



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved WATER UTILITY BOARD

Tuesday, April 28, 2015

4:30 PM

Water Utility Conference Room A&B
119 E. Olin Ave.

CALL TO ORDER / ROLL CALL

Madeline Gotkowitz called the meeting to order at 4:40 pm.

Present: 5 - Sheri Carter; Patrick E. Delmore; Madeline B. Gotkowitz; Jon C. Evans and Doug Voegeli

Excused: 2 - Bruce Mayer and David Ahrens

APPROVAL OF MINUTES

A motion was made by Delmore, seconded by Evans, to Approve the Minutes of the March 24 meeting with Amendment(s). The motion passed by unanimous voice vote.

PUBLIC COMMENT

There were no registrants.

DISCLOSURES AND RECUSALS

There were none.

UNFINISHED BUSINESS

1. [37739](#) Review of the Water Utility General Manager

Attachments: [Monitoring Overview 2015.pdf](#)
[2014 DRAFT Water Utility General Manager Review.pdf](#)

A motion was made by Evans, seconded by Delmore, to approve the review as drafted. The motion passed by unanimous voice vote.

BOARD POLICY REVIEW AND DEVELOPMENT

2. [38079](#) Approving the Water Utility Board's Master Agenda/ Annual Calendar and establishing a board education/governance capacity budget for 2016.

Attachments: [Draft Master Agenda- 2015.pdf](#)
[Master Agenda- 2015 FINAL.pdf](#)

A motion was made by Delmore, seconded by Carter, to approve the Master Agenda with amendment(s) and to establish a board education/governance capacity budget for 2016 of \$2,000. The motion passed by unanimous voice vote.

3. [38128](#) Revising the Water Utility Board's Infrastructure Policy

Attachments: [Draft Revision to EL-2G Infrastructure April 2015.pdf](#)
[Revisions to EL-2C Financial Planning Budgeting- FINAL.pdf](#)

A motion was made by Delmore, seconded by Carter, to substitute the proposed revision to the Infrastructure policy with a revision to the board's Financial Planning/Budget Policy (EL-2C) as follows:

Addition to the policy as a third point: "Fail to provide the board with an opportunity for one month's deliberation prior to approval of cost increases in excess of 15% of the established budget for a project."

The motion passed by unanimous voice vote.

MONITORING REPORTS

4. [38134](#) Water Quality Report

Attachments: [O-2B Water Quality 2015 4-28.pdf](#)

A motion was made by Carter, seconded by Evans, to approve the General Manager's interpretation of the board's policy and the report as submitted. The motion passed by unanimous voice vote.

5. [38139](#) Treatment of Consumers Report

Attachments: [EL-2A Treatment of Consumers 2015.pdf](#)

A motion was made by Delmore, seconded by Evans, to approve the General Manager's interpretation of the board's policy and the report as submitted. The motion passed by unanimous voice vote.

INFORMATIONAL ITEMS

6. [22206](#) Notification of noncompliance with any Water Utility Board Policies.

There was no noncompliance to report.

7. [24301](#) Items of general interest and update on any rate case in progress.

General Manager Tom Heikkinen gave an update to the board on the status of the current rate increase application.

8. [28907](#) Report from the Committee on the Environment.

Delmore gave an update to the board.

BOARD EDUCATION

9. [38140](#) Presentation on ratemaking methodology - cash vs. utility basis

Attachments: [Ratemaking Handout.pdf](#)

General Manager Tom Heikkinen gave a presentation to the board (see attached).

BOARD SELF-EVALUATION

10. [20013](#) Meeting Evaluation and Discussion

Attachments: [Board self-monitoring checklist.pdf](#)

Delmore led the meeting evaluation.

FUTURE AGENDA ITEMS

11. [14501](#) Introduction of Future Agenda Items.

Attachments: [Decision Tree.pdf](#)

No new agenda items were introduced.

ADJOURNMENT

A motion was made by Delmore, seconded by Evans, to Adjourn at 5:53 pm. The motion passed by unanimous voice vote.