



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft SISTER CITY COLLABORATION COMMITTEE

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Monday, June 27, 2011

5:30 PM

Room LL120 - Madison Municipal Building  
215 Martin Luther King, Jr. Blvd.

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### CALL TO ORDER / ROLL CALL

The meeting was called to order by Chair Alfano at 5:40 p.m. A quorum was present.

**Present:** 6 -

Frank L. Alfano; Josephine H. Oyama-Miller; Daina P. Zemliauskas-Juozevicius; John W. Jacoby; Amy R. Zastrow and Ald. Bridget R. Maniaci

**Excused:** 2 -

Carolyn A. Gantner and Victor E. Villacrez

### APPROVAL OF MINUTES

Two corrections were made to the minutes. A motion was made by Oyama Miller to approve the minutes and was seconded by Jacoby. The minutes were approved unanimously with the corrections made.

**PUBLIC COMMENT - None.**

**DISCLOSURES AND RECUSALS - None.**

## NEW BUSINESS

### 22989

#### Obihiro Visit

Oyama Miller reported a delegation from Obihiro will be coming to Madison to celebrate the fifth anniversary of the Sister City relationship September 3- 7, 2011. Because this is a holiday for Madison, Tuesday, September 6th will be the celebration day with the Mayor. There is a luncheon at the Edgewater Hotel from 11:30 - 2:00 that day. There will be a dinner in the evening, but Mayor Soglin will not be able to attend, since there is a Common Council meeting that night. The Mayor has invited the delegates to come to his staff meeting and the Common Council meeting. There is no regular Farmer's Market ath weekend, but delegates will be attending the Taste of Madison.

There was discussion about potential gifts we could give them while they are visiting Madison. Oyama Miller reported that the kimono that was given to Mayor Dave five years ago was made by one of the oldest women in Japan (she was 86 at the time she made it and is still living). It is worth \$12,000. It took the City of Madison five years to have it encased and it is now hanging in the hallway in the City County Building. Madison gave them a vase which is beautifully displayed in Obihiro. There was discussion about having a glass City of Madison sewer cover made for them like we did for Freiberg several years ago. Lisa Olmsted will contact the artist who did the artwork at that time.

### 22990

#### Mantova Visit

Alfano reported that he attended the Sister City Festival in Mantova June 20 - 25, 2011. There were delegations from Russia, Romania, Germany and France. No one from Japan could attend due to the tsunami/earthquakes earlier this year. Six youth from LaFollette High School chorus were also invited to perform. All their expenses were paid for by the City of Mantova. Alder Lauren Cnare also attended and was a great representative for the City of Madison.

Alfano worked with Karin Wolf who is administrator for the Madison Arts Commission to create a photo display of pictures about Madison. They took the collection to Mantova and the picture that got the most interest was the Statue of Liberty on Lake Mendota in the winter. The pictures will be mailed back to Madison and can be used for other Sister City trips. The City of Mantova spent an estimated \$100,000 for their guests expenses. Alfano was just interviewed by Doug Moe from the Wisconsin State Journal about that trip.

There is a group of architects from Mantova thath would like to come to Wisconsin in September and tour Taliesen, the Unitarian Church and Frank Lloyd Wright related buildings. Another group would like to see the Farmer's Market.

[22991](#)

July Meeting with Mayor Soglin

The SCCC members will be meeting with Mayor Soglin on July 14th at 8:30 AM to discuss the Sister City program and marketing materials. Alfano asked Olmsted to be sure that the meeting be noticed with the Clerk's Office due to a possible quorum of the committee being present

Ben Manski has been appointed by the Mayor as a new member of the Sister City Collaboration Committee.

[22992](#)

Grant Program

There was discussion about rejuvenating the program for funding and having one application by Sister City applicants for the base funding and requiring a second application for additional funding. Each city should be required to complete an annual report that would show how they are fulfilling the requirements for the funds. There seems to have been a lack of standards for funding in the past. The funds currently available will not roll over and have to be spent this year. Funding available is at \$10,000.00.

The grant applications that have been used in the past will be reviewed at the next meeting. Zemliauskas-Juozevicius will revise the forms.

**OLD BUSINESS**

[21949](#)

Implementation Plan Update

- a. Calendar of Events
- b. CCB Display Update
- c. Receptions with Business and Common Council

a. City County Building Display Case Schedule:

Obihiro - July and August

Camaguey - September

Arcatao - Last week in September/First week in October

Mantova - October 9th - November 1st.

b. Reception for Common Council Members - The reception will be held on Tuesday, July 19, 2011 at 5:30 p.m. Maniaci will contact Lauren Cnare to have her encourage Alders to come. Each Sister City will furnish a bite size food representative of their particular country. The food will be placed at each Alder's desk in the council chambers and cannot be worth more than \$5.00. The same items will be available for the Department/Division heads. There will also be a Powerpoint presentation for them to watch before the council meeting. Alfano, Maniaci and Cnare will set the format. The focus will be on the Sister City program and will last 20-30 minutes. Information tables will be set up in the hallway outside the council chambers. Maniaci will be the facilitator for the presentation. Oyama Miller and Zastrow will work with Maniaci to help put the presentation together.

21950

Financial Update on 2010-11 Funds

**Sister City members should submit an annual report to receive base funds and must fulfill the funding requirements of the SCCC. Funds can now be released by the SCCC since the Common Council has approved them. There will be an August 12th deadline for returning the forms to the committee so they can be discussed at the August 22nd meeting. The applications will be emailed to each Sister City notifying them of the deadline and funds will be disbursed in September.**

**ADJOURNMENT**

**A motion was made by Maniaci moved to adjourn the meeting which was seconded by Oyama Miller. The motions passed unanimously and the meeting was adjourned at 7:20 p.m.**