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STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event Madison Garden Marathon, 4 mile run / walk

Event Organizer/Sponsor Children's Voice Inc.

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number _____

Address 4830 Valor Way

City/State/Zip Madison, WI, 53718

Primary Contact Jim Nyland

FAX _____

Work Phone (608) 579-1182

Phone During Event (608) 577-1867

E-mail jillnyland@yahoo.com

Website childrensvoiceinc.com

Secondary Contact _____

Work Phone _____

Phone During Event _____

E-mail _____

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: Children's Voice Inc.

Estimated Attendance 600 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours 7:45 am to 8:30 AM + 10am - 1pm Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)
 Other _____

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street
 30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)
Street Names and Block Numbers: _____

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) _____

Rain Date(s) N/A

Event Start Date(s)/Time(s) 9/26/14 12pm

Set-Up Date(s)/Time for Event _____

Event End Date(s)/Time(s) 9/27/14 8pm

Take-Down Time _____

Take-Down Time: start to streets reopened _____

APPLICATION SIGNATURE

_____/We waive the 21-day decision requirement.

_____/ (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature Jill Nyland

Date 1-15-14

MADISON GARDEN MARATHON

Madison, Wisconsin

Measured by David Moore, Appleton, WI

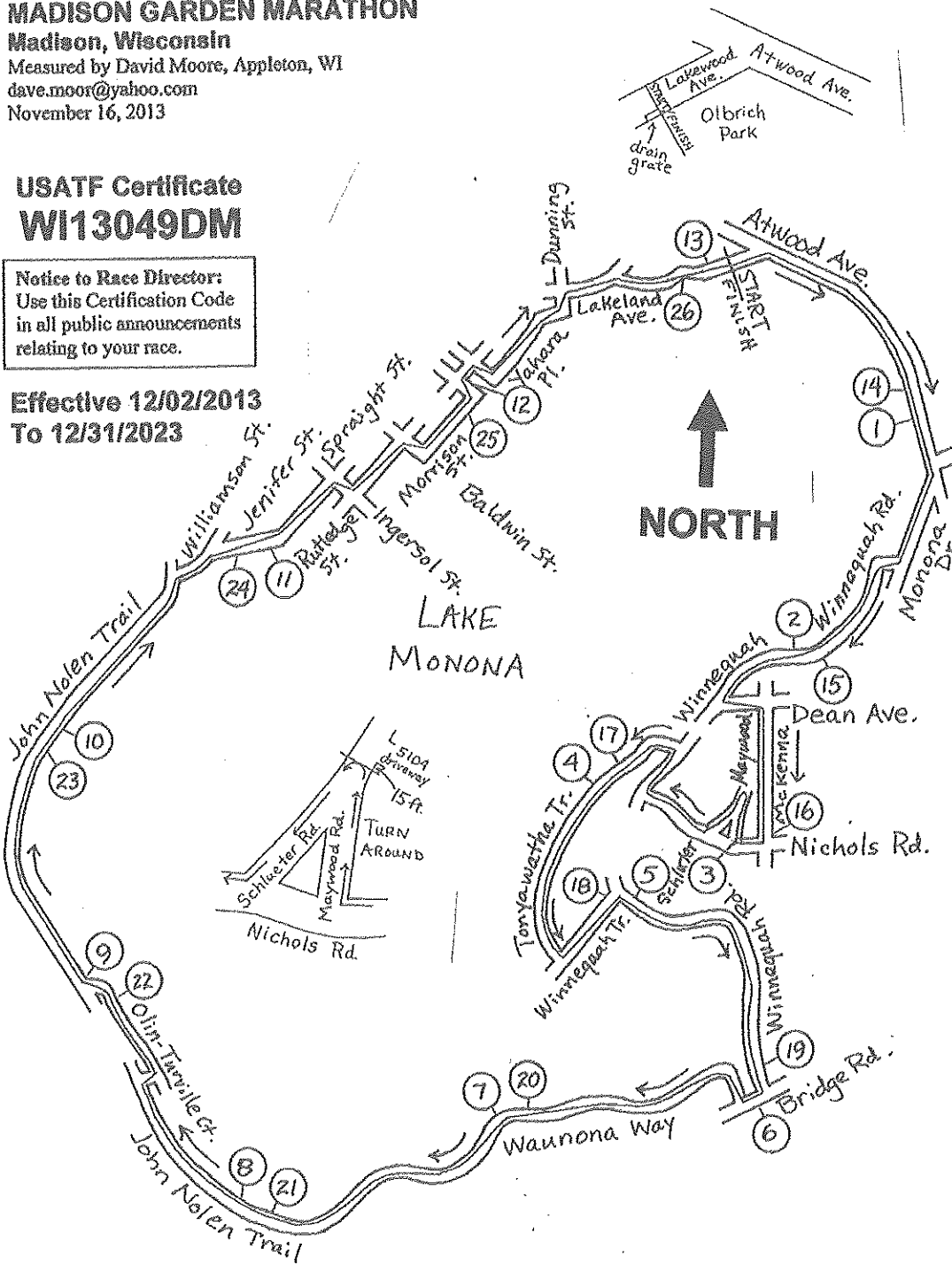
dave.moor@yahoo.com

November 16, 2013

**USATF Certificate
WI13049DM**

Notice to Race Director:
Use this Certification Code
in all public announcements
relating to your race.

Effective 12/02/2013
To 12/31/2023



START: Lakeland Ave. SW of Atwood Ave.
Olbrich Park
NE edge of drain grate

1 Mile: Monona Dr. south of Davidson St.
4007 Monona Dr.
2 ft. N of south end of south garage

2: Winnequah Rd. E of Waterman Way
4516 Winnequah Rd.
29 ft. W of Schluter Park walkway

3: Maywood Rd. N of Nichols Rd.
house on northeast corner
22' 7" south of driveway

Turn around:
Maywood Rd. N of Schluter Rd.
5104 Maywood Rd.
15 ft. south of driveway

4: Tonyawatha Trail / Vogts Lane
5 ft. N of stop sign on SE corner

5: Winnequah Rd. / Healy Lane
5 ft. east of Healy Lane

6: Bridge Rd. W of Winnequah Rd.
55 ft. W of east end of bridge railing

7: Waunona Way NE of Raywood Rd.
2517 Waunona Way
28' 6" east of driveway

8: John Nolen Trail N of Hwy. 12/18
4' 6" S of WELCOME TO MADISON sig

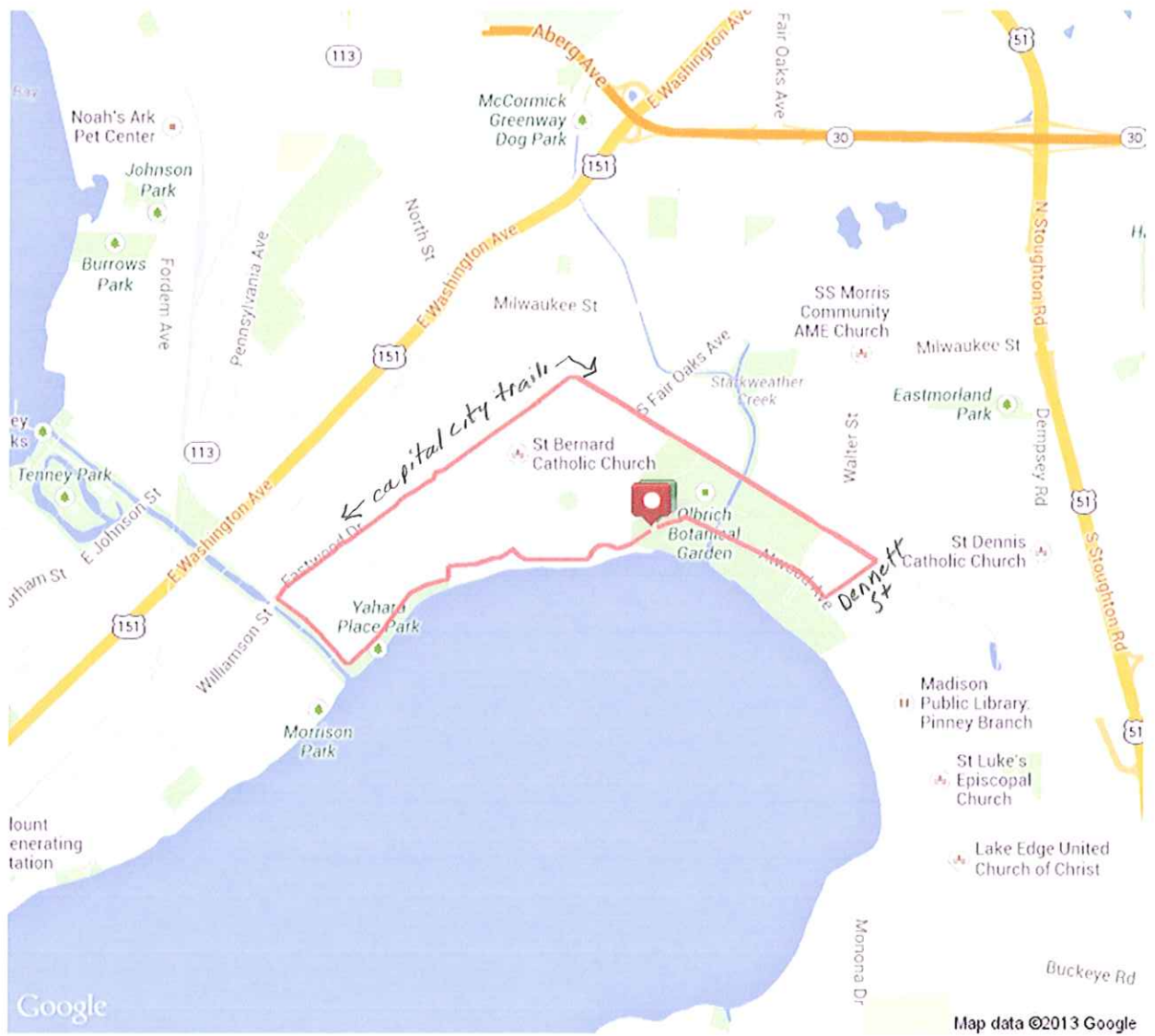
9: John Nolen Trail / Lakeside St.
North edge of north crosswalk sign

