



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved MADISON PUBLIC LIBRARY BOARD

Thursday, February 7, 2008

4:30 PM

201 W. Mifflin St., Rm. 201

CALL TO ORDER / ROLL CALL

Present: 6 -

David L. Wallner; Larry Palm; Carol Carstensen; Barbara J. Karlen; Ann L. Falconer and Gregory Markle

Excused: 2 -

Tracy K. Kuczenski and Theodore C. Widder, III

APPROVAL OF MINUTES

It was noted that Widder and Carstensen were marked present at the meeting when they were actually excused.

A motion was made by Palm, seconded by Markle, to Approve the Minutes as corrected. The motion passed by voice vote/other.

CORRESPONDENCE

There was none.

PUBLIC COMMENT

There were none.

BOARD INFORMATION EXCHANGE

It was noted that Annette Miller has resigned from the Library Board. A request was made of the Board President to write her a thank you letter. It was suggested that the criteria for board members be reviewed at the March meeting.

REPORTS

[09077](#)

February 2008 Director's Report

A motion was made by Markle, seconded by Falconer, to Accept the February Director's Report. The motion passed by voice vote/other.

FINANCIAL REPORT

[09079](#) December 2007 Library Financial Report

The preliminary end of December report was reviewed. The final 2007 year-end report will be available next month. The 2008 budget will be reviewed and adjusted at that time as well. It appears we will have a carryover of \$180,000; of this approximately \$150,000 is already committed for materials/services purchased, but not yet paid. Next month when the books are closed out for 2007, we'll have the exact figure.

It was noted that grants received were higher than budgeted. The Foundation had a good year and was able to grant more money than anticipated.

A motion was made by Karlen, seconded by Palm, to Accept. The motion passed by voice vote/other.

NEW BUSINESS

APPROVAL OF SYSTEM COMPLIANCE REPORT

[09085](#) SCLS Compliance Report

A motion was made by Markle, seconded by Falconer, to Approve the SCLS Compliance Report. The motion passed by voice vote/other.

APPROVAL OF REVISED DANE COUNTY STANDARDS FOR PUBLIC LIBRARIES

[09081](#) Revised Dane County Standards for Public Libraries

Libraries must meet certain levels of standards to become exempt from the Dane County tax.

The standards were recently revised and are based on statewide standards. A new library has three years to meet these standard. If they don't, they have to pay the Dane County tax as well as their local municipal tax.

A motion was made by Markle, seconded by Falconer, to Approve the Revised Standards for Dane County Public Libraries. The motion passed by voice vote/other.

APPROVAL OF 2008 DCLS EXTENSION OF SERVICES AGREEMENT

[09082](#) 2008 Dane County Library Service Contract

A motion was made by Markle, seconded by Falconer, to Approve the 2008 Dane County Library Services Extension of Services Contract. The motion passed by voice vote/other.

APPROVAL OF RFP FOR SOUTH MADISON BRANCH

08976

Authorizing City Staff to prepare a "Request for Qualifications" and advertise for Architect consultant design services for interior improvements for South Madison Branch Library located on South Park Street. (14th AD)

The Library Board has been asked to approve a resolution authorizing city staff to prepare a "Request for Qualifications" and advertise for architect consultant design services for interior improvements for the South Madison Branch Library.

The Urban League is currently working with an architect to set up the footprint for the mixed-use building. The current plan is for the Urban League to own the building; the library will buy a condo from them. (This will be handled in the same manner as the condo purchase for the new Sequoya Branch.) The building will be on Park Street; the library will be located on the first floor, Urban League on second and Planned Parenthood on the third floor. It is hoped that a spade will be in the ground by the end of '08 with the branch opening by the summer of '09.

A motion was made by Karlen, seconded by Falconer, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

FACILITIES UPDATE

There was no report.

FRIENDS UPDATE

The Central Friends Book Sale is scheduled for Feb 14-16. Author Betsy Carter has been retained for Book Club Cafe scheduled on April 10. The Friends approved grants to MPL totaling \$20,000.

FOUNDATION UPDATE

Since several Foundation committees have been formed, it was decided to schedule Foundation Board meetings every two months. The Grants Committee recommended approving MPL's grant request for \$67,000 for collections and Summer Library Program. The Board will vote to approve this item next week.

Three author events have been scheduled as fund raisers for the Sequoya

campaign. Over \$1 million has been raised to date. Until we know the final costs from the contractor bid we won't know if that is sufficient to complete the project. Additional fund raising events will be held throughout the first year the new branch is open.

An author event is scheduled for April 10. The purpose of this is to cultivate higher end donors.

A fund raiser has been scheduled for November. The proceeds will tentatively go toward jump starting the South Madison Branch campaign.

Tripp Widder will take over as President in October '08.

SOUTH CENTRAL LIBRARY SYSTEM UPDATE

There was no report.

DANE COUNTY LIBRARY SERVICE UPDATE

There was no report.

ADJOURNMENT

A motion was made by Markle, seconded by Palm, to Adjourn at 5:12 p.m. The motion passed by voice vote/other.