



Capital Improvements for Non-profit Housing (CINH) Program

APPLICATION

- Applicants should read the CINH program guidelines document before completing this application.
- Applicants must be an already established non-profit corporation (Non-stock Corporation) organized under Chapter 181 of Wisconsin Statutes and in compliance with the Wisconsin Department of Financial Institutions (DFI) and own the property seeking rehabilitation support.
- Applications will be accepted by May 15th, June 15th, July 15th and final opportunity August 15th, 2023.
- The CINH program has a budget of approximately \$1,500,000 of CDBG funds. Once funds are exhausted, applications will no longer be accepted. Applications are considered on a first-come, first-served basis.

Questions can be directed to cdd@cityofmadison.com or to Community Development Specialist Chelsea Volden-Stammen CVolden-Stammen@cityofmadison.com

Organization Name: Porchlight, Inc.

Contact Name: Sandy Cook

Phone: 608-257-2534 x30

Contact Email: Scook@porchlightinc.org

SAM/ Unique Entity Identifier # MK56LJ7VD691

Project Addresses (Street Number, Name and Zip Code)	Does this property already have City, HOME or CDBG Loan? Yes/No	Number of Units in the building?	Is this property currently occupied by 51% LMI households Yes/No	Davis Bacon: Eight (8) or more units in this project? Yes/No	Year property was built?	Amount of CDBG funds requested?
Ex: 215 Martin Luther King, 53703	Yes	15	Yes	No	1981	\$65,000
902 Northport Drive	Yes	8	Yes	Yes	1956	\$132,450
609 N. Midvale Blvd.	Yes	4	Yes	NO	1962	\$101,750
2104 Winnebago Street	Yes	1	Yes	NO	1900's	\$44,650
1409 McKenna Blvd,	Yes	4	Yes	NO	1983	\$45,500
110 Rosemary Ave.	Yes	6	Yes	NO	unknown	\$74,205

1. Was income reviewed through self-certification or 24 CFR Part 5 Review?

Yes

2. Please describe, in detail, the proposed scope of the rehab project by address:

902 Northport Drive-State Licensed Community Based Residential Facility (Group Home)-Total \$132,450
Roof/soffit/gutters: \$23,500, Tree removal: \$10k
Substantial Exterior/foundation Work: \$68,950, Edging/Stone: \$5k
Kitchen Rehab to include accessibility: \$25k

609 N. Midvale Blvd,-Family units- Total \$101,750
Roof/soffit/gutters: \$25,750, Upper Decks (3 units): \$15k, Exterior landscaping to stop foundation erosion: \$5k
Exterior retaining wall/fencing repair/replacement: \$15k
Energy Efficient/Steel Front Security Door: \$4k
4-Bedroom Family unit:
Replace worn-out carpeting in living room/hall way with LVP: \$8k
Rehab Two Bathrooms: \$25k
Exterior family unit door/security lighting: \$4k

2104 Winnebago Street-3 Bedroom Single Family home-Total \$ 44,650
Roof/soffit/gutters: \$12,150
Bathroom rehab: \$10k, Kitchen rehab: \$15k
Exterior Landscaping: replace/repair existing fencing/decks/patio area: \$7,500

1409 McKenna-4-plex family unit (2 bedrooms)-\$45,500
Roof/Soffit/Gutters: \$23,500, Replace 2 upper decks \$10k, Energy efficient/safety steel frame door \$4k,
Remove broken playground equipment/landscaping: Remove trees growing into foundation/dirt work to
rework water away from foundation and replant shrubs which were removed/rework parking area:\$8k

110 Rosemary- 6 unit (1 Bedrooms)-\$78,205
Roof/Soffit/gutters: \$41,980
Windows-double hung-white (2 units): \$10k
Bathroom-tub/vanity/shower resurfacing: \$6,225
Laminate (Hallway, 2 units): \$12k
Energy Efficient/safety steel frame door (entrance/exit) \$8k

3. Will the project require relocating tenants during construction/rehab work?

Yes ☐

No ☒

If yes, please set up a meeting with CDD to discuss Uniformed Relocation Act costs prior to submitting the application.

4. Are at least 5% of its units in the development accessible to and usable by individuals with disabilities?

Yes ☐ No ☒

5. If no, after project completion, will at least 5% of the units be accessible to and usable by individuals with disabilities?

Yes ☐ No ☒

6. PROJECT TIMELINE

Description	Projected Dates (Mo/Yr)
Rehabilitation Bid Publishing	(Mo/Yr) As necessary
Rehabilitation Start	(Mo/Yr) As soon as approved May or June 2023
Rehabilitation Completion	(Mo/Yr) Before 9/30/2023

7. SOURCES AND USES OF FUNDS

This is a statement of how much money is required to complete the project, its source, and how it will be used. By definition, sources must equal uses.

SOURCES OF FUNDS	Amount	Source: Lender, Grantor, etc.
First Mortgage Loan:		
Subordinate Loan:		
City Financing Requested:		
Project Equity (own funds):		
Other:	397,555	CDBG Grant
TOTAL SOURCES:		

USES OF FUNDS	Amount	Source
Renovations/improvements (existing building):	402,555	CDBG Grant
Relocation Costs:		
Other:		
TOTAL USES:	402,555	

ALL APPLICATIONS:

- Funded applicants are responsible for complying with all of the terms and conditions outlined in the CINH Program Guidelines.
- Applications to the Capital Improvements for Non-profit Housing Program will be considered on a first-come, first-served basis.
- Final approval of funds above \$50,000 will be awarded, via a Resolution, by the City's Common Council with recommendations from the CDBG Committee. Timeline for a commitment of funds is contingent upon committee's schedule.

APPLICATION CERTIFICATION

The Applicant certifies that all information in this application, and all information furnished in support of this application, is given for the purpose of the City of Madison Capital Improvements for Non-profit Housing Program and is true and complete to the best of the applicant's knowledge and belief.

Signature 

Date: 5/15/2023

Applications must be submitted to the Community Development Division by email:
cdd@cityofmadison.com