10: John Nolen Trail N of Broom St.
62 ft. N of 1st bench north of Broom St.

11: Spaight St. S of Paterson St.
836 Spaight St.
22' 6" north of hydrant

12: Thornton Ave. NW of Morrison St.
706 Thornton Ave.
8 ft. east of driveway

13: Lakeland Ave. SW of Welch Ave.
3128 Lakeland Ave.
10' 4" south of power pole



Olbrich Park special event

Name of event

Madison Garden Marathon, 4 mile run walk

1. Type of event

Half and full Marathon, 4 mile run walk. Event features music and food and drinks after event. Face painting and balloon twisting.

2. When

September ¹³27th, 2014

2. Date

Set up- Friday September ¹²27th, 2014 (tents)

Set up- Saturday September ¹³27th, 2014

Event date- Saturday September ¹³27th, 2014

Tear down date- Saturday September ¹³27th, 2014

3. Times

Set up time- Friday September ¹²26th, 2014 12pm-4 pm

Set up time- Saturday September ¹³27th, 2014 12am-8am

Event day- Saturday September ¹³27th, 2014 8 am- 2pm

Tear down time- Saturday September ¹³27th, 2014 3pm- 8pm

4. Location

Olbrich Park and Lakeland Ave

5. Road Closure

None

6. Parking plan

Parking available at Olbrich park baseball field and Olbrich park beach area. No parking sign at Olbrich Botanical Gardens. Parking sign arrows placed by parking areas.

7. Traffic Plan

Right lane on Atwood Ave closed. Advanced right lane closed warning sign 200 feet before type 3 barrier. There will be a type 3 barrier with a flashing Arrow at Oakridge Ave. Cones will be along Atwood Ave until Winnequah Rd. Runners starting at different times for crowd control.

8. Attendance

Estimated participants 600.

9. PA System

Beginning of the Race 7:45- 8:30. Music played over PA system 9:30 am- 12:30 pm with announcements. No Band

10. Alcohol Sales

No Alcohol will be sold

11. Food and Beverages

Water stations with water and Gatorade every 2 miles free with registration. Water bottles handed out at the end of the race free with registration. Prepackaged cookies, chocolate milk and whole fruit with registration at the end of the race. Coffee, bagels, Chips, candy bars, Slushy's sold at vending tent. Maximum of 2 free beers with registration.

Site Plan

Madison Garden Marathon water and portable toilet stations

Mile 2-Shluter Beach on Winnequah Road

Mile 4- Winnequah Park by Monona pool

Mile 6- Paunack Park of Waunona Way

Mile 8- Olin Park

Mile 10- Law Park

Mile 12- Yahara Park

4 mile walk / run water station and Portable toilet stations

Water station and Portable toilet will be at Capital City Trails and Division Street.

EMS

1. Paratech Ambulance at the end of the Marathon
2. Monona EMS located at Winnequah Park by swimming pool

First aid

All water stations will have a trained CPR Health care volunteer with a First Aid kit.

