



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 11/08/2022

Requisition Number: 22003514 (8 characters)

Requestor Name: Brent Sloat

Requestor Phone Number: 6082662777

Requestor Email: bsloat@cityofmadison.com

Fund: 1400 CAPITAL PROJECT

Agency: 30 FIRE

- Major:
- 53*** Supplies/Goods
 - 541** Utilities
 - 542** Building/Facility Maintenance/Repair
 - 543** Software/Equipment Maintenance/Repair
 - 544** Public Works Maintenance/Repair
 - 545** Training/HR-Related Services
 - 546** Consulting/Professional Services
 - 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$71,452.12

Vendor Name: MACQUEEN EMERGENCY LLC

Product/Service Description: AIR COMPRESSOR AND SCBA FILL STATION

\$50,000 and UNDER
This form will be sent to the Purchasing Supervisor for review.

OVER \$50,000
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- 3. The services are for professional services to be provided by attorneys.
- 4. The services are to be rendered by a university, college, or other educational institution.
- 5. No acceptable bids have been received after formal advertising.
- 6. Service fees are established by law or professional code.

7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

MacQueen Emergency is the sole source for Arctic Compressor, LLC's products in the states of Michigan and Wisconsin for public fire protection agencies. A letter of certification is attached to the requisition listed above. This Arctic compressor and fill station will replace the current Arctic compressor at fire station 14, which is moving to and replacing the current Arctic compressor at fire station 8. The Madison Fire Department has historically and exclusively used Arctic compressors and fill stations.

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison has used Bruce Municipal/MacQueen Equipment extensively since 2015 for the purchase of vactors, tractors, and street sweepers, as well as the maintenance of that equipment, totaling \$9,499,168. Here is the breakdown for those purchases:

\$1,643,457 - Non-competitive selection request (maintenance)

\$425,463 - Non-competitive selection request (equipment)

\$6,611,957 - Cooperative Purchasing (equipment)

\$818,291 - Many p-card payments under \$10,000 (parts and maintenance)

The Common Council approved Bruce Municipal/MacQueen Equipment as the sole source vendor for the maintenance of the City's fleet of vactors and street sweepers in 2022.

Date:

Submit