



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved PERSONNEL BOARD

Wednesday, March 3, 2010

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 103A (City-County Building)

CALL TO ORDER / ROLL CALL

Others present: Dan Rodefeld, Randy Gaber, John Davenport, Eric Knepp, Rob Phillips, Erin Stenson.

Present: 4 -

Darold D. Lowe; Sandra R. Martinson; Judy J. Hughes and Sylvia A. Thornton

Excused: 1 -

Susan C. Paddock

APPROVAL OF MINUTES

A motion was made by Ms. Hughes, seconded by Ms. Martinson, to Approve the Minutes of February 3, 2010. The motion passed by voice vote/other.

<http://legistar.cityofmadison.com/calendar/#current>

PUBLIC COMMENT

NEW BUSINESS

Discussion of plans for electing a Chair. Election will be held when all Board members are present.

1. [17541](#) Reclassification of a vacant Administrative Clerk 2 (CG20/11) position (#1879) at the Water Utility to an Administrative Clerk 1 (20/09).

A motion was made by Ms. Hughes, seconded by Lowe, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.
2. [17545](#) Recreation of the Assessment Aide series in Compensation Group 20 as the Assessment Technician 1 (CG16/08) and 2 (CG16/10) series in Compensation Group 16 and reallocation of incumbents to the new series.

A motion was made by Ms. Martinson, seconded by Ms. Hughes, to Table. The motion passed by voice vote/other.
3. [17546](#) Creation of the classification of Custodial Worker 1 in Compensation Group 16, Range 02.

A motion was made by Lowe, seconded by Ms. Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

4. [17547](#) Amending the 2010 Engineering Operating Budget to include the creation of a 1.0 FTE Custodial Worker 1 position, the creation of a 1.0 FTE Custodial Worker 3 position, the deletion of a 1.0 FTE Custodial Worker 2 position upon filling the Custodial Worker 3 position, the creation of a 1.0 FTE Facility Maintenance Worker position and the creation of a 1.0 FTE Maintenance Mechanic 2 position.

A motion was made by Lowe, seconded by Ms. Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

5. [17548](#) Creation of the hourly classification of Forestry Specialist Assistant in CG 16.

A motion was made by Ms. Hughes, seconded by Ms. Martinson, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by the following vote:

Excused: 1 -

Susan C. Paddock

Ayes: 3 -

Sandra R. Martinson; Judy J. Hughes and Sylvia A. Thornton

Noes: 1 -

Darold D. Lowe

6. [17549](#) Recreation of an Information Clerk position (#3698) as an Administrative Clerk 1 in the Police Department budget and reallocating the incumbent to the new position.

A motion was made by Ms. Hughes, seconded by Ms. Martinson, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

ADJOURNMENT

Reminder: The April Personnel Board meeting will be held April 14, 2010, the second Wednesday rather than the first Wednesday; City Council meeting will be held April 13, 2010, rather than April 6, 2010.

A motion was made by J. Hughes, seconded by S. Thornton, to Adjourn. The motion passed by voice vote/other.