

CDBG Agency Question Log

Committee Member Name: _____

Agency	Prgm Name	Priority Area	No Question	Questions
1. Independent Living	Home Modification	A. Housing - Owner-Occupied Housing	<input checked="" type="checkbox"/>	
			<input type="checkbox"/>	<ul style="list-style-type: none"> In light of the Proposal Review prepared by staff, which indicates that current CDBG guidelines do not permit us to allocate funds for the requested purpose, are you willing to voluntarily withdraw your application? Please clarify difference between budget request and outcomes objectives: how much money for how many homes in each year of the 2-year cycle? How did you choose 5.0 FTE for your Executive Director (an increase from 1.0 FTE)? What scale are you considering in your energy efficiency efforts? Could you reach for a higher standard than Energy Star? How does LEED fit in? Sustainability considerations?
2. Madison Area Community Land Trust	A. MACLT Stewardship Fund	A. Housing - Owner-Occupied Housing	<input type="checkbox"/>	<ul style="list-style-type: none"> Item #16: Please describe your system for "working with households of varying language barriers:" what languages do your clients speak? Which languages present barriers to services? Who provides face-to-face translation when necessary? You served 193 households in 2009. How did you choose 100 as your goal for 2011? I have numbers but not narrative for Objective #2. Please share objective #2 (if any).
3. Project Home	A. City of Madison Minor Home Repair Program	A. Housing - Owner-Occupied Housing	<input type="checkbox"/>	<ul style="list-style-type: none"> What is your response to the questions and suggested qualifications raised by staff in the Proposal Review? Staff questions apply: 1. Please submit full details to the CDBG supplement and clarify budget inconsistencies. 2. Please clarify the timeline for 2011 and 2012; specify dates and benchmarks. 3. Please discuss issues related to the agency's capacity to complete this project. How many units can Habitat expect to build and sell in 2011 and
4. Habitat for Humanity	A. Program A	B. Housing - Housing for Homebuyers	<input type="checkbox"/>	

CDBG Agency Question Log

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				<p>2012 based in 2009 performance outcomes? 4. There are inconsistencies in the personnel allocations portion of this proposal: please clarify. 5. Please expand on your plans to cultivate energy efficiency. 6. Please provide an overview of the other projects you have planned for the next 2 years, including an overview of ongoing projects (Allied Phase II, Pllied NSP, Dane County, etc.). What factors could inhibit your capacity to meet your projected timelines?</p>
5. Madison Area Community Land Trust	B. MACLT Deep Greet Retrofit Program	B. Housing - Housing for Homebuyers	<input type="checkbox"/>	<ul style="list-style-type: none"> • What is your response to the questions raised by staff in the Proposal Review? • Staff questions apply: Please provide more detail on the amount of funds expected to be used on energy efficiency upgrades. What will you do to make units/houses energy efficient, and which standards for efficiency will you meet? 2. Discuss the reasonableness of your plan for collaboarting with area student building programs. 3. Please reconcile inconsistencies in the program objectives (outcome numbers). 4. In your capital budget, the cost for completing the project is lower than the cost to purchase the homes. Will MACLT take a profit from the sale of these homes? 5. Agency overview shows MACLT applying for five, two-year programs with 1.0 FTE for all programs. Could this be an overload of time allocation for one staff person? How would a merger with Common Wealth Development help with this issue? 6. The timeline shows build-out and closing in March/April 2012. Will both (or all four) houses be completed in 2012?
6. Madison Area Community Land Trust	C. MACLT Foreclosure Prevention	B. Housing - Housing for Homebuyers	<input type="checkbox"/>	<ul style="list-style-type: none"> • What is your response to the questions raised by staff in the Proposal Review? • Staff questions apply: 1. What kind of response have you had from lenders when you discuss the possibility of this program? 2. Please clarify number of staff - one Excutive Director is listed as

CDBG Agency Question Log

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				<p>2.0FTE. 3.Agency overview shows MACLT applying for five, two-year programs with 1.0 FTE for all programs. Could this be an overload of time allocation for one staff person? How would a merger with Common Wealth Development help with this issue? 4. Have you identified the attorney(s) who will provide pro bono support to this project? 5. Please quantify why this model is the best choice for both homeowners and MACLT. How would MACLT assure that homeowners could afford their modified mortgage payments plus land lease fees to MACLT?</p>
7. Madison Area Community Land Trust	D. MACLT Acquisition Fund	B. Housing - Housing for Homebuyers	<input type="checkbox"/>	<ul style="list-style-type: none"> What is your response to the questions raised by staff in the Proposal Review? Please detail your approach for selecting 2 prospective homeowners in each of two years (items #13 & 24). What does a home need to be to qualify for this program? What about a homeowner?
8. Madison Area Community Land Trust	E. MACLT Passive House Program	B. Housing - Housing for Homebuyers	<input type="checkbox"/>	<ul style="list-style-type: none"> Do you have a detailed construction budget for these prototype homes? How will homebuyers be identified, qualified and ultimately selected? Staff questions apply: 1. What type of certification is used to qualify a passive home? What is MACLT's definition of a passive home? 2. Discuss the viability of your proposed collaboration with the student building programs? 3. In your capital budget, the cost for completing the project is lower than the cost to purchase the homes. Will MACLT take a profit from the sale of these homes? 4. Agency overview shows MACLT applying for five, two-year programs with 1.0 FTE for all programs. Could this be an overload of time allocation for one staff person? How would a merger with Common

