



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

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Thursday, March 1, 2018

5:00 PM

Meeting Room 301  
201 W Mifflin St (Madison Public Library)

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### CALL TO ORDER / ROLL CALL

**Present:** 5 - Maurice S. Cheeks; Matthew J. Phair; Ben M. Van Pelt; Daniel A. O'Callaghan and Jennifer H. Campbell

**Excused:** 4 - Samba Baldeh; Ricky Hunt; Colin A. Bowden and Keetra S. Burnette

**Staff present - Sarah Lim, Jim O'Keefe, Linette Rhodes, Peg Stonestreet, and Ethan Tabakin.**

**D O'Callaghan called the meeting to order at 5:06.**

### APPROVAL OF MINUTES

**A motion was made by Phair, seconded by Cheeks, to Approve the February 1, 2018 Minutes. The motion passed by voice vote.**

### PUBLIC COMMENT

none.

### DISCLOSURES AND RECUSALS

none.

1. [47056](#) CDBG Chair Report

no report.

### ACTION ITEMS

2. [50639](#) Authorizing an allocation of up to \$355,000 in CDBG Housing Development Reserve Funds to rehabilitate 48 rental units leased to qualified low- to moderate-income renters by Project Home.

**E Tabakin gave an overview of the project.**

**Project Home Staff - Janis Reek and Caitlin Singleton gave additional information for the project.**

**Discussion and questions followed**

**A motion was made by Cheeks, seconded by Van Pelt, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion**

passed by voice vote.

### PRESENTATION

3. [50668](#) 2017 Homeless Services and Economic Development Support
- S Lim gave presentation on the Homeless Services 2017 Goals and Outcomes. Discussion followed.**
- L Rhodes gave a presentation on Economic Development and Employment Opportunities - 2017. She will continue to work with the non-profits to make sure we/they are reporting the correct data to HUD for monitoring purposes.**

### DISCUSSION ITEMS

4. [50671](#) 2017 Draft Consolidated Annual Performance and Evaluation Report (CAPER)
- The CAPER is for information purpose only. The CDBG committee does not need to take action on this before going to HUD.**
5. [50676](#) CDBG Timeliness Workout Plan
- J O'Keefe gave overview of the Timeliness Workout Plan that was submit to HUD. Discussion and questions followed.**
6. [50669](#) Proposed changes to direct lending programs
- L Rhodes discussed the changes to the City's direct lending programs.**
- **Deferred Payment Loans (DPL) - raise the maximum loan amount.**
  - **Match Housing Cost Reduction Initiative (HCRI) to CDBG funds on Home Buy the American Dream Program**
  - **Remove the City-imposed restriction in the DPL Program**
- A budget amendment are not need for these changes.**

### STAFF UPDATE

7. [49332](#) Reports from committees with CDBG Committee representation  
Martin Luther King Jr. Humanitarian Award Committee (C Bowden)  
Conference Committee (S Baldeh, R Hunt, & B Van Pelt)
- Martin Luther King Jr. Humanitarian Award Committee - C Bowden out present  
Conference Committee - Update EOP was post on CDD website on February 5, 2018, due March 5, 2018. Staff held two workshops and one on one trainings.**
8. [48192](#) CDBG Staff Report
- J O'Keefe let members know that WHEDA announced that 5 of the 6 projects received tax incentives. The affordable housing funding is almost close to their 1000 unit goal set by the Mayor.**

### ADJOURNMENT

A motion was made by Cheeks, seconded by Van Pelt, to Adjourn at 6:40 p.m..  
The motion passed by voice vote.