Other Safety

1. All volunteers will have an Emergency Response number at hand.
2. Marathon Manager will monitor route for problems or medical needs.
3. One Certified CPR medical volunteer will follow in the back of the crowd and observe for problems.
4. AED boxes at mile 4, 8, and ten. Transported by car to site of incident if needed

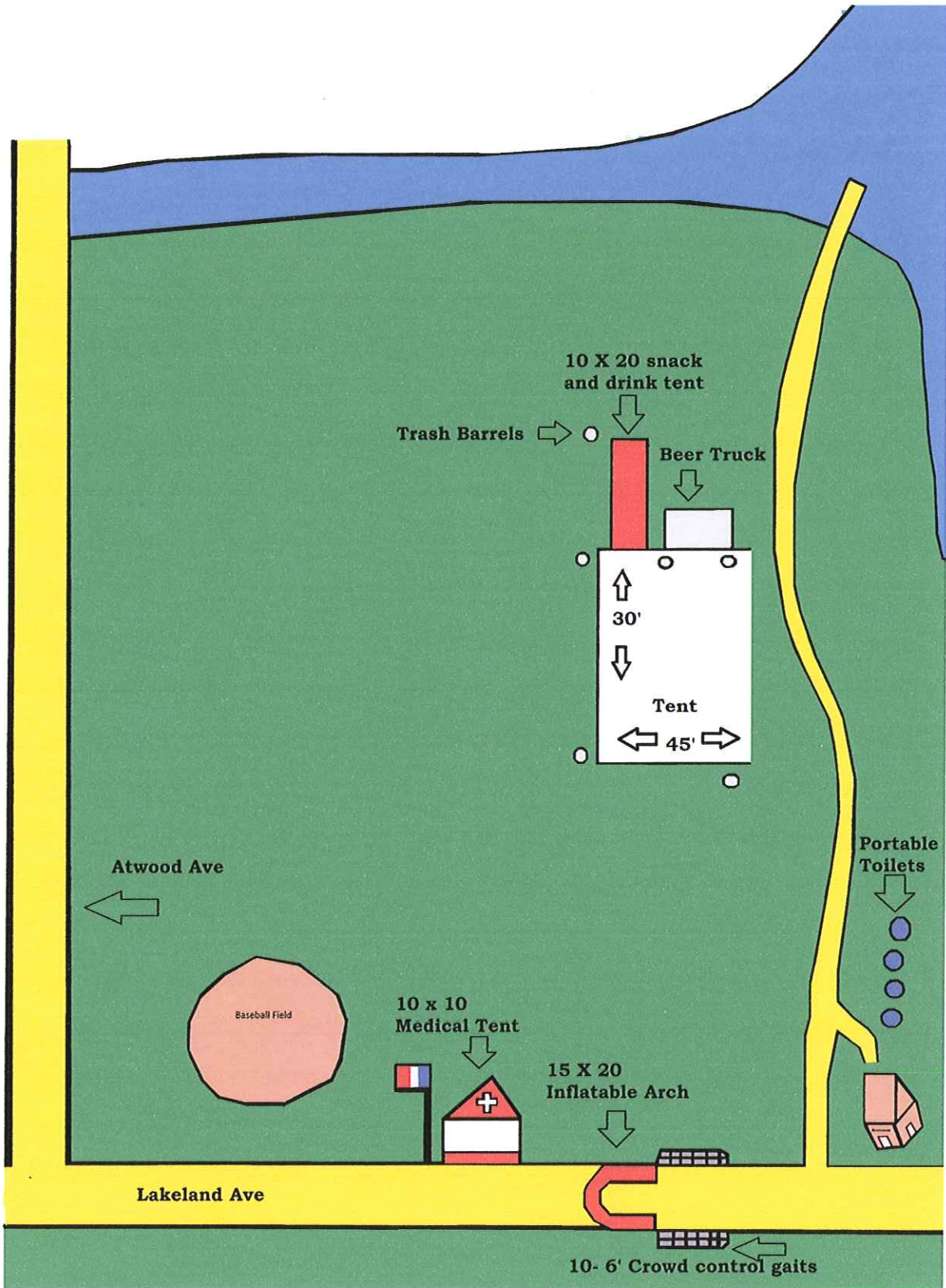
Meeting with presentation, handouts and equipment pickup prior to Marathon

Tents

1. 45' X 30' tent will be at Olbrich Park, Lakeland Ave side.
2. 15- 8 inch tables with 60 chairs in tent.
3. Beer truck at side of tent
4. Men and Women's bathroom and 4 Portable toilets available.
5. 20' X 10' vending tent by beer truck.
6. 10' x 10' Medical tent by finish line.

Other structures

1. H: 15' L: 3' W: 20' inflatable arch at finish line
2. 10-6' crowd barrier gaits before arch.



All Marathon and 4 mile / walk activities

Lakeland Street start- Marathon runners will be chipped timed therefore there will be a 15 x 20 'arch at the beginning and finishing line. There will also be 10 crowd gaits prior to the arch 5 on each side. There will be a red tent 10 X 20 at Olbrich Park that will sell coffee, bagels, chips, candy bars and slushy's'. People will be able to pick up their shirts at Olbrich Park prior to the race at the white tent.