CDBG Agency Question Log

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				Wealth Development help with this issue? 5. The timeline shows build-out and closing in March/April 2012. Will both (or all four) houses be completed in 2012?
9. Movin' Out	A. Program A	B. Housing - Housing for Homebuyers	<input type="checkbox"/>	<ul style="list-style-type: none"> What is your response to the question raised by staff in the Proposal Review? Staff questions apply: Please clarify the capital budget: is this a reasonable estimate relative to the actual first mortgage amount the average Movin' Out client can afford?
10. Operation Fresh Start	A. Affordable Homeownership/Employment & Training	B. Housing - Housing for Homebuyers	<input type="checkbox"/>	<ul style="list-style-type: none"> What is your response to the suggested qualifications raised by staff in the Proposal Review? Staff questions apply: 1. What other funding sources support this program? 2. How did you determine that four houses is the optimal number of units for construction in 2011? 3. How many unsold homes do you currently have in inventory? 4. Please discuss progress towards resolution of recent cash flow issues.
11. Urban League of Greater Madison	J. Home Ownership Program	B. Housing - Housing for Homebuyers	<input type="checkbox"/>	<ul style="list-style-type: none"> Can you talk more about how homebuyers will be identified, qualified and ultimately selected? Staff questions apply: 1. Please clarify your request: \$216,00 and 4 years over two years or per year? 2. If CDBG funds are involved and there are no tax credits are you still required to sell within the 3-5 year term due to obligations to your first mortgage lender? 3. What is your evaluation of how the last 7 units were sold and the process of selling the first of the units that reached the 15-year lease period. 4. In what ways are you facilitating a transition out of a culture of poverty for your clients? Please discuss successes and limitations in this project's attempts to interrupt generational poverty. Can you talk more about the role of pre- and post-purchase education and support?

CDBG Agency Question Log

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				<ul style="list-style-type: none"> What is your response to the suggested qualifications raised by staff in the Proposal Review?
12. Common Wealth Development	C. Affordable Rental Housing	D. Housing - Rental Housing	<input type="checkbox"/>	<ul style="list-style-type: none"> What is your response to the questions raised by staff in the Proposal Review? Item #7: Under what circumstances would it be reasonable to use CDBG funds to acquire and rehab housing that cannot be made accessible, energy efficient, and/or free of lead paint?
13. Goodwill Industries of South Central WI	B. Land Acquisition	D. Housing - Rental Housing	<input type="checkbox"/>	<ul style="list-style-type: none"> What is your response to the questions raised by staff in the Proposal Review? Please consider applying for alternate CDBG funds, e.g. Housing Reserve Funds
14. Goodwill Industries of South Central WI	C. Sunfish Court Apartments	D. Housing - Rental Housing	<input type="checkbox"/>	<ul style="list-style-type: none"> In light of the Proposal Review prepared by staff, which indicates that current CDBG guidelines do not permit us to allocate funds for the requested purpose, are you willing to voluntarily withdraw your application and work with staff on a revised application as suggested? Please consider applying for alternate CDBG funds, e.g. Housing Reserve Funds
15. Goodwill Industries of South Central WI	D. Elaine Meyer Apartments	D. Housing - Rental Housing	<input type="checkbox"/>	<ul style="list-style-type: none"> In light of the Proposal Review prepared by staff, which indicates that current CDBG guidelines do not permit us to allocate funds for the requested purpose, are you willing to voluntarily withdraw your application and work with staff on a revised application as suggested?
16. Goodwill Industries of South Central WI	E. Stein Apartments	D. Housing - Rental Housing	<input type="checkbox"/>	<ul style="list-style-type: none"> What is your response to the questions raised by staff in the Proposal Review? Please consider applying for alternate CDBG funds, e.g. Housing Reserve Funds
17. Movin' Out	B. Program B	D. Housing - Rental Housing	<input type="checkbox"/>	<ul style="list-style-type: none"> What is your response to the suggested qualifications raised by staff in the Proposal Review?
18. Operation Fresh Start	B. Housing Rehabilitation & Preservation Services	D. Housing - Rental Housing	<input type="checkbox"/>	<ul style="list-style-type: none"> In light of the Proposal Review prepared by staff, which indicates that current CDBG guidelines do not permit us to allocate funds for the requested

