



**City of Madison
Proceedings - Final
BOARD OF WATER
COMMISSIONERS**

City of Madison
Madison, WI 53703
www.cityofmadison.com

Tuesday, March 15, 2005

4:35 PM

523 E MAIN ST

CALL TO ORDER

At 4:35 p.m. Priscilla Mather, President, called the meeting to order.

ROLL CALL

Guest: Don Marx, City Real Estate

PUBLIC COMMENT

APPROVAL OF MINUTES

1. Approval of the minutes of the meeting of February 22, 2005.

Jean MacCubbin made a motion to approve the February minutes. Larry Studesville seconded; unanimously passed.

INFORMATIONAL REPORTING

2. February 2005 Water Quality Report.

Al Larson stated that under Unregulated Contaminants, Monitoring Activity for the current month should be zero, not 14. Al said we are supposed to take four quarterly samples of Volatile Organic Contaminants, and we've only been able to take three at this time because Unit Well 3 has been down.

3. March Staffing Report.

Gail Glasser stated that the Public Works Leadworker position has been announced and applications are being accepted. She said the Water Quality/ Supply Supervisor position has also been announced and we are accepting applications for that. If there are eight or fewer applicants, we will accept all of them. If there are more than eight and it appears there will be, we will have external evaluators score those questions for us. Gail said hourly recruitment for the summer is underway. Priscilla asked Gail if the total number of employees is changing with all of the various changes. Gail said the number of vacancies and employees overall is probably down. This reflects that we increased the number as we were increasing staffing to take care of lead service replacements and Gail said she thinks we are properly addressing the constraints of the Local 60 hourly employee requirements. She said we are utilizing more hourlies and we hope we are using them more effectively. Dave said we have combined some management duties and responsibilities in filling some of the management vacancies.

4. Operations Report.

Al Larson reported pumpage is down from last year for the month, and leaks were also down. He said lead service replacements were up compared to last year, saying we completed 62 replacements in February compared to 36 last year. Al said because we've had fewer leaks, it has freed workers up to do lead replacements.

5. Engineering Report.

Al said we continue to update our GIS system. An hourly employee is working on developing a leak survey program. He said UW 30 design is wrapping up and it will go out for bids on April 1. Al said many design projects are being completed for 2005, getting ready for the construction season. He said we reviewed the design for the Henry Mall pipe project on the University that was designed by Strand. Project bid opening will be in March. Al said we are hiring Foth & Van Dyke to design a jacked crossing of Campus Drive on Walnut for UW service.

Al reported UW 29 construction activity is picking up, that the block walls are back up and they are installing the deep well pump. We are still waiting for a new impeller for Booster No. 2 at UW 25. The deep well pump has been rebuilt at UW 11 and reinstalled.

Al said we are still waiting for population projections so we can continue work on our master plan. These projections are key because we go out 20 years to plan for water demand.

Regarding Mandan Crescent water quality, we are coordinating the replacement of the 4" pipe on Mandan Crescent with City Engineering. We're seeing if we can identify where the manganese is coming from within the well by sampling from specific zones. Plus we needed to pull the pump out and replace it. If we find a zone with lower manganese levels, then we'd probably install another aqua stream to go down and take the water from that level. Water Well Solutions has been hired to do that work, and they are scheduled to be done by April 4 so we can have the well in operation for spring flushing.

Al said Mrs. Williamson has lined up three neighbors plus herself to get some samples. They want us to sample for iron, manganese, mercury and lead. Al said Doug DeMaster has done some additional hydraulic analysis of the Nakoma area on the maximum day of 53.4 million gallons per day. The analysis was for UW 10 being on and being off. On a map, Al pointed out low-pressure areas that result from Well 10 being off, one at Prospect and Roby and one at White Oak down by Schroeder Road, west of Whitney Way. Al said leaving UW 10 off, from a pressure standpoint, would not directly impact the Williamson's negatively. In fact, it would not impact anyone in Nakoma. Al said this was all done with computer modeling, but when the weather gets consistently warmer, we'll put some pressure monitors around the system to measure the actual system pressure. Al said there is a possibility that we could leave UW 10 off and we would expect pressures to drop a couple of PSI in a few different locations. He said we don't know for sure if we can keep reservoirs full during high demands with Well 10 off line. We'd have to transfer water from our main zone, UW 6, up into the higher zones through the Glenway pump station to compensate.

