

Water Utility Board Policy	
Title:	Secretary's Role
Policy Number:	BP - 2G
Category:	Board Process
Adopted:	Aug 24, 2010
Revision #/Date:	12/ Mar 25, 2013 <u>Sep 26, 2017</u>

The Secretary's purpose is to ~~ensure the integrity of the board's documents,~~ serve in the absence of the President and Vice-President, and perform such other duties as may be assigned by the President or the board.