

AUTHORIZING THE RECLASSIFICATION OF 1.0 GRANTS & BILLING SPECIALIST TO 1.0 ACCOUNT CLERK II AND 2.0 GRANTS & BILLING SPECIALIST TO 2.0 ACCOUNTING ASSISTANTS FOR PUBLIC HEALTH MADISON & DANE COUNTY

Public Health Madison & Dane County (Public Health) requested an audit for Grants & Billing Specialists positions #1207, #2119, and #2841. The recommendation for positions #1207, #2119, and #2841 has been approved by Greg Brockmeyer, Director of Administration, as follows:

- Reclassifying position #1207 from Grants & Billing Specialist (P5) to Accounting Assistant (G18)
- Reclassifying position #2119 from Grants & Billing Specialist (P5) to Account Clerk II (G14)
- Reclassifying position #2841 from Grants & Billing Specialist (P5) to Accounting Assistant (G18)

NOW, THEREFORE, BE IT RESOLVED that the Dane County Board of Supervisors does hereby support and authorize reclassification of the Grants & Billing Specialists (positions #1207 and #2841) to Accounting Assistants (G18) and Grants & Billing Specialist position #2119 to Account Clerk II (G14), commensurate with the Department's request and approval of the Department of Administration – Employee Relations Division; and

BE IT FINALLY RESOLVED position #2119, which has been vacant for more than six (6) months, is authorized to be filled pursuant to Dane County Ordinance 29.52(15)), which requires the Personnel and Finance Committee to approve filling positions that are vacant for more than six months.