



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved WATER UTILITY BOARD

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Tuesday, September 23, 2014

4:30 PM

Water Utility Conference Room A&B  
119 E. Olin Ave.

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### CALL TO ORDER / ROLL CALL

Madeline Gotkowitz called the meeting to order at 4:37 p.m.

**Present:** 6 - Patrick E. Delmore; Mike DePue; Madeline B. Gotkowitz; Larry Nelson;  
Doug Voegeli and Bruce Mayer

**Excused:** 2 - Lauren Cnare and Anita Weier

### APPROVAL OF MINUTES

A motion was made by DePue, seconded by Nelson, to Approve the Minutes of the August 26 meeting. The motion passed by unanimous voice vote.

### PUBLIC COMMENT

There were no registrants.

### DISCLOSURES AND RECUSALS

There were none.

### PRESENTATION

1. [35601](#) Presentation on the Lake Wingra Watershed Study

**Attachments:** [Results of Interviews about Salt Use in Lake Wingra Watershed.pdf](#)  
[Roger Bannerman Presentation 9-23-2014.pdf](#)

Roger Bannerman gave a presentation to the board on road salt and the Lake Wingra Watershed Study (see attached).

### NEW BUSINESS

2. [35081](#) Authorizing the execution of an Underground Electric Line Easement to Madison Gas and Electric Company across a portion of the City Water Utility Well #24 property located at 101 North Livingston Street.

**Attachments:** [10514 Exhibit A.pdf](#)

A motion was made by Nelson, seconded by DePue, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.

3. [35370](#) Authorizing the Water Utility General Manager to certify water and sewer bills, assessments, and charges to the 2014 tax rolls of other governmental units for delinquent accounts in those jurisdictions.
- A motion was made by DePue, seconded by Mayer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.**
4. [35474](#) Authorizing the Mayor and City Clerk to Execute an Intergovernmental Agreement and Boundary Adjustment Agreement with the City of Middleton Regarding the Development of Blackhawk Road and the North Pleasant View Road Right-of-Way (9th AD).
- Attachments:** [North Pleasant View Road ROW Boundary Adjustment Agreement](#)  
[Blackhawk Road Intergovernmental Agreement](#)
- A motion was made by DePue, seconded by Mayer, to Return to Lead with the Recommendation for Approval to the BOARD OF PUBLIC WORKS. The motion passed by unanimous voice vote.**
5. [35513](#) Authorizing the Mayor and the City Clerk to execute Amendment #1 to the Professional Services Agreement with Mead and Hunt Inc. for public participation support, the preparation of final construction drawings and specifications, permitting, bidding, and construction administration for the final design and construction of Water Utility Operations Center located at 110 S. Paterson Street (6th AD).
- Attachments:** [version 1](#)
- A motion was made by Mayer, seconded by DePue, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.**
6. [35514](#) SUBSTITUTE: Authorizing the Mayor and the City Clerk to execute a Professional Services Agreement with (Short Elliott Hendrickson (SEH), Inc.) for pre-design planning, public participation support, the preparation of final construction drawings and specifications, permitting, bidding, and construction administration for the upgrade of Unit Well 12 (10th AD).
- Attachments:** [Staff Recommendation Memo.pdf](#)  
[35514- Version 1.pdf](#)
- A motion was made by Nelson, seconded by Mayer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.**
7. [35603](#) 2013-2014 Madison Water Utility Annual Report
- Attachments:** [Draft 2013-2014 Annual Report Outline.pdf](#)
- The board discussed the 2013-2014 Annual Report.**

## INFORMATIONAL ITEMS

8. [22206](#) Notification of noncompliance with any Water Utility Board Policies.
- No noncompliance was reported.**
9. [24301](#) Items of general interest and update on any rate case in progress.
- Water Utility Financial Manager Michael Krentz provided an update on the plans to file a rate increase application with the Public Service Commission. The rate case will be presented to the board at the October meeting.**
10. [34546](#) Update on Project H2O and the water utility's transition to monthly billing.
- Customer Service Manager Robin Piper provided an update to the board on the transition to monthly billing. All customers are now receiving monthly bills.**
11. [28907](#) Report from the Committee on the Environment.
- Mike DePue provided an update to the board on the Committee's work to restructure and refocus.**

#### BOARD SELF-EVALUATION

12. [20013](#) Meeting Evaluation and Discussion
- Attachments:** [Board self-monitoring checklist.pdf](#)
- Mike DePue led the meeting evaluation.**

#### FUTURE AGENDA ITEMS

13. [14501](#) Introduction of Future Agenda Items.
- Attachments:** [Decision Tree.pdf](#)
- No new agenda items were introduced.**

#### ADJOURNMENT

**A motion was made by DePue, seconded by Mayer, to Adjourn at 5:51 p.m. The motion passed by unanimous voice vote.**