CDBG Agency Question Log

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				<p>purpose, are you willing to voluntarily withdraw your application and work with staff on a revised application as suggested?</p> <ul style="list-style-type: none"> • Please consider applying for alternate CDBG funds, e.g. Housing Reserve Funds
19. African American Black Business Association (AABBA)	A. Entrepreneur Support & Development	E. Business Development - Job Creation	<input type="checkbox"/>	<ul style="list-style-type: none"> • What is your response to the suggested qualifications raised by staff in the Proposal Review? • Please quantify the need for your program/services. • Please discuss how you chose a mentoring model and describe why this approach is the best choice for your agency and your consumers. • Please quantify how this project interrupts generational poverty. • Please quantify your objectives in terms of the number of FTEs created and the anticipated annual wages for these jobs.
20. Common Wealth Development	D. Garver Arts Facility	E. Business Development - Job Creation	<input type="checkbox"/>	<ul style="list-style-type: none"> • What is your response to the question raised by staff in the Proposal Review?
21. Community GroundWorks at Troy Gardens	A. Program A	E. Business Development - Job Creation	<input type="checkbox"/>	<ul style="list-style-type: none"> • What is your response to the questions and suggested qualifications raised by staff in the Proposal Review? • Please quantify your program objectives in terms of the anticipated annual salaries associated with these jobs. • Could you acquire a city-based fiscal agent? How will you evaluate a prospective fiscal agent's capacity to administer CDBG funds?
22. Latino Chamber	A. Program A	E. Business Development - Job Creation	<input type="checkbox"/>	<ul style="list-style-type: none"> • What is your response to the questions and suggested qualifications raised by staff in the Proposal Review? • Please quantify your program objectives in terms of the number of jobs created (FTE) and their respective annual salaries.
23. Madison Development Corporation	A. MBE-WBE-DBE Contractor Mentoring Program	E. Business Development - Job Creation	<input type="checkbox"/>	<ul style="list-style-type: none"> • What is your response to the questions raised by staff in the Proposal Review? • Please quantify your program objectives in terms of the

CDBG Agency Question Log

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				number of jobs created (FTE) and their respective annual salaries.
24. Northside Planning Council	Kitchen Incubator - Capital project	E. Business Development - Job Creation	<input type="checkbox"/>	<ul style="list-style-type: none"> In light of the Proposal Review prepared by staff, which indicates the application was incomplete, are you willing to voluntarily withdraw your application from consideration during this funding cycle and resubmit a more complete application in the future? Not enough information provided to rate proposal.
25. Northside Planning Council	B. Small Office Home Office (SOHO) Entrepreneurial Assistance	F. Business Development - Micro-Business	<input type="checkbox"/>	<ul style="list-style-type: none"> What is your response to the questions raised by staff in the Proposal Review? Please quantify your program objectives in terms of the number of jobs created (FTE) and their respective annual salaries.
26. Wisconsin Women's Business Initiative	Micro-enterprise Development Continuum	F. Business Development - Micro-Business	<input type="checkbox"/>	<ul style="list-style-type: none"> What is your response to the questions raised by staff in the Proposal Review? Please quantify anticipated annual salaries for the 7.0 FTE created through this program.
27. Domestic Abuse Intervention Services	G. Housing Related Aid	J. Access to Community Resources - Homeless	<input type="checkbox"/>	
28. Porchlight Inc	A. Housing Operations	J. Access to Community Resources - Homeless	<input type="checkbox"/>	
29. Porchlight Inc	B. Hospitality House	J. Access to Community Resources - Homeless	<input type="checkbox"/>	
30. Porchlight Inc	D. SRO Housing & Support Services	J. Access to Community Resources - Homeless	<input type="checkbox"/>	
31. Porchlight Inc	F. Partnership for Transitional Opportunities	J. Access to Community Resources - Homeless	<input type="checkbox"/>	
32. Porchlight Inc	G. Outreach Worker	J. Access to Community Resources - Homeless	<input type="checkbox"/>	
33. Porchlight Inc	H. Eliminating Barriers to Stable Housing	J. Access to Community Resources - Homeless	<input type="checkbox"/>	
34. Road Home Dane County	A. Interfaith Hospitality Network Shelter Program	J. Access to Community Resources - Homeless	<input type="checkbox"/>	
35. Salvation Army	Warming Shelter	J. Access to Community Resources - Homeless	<input type="checkbox"/>	
36. Tellurian	ReachOut	J. Access to Community Resources -	<input type="checkbox"/>	

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		Homeless		
37. YWCA of Madison	A. Second Chance Tenant & Financial Education/SKILLS	J. Access to Community Resources - Homeless	<input type="checkbox"/>	
38. Community Action Coalition	B. Housing Counseling/Financial Services	X. Access to Community Resources - Informational Services	<input type="checkbox"/>	
39. Fair Housing Center of Greater Madison/Metro Milwaukee	A. Fair Housing Services	X. Access to Community Resources - Informational Services	<input type="checkbox"/>	
40. Independent Living	Home Share	X. Access to Community Resources - Informational Services	<input type="checkbox"/>	
41. Project Home	B. Prairie Crossing	X. Access to Community Resources - Informational Services	<input type="checkbox"/>	
42. Tenant Resource Center	Mediation	X. Access to Community Resources - Informational Services	<input type="checkbox"/>	