



PREPARED FOR THE PLAN COMMISSION

- Project Address:** 305 North Frances Street and 533 Conklin Place (District 2 – Alder Ochowicz)
- Application Type:** Conditional Use, Certified Survey Map
- Legistar File ID #** [89452](#) & [89481](#)
- Prepared By:** Colin Punt, AICP, Planning Division
Report includes comments from other City agencies, as noted.
- Reviewed By:** Meagan Tuttle, AICP, Planning Director

This addendum discusses two conditions of approval recommended by the Traffic Engineering Division for both requests for the conditional use and certified survey map. The applicant, in discussions with Traffic Engineering and City Engineering staff, has requested the dedication or easement for the maintenance strip behind the sidewalk to be narrowed from one foot in width to six inches, in order to create space for the landscape planters. Traffic Engineering and City Engineering staff have reviewed the request and believe the narrower maintenance strip can be accepted in this location.

Staff recommends no change to the overall recommendation to approve the conditional use and to forward the certified survey map to Common Council with a recommendation to **approve**, but provides the following recommended condition of approval, in addition to those already listed in the Plan Commission staff report dated October 6, 2025:

Recommended Conditions of Approval: Major/Non-Standard Conditions are Shaded

Land Use (Conditional Use)

Traffic Engineering Division (Contact Sean Malloy, 608-266-5987)

- 35. The applicant shall dedicate Right of Way or grant a Public Sidewalk Easement for and be responsible for the construction of a six (6)-foot wide sidewalk, eight (8)-foot terrace, and additional one-half (0.5) foot for maintenance along N. Frances Street
- 36. The applicant shall dedicate Right of Way or grant a Public Sidewalk Easement for and be responsible for the construction of an eight (8)-foot wide sidewalk, eight (8)-foot terrace, and additional one-half (0.5) foot for maintenance along W. Johnson Street

Land Division (Certified Survey Map)

Traffic Engineering Division (Contact Sean Malloy, 608-266-5987)

- 13. The applicant shall dedicate Right of Way or grant a Public Sidewalk Easement for and be responsible for the construction of a six (6)-foot wide sidewalk, eight (8)-foot terrace, and additional one-half (0.5) foot for maintenance along N. Frances Street

14. The applicant shall dedicate Right of Way or grant a Public Sidewalk Easement for and be responsible for the construction of an eight (8)-foot wide sidewalk, eight (8)-foot terrace, and additional one-half (0.5) foot for maintenance along W. Johnson Street