnare, Brown, Trivedi, Czyszczak-Lyne, Berling, Sweet, Jackson, Wandel and Small

Absent: 2 - Solomon and Ely

14. October Meeting Date

Core Values meeting on 10/6/07 (Location: Water Utility) Laura Noel will resend info on agenda to all by e-mail this week. It will be a potluck.

The next CSC meeting is on 10/10/07 and will take place at an agency.

15. Check in /report on status of Acorn and Vita site program (Written report submitted)

Written report in the packet.

16. Report on contact with Consortia United

Laura Noel will contact Consortia United to get invited to the meeting.

17. Committee Reports

A. Allied Task Force - Discussion on written report in packet.

B. Weed & Seed - Discussion on written report in packet.

C. ECCEB - Joanne Brown provided a written report on the most recent meeting about the budget.

D. SCAC - Paul Van Rooy gave a verbal report on the SCAC.

18. Announcements

None

19. Adjournment

A motion was made by Czyszczak-Lyne, seconded by Sweet, to adjourn at 8:24 PM. The motion passed by acclamation.