

# Operator Application for Licenses to expire 10/1/2018

For individuals selling or serving alcohol, pursuant to Madison General Ordinance 38.05. **Fees are not refundable.**

Provisional Operator License Fee \$15.00

Two-Year Operator License Fee \$80.00

Office use:	LICOPR-2018-00877	BST Date 07/27/2018
-------------	-------------------	------------------------

## Filling out your application

- An Operator License is a privilege, not a right. **Any false answers or omissions may result in the denial of your application.**
- This application must be filled out accurately and completely.
- If you have any doubt as to whether to include the facts of a specific incident it is recommended that you disclose the information.
- If you are unsure about how to respond to any questions on this form, check with the City Clerk for clarification.
- Your application will not be processed until you deal with outstanding warrants.
- You can obtain information regarding your arrest and conviction record from the police department, the court with which you interacted, or the Wisconsin Circuit Court Access website at [www.wcca.wicourts.gov/indes.xml](http://www.wcca.wicourts.gov/indes.xml) (CCAP may not provide a comprehensive list of ALL arrests and convictions).

## Review of your application

- The Madison Police Department will perform a background check to verify that the information you have provided is complete and accurate.
- If there are concerns about your arrest and /or conviction record as it relates to your application, or if it appears that you falsified or omitted information from your application, you may be called to appear before the Alcohol License Review Committee.
- If you are asked to appear but choose not to do so, your application may be denied.
- *Meetings of the Alcohol License Review Committee are open to the public and televised.*

First Name kelly	M. I. s	Last Name hayes		
Residence: Street Address		City Madison	State WI	Zip 53711
Phone	Date of Birth	Birth Place (City, State) Chicago, IL		Sex Fema
Driver's License Number (State & Number)	Place of employment and phone# stop N go		Email Address	
Other names, aliases or birthdates ever used:				
Cities and States lived in since age 18, including where you now reside: Madison WI			From: 08/12/2004	To: 08/02/2018

## Arrest and Conviction Record

Since your 17th birthday, have you been convicted of a felony or misdemeanor? (Including criminal traffic offenses?)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Have you ever been convicted by a military court-martial?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Have you ever been convicted of disorderly conduct that involved violence against another person?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**List Any Pending Citations, Tickets, or Criminal Charges**

Year	Location	Charge	At the time of the incident were you under the influence of alcohol and /or other drugs?	Did the incident occur in or around an establishment that serves alcohol?
2018	Rock, County	operating w/out insurance	No	No

**List All Citations, Tickets, Municipal/Ordinance Violations and Criminal Convictions (Excluding Parking Tickets). Attach additional paper if necessary.**

Year	Location	Charge	At the time of the incident were you under the influence of alcohol and /or other drugs?	Did the incident occur in or around an establishment that serves alcohol?
2018	Rock, County	operate after Rev/Susp	No	No
05/03/2016	Madison	batter, Domestic Abuse	No	No

**Application must be notarized.**

*The undersigned affirms that he/she made complete and true answers to each question and understands that his/her past record will become part of this application and that the applicant applying for an Operator License is a Wisconsin resident.*

Subscribed and sworn before me  
 this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ Applicant's Signature

\_\_\_\_\_  
 Notary Public

My Commission expires \_\_\_\_\_

**To be filled out by the Madison Police Department**

- Subject has no Criminal Arrest Record with either the Wisconsin State Crime Bureau or with the Madison Police Department
- Files indicate that subject has the attached Criminal Arrest Record

\_\_\_\_\_  
 Madison Police Department Authorized Signature

\_\_\_\_\_  
 Date

**Kelly S. Hayes:**  
**Guideline(s) 2(a), 5**

State	Date	Description	Pending	Conviction	Fel/Misd/Ord
WI	4/30/2016	24.02(1) Disorderly Conduct		X	Ord
WI	1/4/2016	32.03 Disorderly Conduct		X	Forf
WI	9/7/2015	32.03 Disorderly Conduct		X	Forf

Completed by: \_\_\_\_\_ Date Completed: 8/24/2018

\_\_\_\_\_  
 Submit to Council

\_\_\_\_\_  
 Additional Info Required/ Resubmit application

Submit to ALRC

\_\_\_\_\_  
 Other Action:

Captain Initials: JG 2788 Date: 9-12-18