



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 05/01/2024

Requisition Number: (8 characters)

Requestor Name: Jon Evans

Requestor Phone Number: 608-243-5893

Requestor Email: jevans@cityofmadison.com

Fund: 1100 GENERAL

Agency: 40 ENGINEERING

- Major:
- ☐ 53*** Supplies/Goods
 - ☐ 541** Utilities
 - ☒ 542** Building/Facility Maintenance/Repair
 - ☐ 543** Software/Equipment Maintenance/Repair
 - ☐ 544** Public Works Maintenance/Repair
 - ☐ 545** Training/HR-Related Services
 - ☐ 546** Consulting/Professional Services
 - ☐ 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$224,700.00

Vendor Name: IKM Building Solutions

Product/Service Description: Install of 3 Large Fans for Monona Terrace Tunnel

☐ **\$50,000 and UNDER**
This form will be sent to the Purchasing Supervisor for review.

☒ **OVER \$50,000**
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- ☒ 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- ☐ 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- ☐ 3. The services are for professional services to be provided by attorneys.
- ☐ 4. The services are to be rendered by a university, college, or other educational institution.
- ☐ 5. No acceptable bids have been received after formal advertising.
- ☐ 6. Service fees are established by law or professional code.

- ☒ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- ☐ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- ☐ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

This is a followup to Fan Repair Work in the MT Tunnel from Late 2023 and Early 2024.

There are 4 fans that connect to the MT Tunnel Fire Alarm. All 4 fans were in a state of disrepair due to water intrusion and are in need of replacement/rehab. We decided to complete work on 1 fan in late 2023/early 2024 to determine the full scope of work. We are now ready to work on the remaining 3 fans.

This request is for labor to install the 3 remaining fans. I will submit a request for the associated equipment shortly as well. If these requests get approved, I would also route a resolution to get CC Approval.

Doran has previously determined this is a replacement project and not subject to Public Works Rules. This would also be subject to a Class 1 Notice and I would have En Admin post that for us but only if we proceed and CC approves.

We have been working with a mechanical contractor partner on this project, Kilgust (IKM Building Solutions). They are in process of completing the first fan install (once it arrives in early June). They have been excellent to work with and are doing high quality work and are available and familiar with all the issues associated with working around MT. I would like to continue to work with them on the remaining installs. Their pricing has been fair and open book and they use industry normal labor rates for journey steamfitters.

Install Labor would be $\$74,900 \times 3 = \$224,700$ (this request) labor includes associated demo, ductwork install, etc request) labor includes associated demo, ductwork install, etc

Each fan to buy from Vyron is $\sim \$70,667 \times 3 = \$212,000$. (separate request)

TOTAL Budget: \$436,700
Munis Account 12730

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison has paid IKM Building Solutions a total of \$140,843 subce 2020. Of that, \$57,233 was non-competitively selected, \$57,285 was competitively selected, and the remaining \$26,325 was made up of small purchases under the threshold requiring competitive selection. Additionally, a non-competitively selected contract has a balance of \$89,900, not yet paid.

Date: 05/08/2024

Submit