

MGO 2.01(4)

B. Time and Place of Meetings

Sec. 62.11(2), Wis. Stats., provides that “the council shall meet at least once a month, and on the first Tuesday unless a different day be fixed by the council. Following a regular city election, the new council shall first meet on the third Tuesday of April.”

Sec. 2.01, MGO, provides that the “meeting of the Common Council shall be held in the Council Chambers on the first and third Tuesdays of every month at 6:30 p.m., except in August and December the Common Council will meet only on the first Tuesday.”

Under Sec. 2.01(4), MGO, the Common Council does not meet on the following holidays: New Year’s Eve, New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the Friday after Thanksgiving Day, Christmas Eve, Christmas Day, Rosh Hashanah, Yom Kippur, the first two nights of Passover, and any general or primary election day at which local City offices or positions are decided. By custom, the Council does not meet on Jewish holidays.

MGO 3.38(1)(b)5

HOLIDAY LEAVE/FLOATING HOLIDAYS

Permanent and hourly employees shall be eligible to receive the following paid designated holidays as defined in MGO Chapter 3.38(1)(b)5.

- New Year's Day (January 1)
- Martin Luther King, Jr.'s Birthday (third Monday in January)
- Memorial Day (last Monday in May)
- Independence Day (July 4)
- Labor Day (first Monday in September)
- Thanksgiving Day (fourth Thursday of November)
- Day after Thanksgiving
- December 25
- 5 Floating Holidays

Employees must work or be in an approved paid leave status the work day before and after a holiday in order to receive pay for the holiday.

In the event a designated holiday falls on a Sunday, the Monday immediately following will be treated as the holiday. In the event a designated holiday falls on a Saturday, employees will be given an additional vacation day in lieu of the holiday. (MGO 3.38(1)(b)(5))

MGO 33.01(10)

(10) Meetings Not to Be Held .

- (a) Budget Meetings . Sub-units shall not schedule meetings on the same nights that the Finance Committee or the Common Council is considering the annual Operating and Capital budgets. (Am. by ORD-16-00081, Pub. 9-15-16, Eff. 4-18-17)
- (b) No Meetings Election Day . No Sub-unit shall meet on any general or primary election day for local, state or national offices, or referenda. (Cr. by Ord. 13,308, 4-30-03; Renum. by ORD-06-00176, 12-8-06; Renum. by ORD-07-00048, 4-12-07; Am. by ORD-09-00162, 12-5-09)
- (c) Emergency Situation . No Sub-unit shall hold an in-person meeting whenever there has been an officially declared health emergency or other emergency that is applicable to the City of Madison and that limits or prohibits face-to-face gatherings of a group the size of the Sub-unit, unless (1) the Mayor and Common Council President, or (2) the Common Council, determine the meeting is necessary to provide essential functions or support the operations of the City. This provision does not impact the City's ability to conduct meetings by telephone, or the internet, which may occur as technical capacity and other requirements allow. (Cr. by [ORD-20-00034](#) , 3-30-20; Am. by [ORD-20-00057](#) , 6-29-20)