



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved PERSONNEL BOARD

Wednesday, March 3, 2010

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 103A (City-County Building)

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

Please contact Julia Vazquez in Human Resources at 608-266-4615; TTY/Texnet 866-704-2340.

CALL TO ORDER / ROLL CALL

APPROVAL OF MINUTES

*Minutes of the February 3, 2010 meeting.
<http://legistar.cityofmadison.com/calendar/#current>*

PUBLIC COMMENT

Limited to 3 minutes each person.

NEW BUSINESS

1. [17541](#) Reclassification of a vacant Administrative Clerk 2 (CG20/11) position (#1879) at the Water Utility to an Administrative Clerk 1 (20/09).

Sponsors: David J. Cieslewicz

Attachments: [Memo Admin Clerk 2.pdf](#)

[PD Admin Clerk WU Ops.pdf](#)

[CD Admin Clrk1.pdf](#)

Legislative History

2/19/10 Human Resources Referred for Introduction
Department
Board of Estimates, Personnel Board

2. [17545](#) Recreation of the Assessment Aide series in Compensation Group 20 as the Assessment Technician 1 (CG16/08) and 2 (CG16/10) series in Compensation Group 16 and reallocation of incumbents to the new series.

Sponsors: David J. Cieslewicz

Attachments: [Memo Assess Aide 2.pdf](#)
[PD Assessment Aide 2.pdf](#)
[Flow Chart Assessor.pdf](#)

Legislative History

2/19/10 Human Resources Referred for Introduction
Department
Board of Estimates, Personnel Board

3. [17546](#) Creation of the classification of Custodial Worker 1 in Compensation Group 16, Range 02.

Sponsors: David J. Cieslewicz

Legislative History

2/19/10 Human Resources Referred for Introduction
Department
Board of Estimates, Personnel Board

4. [17547](#) Amending the 2010 Engineering Operating Budget to include the creation of a 1.0 FTE Custodial Worker 1 position, the creation of a 1.0 FTE Custodial Worker 3 position, the deletion of a 1.0 FTE Custodial Worker 2 position upon filling the Custodial Worker 3 position, the creation of a 1.0 FTE Facility Maintenance Worker position and the creation of a 1.0 FTE Maintenance Mechanic 2 position.

Sponsors: David J. Cieslewicz

Attachments: [Memo Cust Reorg.pdf](#)
[PD Custodial Worker 1.pdf](#)
[PD Custodial Worker 3.pdf](#)
[PD Fac Maintenance Wkr Eng.pdf](#)
[PD MM2 Plumber Eng.pdf](#)
[CD Custodial Worker 1-3.pdf](#)
[Org Charts.pdf](#)

Legislative History

2/19/10 Human Resources Referred for Introduction
Department
Board of Estimates, Personnel Board

5. [17548](#) Creation of the hourly classification of Forestry Specialist Assistant in CG 16.

Sponsors: David J. Cieslewicz

Attachments: [Memo Forestry Spec Asst Hrly.pdf](#)
[CD Forestry Spec Asst.pdf](#)

Legislative History

2/19/10 Human Resources Referred for Introduction
Department
Board of Estimates, Personnel Board

6. [17549](#) Recreation of an Information Clerk position (#3698) as an Administrative Clerk 1 in the Police Department budget and reallocating the incumbent to the new position.

Sponsors: David J. Cieslewicz

Attachments: [Memo Info Clrk Police Dept\(2\).pdf](#)
[PD Admin Clk 1.pdf](#)
[CD Admin Clk 1.pdf](#)
[Org Chart Police Dept.pdf](#)

Legislative History

2/19/10 Human Resources Referred for Introduction
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Board of Estimates, Personnel Board

ADJOURNMENT