Guiding the Marathon and 4 mile run/ walk- There will be arrow signs along the half marathon and the 4 mile run walk whenever there is an intersection there will be an arrow sign. Whenever the direction may be in question at all there will be an arrow sign. There also will be mile markers at each mile.

Coarse Marshalls- There will be coarse Marshalls along the route to watch for distressed runners, help watch for traffic, and guide runners to the right side of the road.

Photography- There will be one photographer at the end of the race taking photos.

Cones and Barriers- There will be 1 type 3 barrier with a flashing arrow at Oakridge Ave. Advanced warning sign 200' prior to barrier starting land closed ahead. Cones will be down Atwood Ave blocking off the right lane of Atwood Ave until Winnequah Rd. Cones will be taken down soon as the time is up for Marathon runners to run through the area. Runners will be required to run each mile in 14 minutes.

Post party event – Beer tent at Olbrich Park with free food. Beer will not be for sale a maximum of 2 free beers will be given away with registration. There will be an award ceremony at 11 am.

EMS- There will be 2 EMS aid stations. There will be one EMS aid station at Winnequah Park. And one EMS aid station at the end of the race.

Water, Gatorade stations and portable toilets- There will be a water aid station and portable toilets approximately every two miles.

Insurance coverage- Insurance will be required for registration. Emergency contact will be required also with registration.

Signed waivers- signed waivers will be required for registration. Emergency contact will be required also with registration.

Advertisement- Facebook, childdrensvoiceinc.org, active.com, Flyers on doors and at health clubs, Bridge banner, Grass signs, radio, and possibly a billboard.

Madison Garden Marathon water and portable toilet stations

Mile 2- Shluter beach on Winnequah Rd

Mile 4- Winnequah Park on Nichols Rd

Mile 6- Paunack Park- off Waunona way

Mile 8.5 – Olin Park after Sheraton Inn

Mile 10 – Law Park

Mile 12- Yahara Park

Mile 4 Run / Walk - Capitol City Trails and Division Street

Aid stations

Paratech located at Olbrich Park

Monona EMS at Nicolas Rd

All water stations will have trained CPR health care workers with a first aid kit

Other Safety measures

All volunteers will have an Emergency response number guide at hand.

Orientation class prior to race with handouts regarding emergency procedures.

Clean up and recycling

1. Trash barrel at each water station
2. Trash barrels at post party tent
3. Designated Volunteer to collect tables, and trash barrels at water station sites.
4. Public encouraged to through water cups into barrels at water station sites.
5. Post Party tent cleaned up by designated volunteers.
6. All volunteers will be asked to clean up water station sites when runners are not running by and after the race.
7. 4 volunteers at every water station site.
8. Designated volunteers to collect all barrels at end of race and dispose of paper cups at home recycling trash barrel. 22 volunteers helping to clean up water station sites. 3 designated volunteers to clean up post party tent area.
9. Marathon Manager to oversee all water station sites and post party tent clean up.

Emergency Quick Response Guide

Madison Fire / EMS	266-4420
Paratech Ambulance	(866) 525-8888
Madison Police	266-4316
Monona Fire / EMS	222-2528
Monona Police	222-0463
Race Director	577-1867
Weather Emergency updates	890-6000
Weather Emergency updates	1-888-596-6655

Missing child or person

When a child or person is believed to be missing or lost. The Madison police, Monona police and the race director will be notified immediately. The Volunteer will notify the police and race director and provide the missing person of child's.

Name:

Age:

Gender:

Physical description:

Clothing description:

Last known location:

Direction of travel:

The caller or person with the most information must stay at the nearest location for responders. Missing child/ Person form should also be filled out. Family

members then can be directed to the missing person location which will be the red tent.

Announcement

Each volunteer or group will be notified immediately. All volunteers will search the area for the child. Report any child who matches the description.

Notification of procedure

All volunteers will be giving a presentation to the missing person procedure by meeting or written material.

Emergency Response guide numbers will be handed out at meeting and placed in supply water table boxes for quick access.

All volunteers will be asked to carry emergency response numbers with them during the race.

Lost child designation Area

Announcement will be given at beginning of race. "In case of a lost child the designated lost child area will be at the red tent at Olbrich Park." Volunteers will have a pre-race orientation or will be given written materials regarding the lost child designated area. The volunteers will also be asked to stop and help a child or adult that may look lost. Runners will be made aware of lost child designated area at the beginning of the race. An announcement will be given regarding the lost child every few minutes until the child / adult is reunited with his/ her family.