

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event Revelry Music and Arts Festival

Event Organizer/Sponsor University of Wisconsin-Madison Wisconsin Union

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number 040706

Address 1308 W. Dayton Street

City/State/Zip Madison/Wisconsin/53706

Primary Contact Josh Levin FAX (608) 890-4411

Work Phone (818)518-7600 Phone During Event (818)518-7600

E-mail jlevin4@wisc.edu

Website www.Revelry.is

Secondary Contact Sarah Mathews

Work Phone (847)804-4487 Phone During Event (847)804-4487

E-mail smathews2@wisc.edu

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: _____

Estimated Attendance 7,000 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours 11:00AM to 4:00PM Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other _____

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street

30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: Randall Avenue between Campus Drive and Dayton Street

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) _____ Rain Date(s) _____

Event Start Date(s)/Time(s) 5/4/13/11:00AM Set-Up Date(s)/Time for Event 5/3/13/10:00PM

Event End Date(s)/Time(s) 5/4/13/4:00PM Take-Down Time 5/4/13/10:00PM

Take-Down Time: start to streets reopened

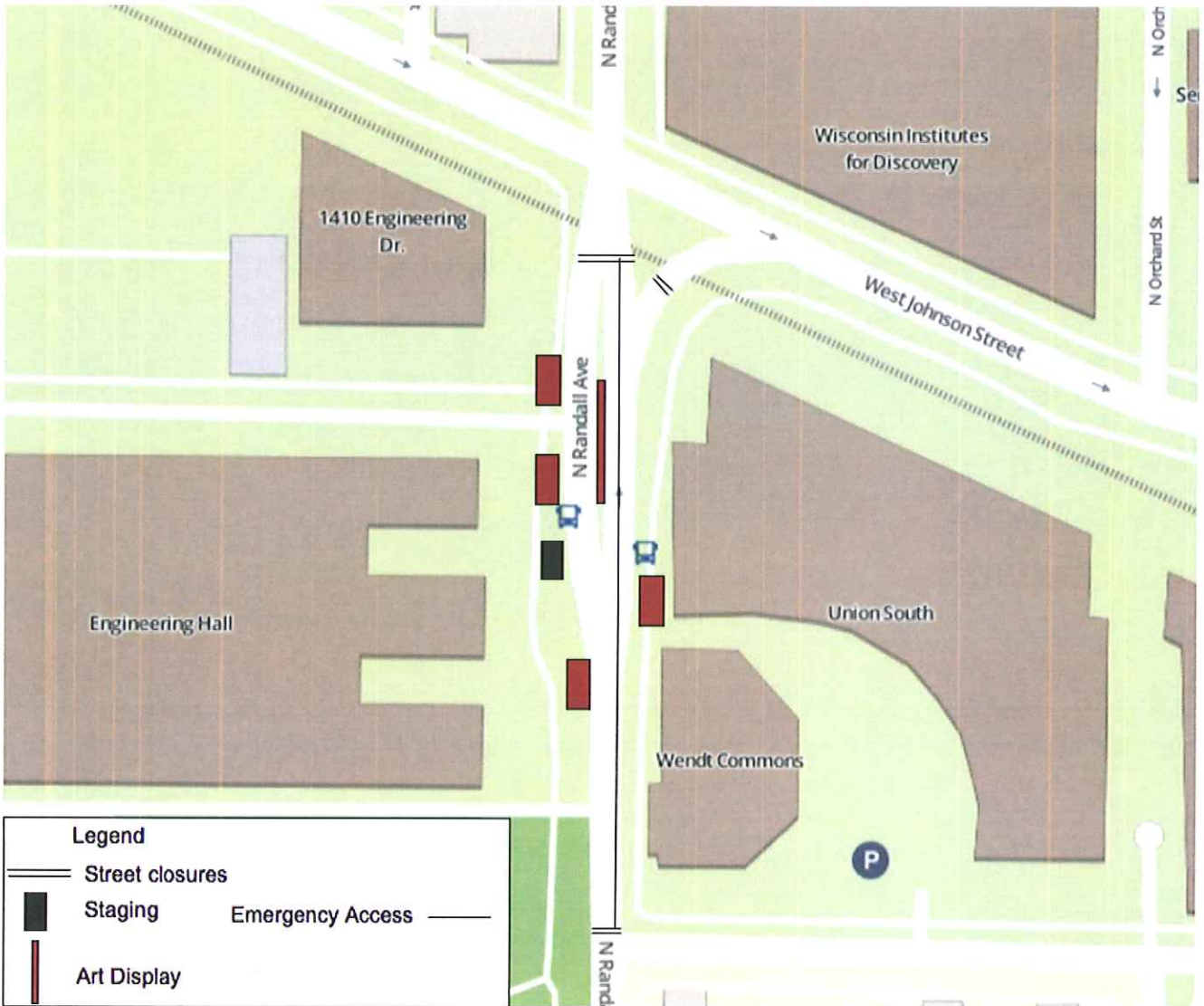
APPLICATION SIGNATURE

X I/We waive the 21-day decision requirement. SD (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature S.M. Dubbey Date 3-8-13



Event Timeline

Date	Time	Task	Location
5/3/13	10:00PM	Street Closure	Randall Ave.
5/3/13	10:00PM	Begin Setting up staging	Randall Ave.
5/4/13	5:00AM	Begin Setting Up Art Areas	Randall Ave
5/4/13	11:00AM	Event Start	Randall Ave.
5/4/13	4:00PM	Event End	Randall Ave.
5/5/13	5:00PM	Venue Cleaning	Randall Ave.
5/4/13	10:00PM	Street is Reopened	Randall Ave.

Revelry Security Plan

1. UWPD will be responsible for overall security of the event.
2. Crowd Control
 - a. Barricades in front of stages
 - b. Private Security if needed to control music crowds
 - c. UWPD will have a presence in all areas of the event venue
3. Alcohol Containment
 - a. All alcohol sales will take place within the Union South grounds.
 - b. Security at entrances and exits of the union will ensure that no patrons take alcohol off of the specified grounds
4. The event venue is not to be held responsible for lost or stolen items
5. Protecting event patrons
 - a. UWPD will be staffing the entire event to ensure the safety of our patrons
 - b. Patrons will receive pat downs from security personnel upon entry
 - c. Bags will be checked upon entry

Revelry Safety Plan

1. First Aid and Emergency Response
 - a. We can set up first aid stations in the event grounds, as well as inside Union South
 - b. In the event of an emergency UWPD will respond accordingly.
 - c. A lane will be left open on Randall for emergency response vehicles
2. Emergency Contact Information

In the event of an emergency any of the following people should be contacted

 - 1) Josh Levin (818) 518-7600
 - 2) Sarah Mathews (847) 804-4487
 - 3) Jose Cornejo (262) 510-8999
3. Designated Lost Child Areas
 - a. At each entrance security personnel will be able to handle these situations.
4. Communicating with staff
 - a. At each point where staff are working there will be at least one person with access to radio communication to relay messages to the rest of his or her team.