The last component is the planning phase of getting the water main replaced on Mandan Crescent. Now that we've had thawing weather, the surveyors have been out there, which prompts calls of residents wanting to know what's going on. He talked to one person and explained what was happening, and the first question I got was if this was going to cost the resident anything. He said the water line won't but the sewer will. He also told the resident that he had a back yard connection, so will have to move the connection to the front.

Priscilla asked if the Utility has a standard procedure for specimen collection for

mercury testing. She said when the DNR does this, they actually wear a moon suit because of mercury tooth fillings. Al said it has always been non-detects, once a year as a normal inorganic testing.

6. New Building Report.

Al said they are wrapping things up at the new building and talk about being done in the next two weeks. IS is starting to move into their space in the Vehicle Storage Building and starting to set up servers, etc. The cleaners have cleaned the whole building, so they are just working on little details now. Al said after the snow melts, landscaping and outdoor issues can be addressed. He said we are making preparations to move, furniture has been ordered, and he's told them to have things here by April 15. Al solicited movers by using the yellow pages. The bids for moving are due March 23. Al said he has asked them to tell us how they want things packed.

Al said we did have a kick-off meeting for the first remodel of the Paterson Street building. He said the idea is to have planning done by October so we can put out for bids, and have a contractor ready to go by January 1, 2006.

7. Customer Service/Billing Report.

Ken Key said he spoke with Katherine Naherny of Planning and Development regarding customer surveys and what the Mayor's point of contact customer survey would involve. She's given me the green light to go ahead with my customer survey and asked for input because she has attended one of his seminars before and would like more input.

Ken said we have disposed of some equipment that we won't be taking to the new building, and will see some revenue from that. A company wants to buy some of our old meters and meter parts, and another utility is interested in one of our test benches, for around \$1500.

FINANCIAL REPORTS

8. Fund Balance Report.

Robin Piper said one balance to note is the Construction Fund balance at the end of February, which is \$272,000 so we have just about spent our \$19 million. He said we still have some funds in the Assessment Revolving Fund to use for construction projects, and he and Dave will talk to Dean Brassler, City Comptroller, about getting a loan from them prior to our next bond issue, which will probably be in the fall.

9. Capital Project Statement.

Robin said at the bottom of the report are the carry-overs from 2003 and 2004. Most of our money was spent in carryovers for new office and construction of UW 29.

Larry Studesville made a motion to accept the informational reports. Jean MacCubbin seconded; unanimously passed.

ADMINISTRATION

10. General Manager's Report.

Dave Denig-Chakroff reported that last week he was in Washington D. C. for the Association of Metropolitan Water Agencies Regulatory and Legislative Conference, which they now call the Water Policy Conference. Dave said he stayed on for a meeting of the AWWA Project Advisory Committee that he is on, which addressed lead service replacement and financing those projects.

Dave pointed out the Op Flow magazine where the Madison Water Utility got acknowledged in a front-page article for our lead service replacement monitoring program.

Priscilla asked for input on the public art program. Dave said there is a meeting this Friday with the artist.

OLD BUSINESS

NEW BUSINESS

11. Approval of 2005 Major Materials Bids.

Al Larson said this is our usual March business. There is the usual slight increase because of inflation, but overall we've shifted from buying the material, to having the contractors buy it themselves as part of the contract. Greg Harrington made a motion to approve the bids. Larry Studesville seconded; unanimously passed.

12. [00581](#)

Authorizing the Mayor and City Clerk to execute an intergovernmental agreement with the City of Fitchburg to the Madison Water Utility to provide public water service to the Boys and Girls Club.

Sponsors: Mayor Cieslewicz and Jean M. MacCubbin

A motion was made by Ald. MacCubbin, seconded by Harrington, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER Al said we have water main in this area and the City of Fitchburg does not, so they asked if they can connect to our water main. The building is in Fitchburg. The motion passed by acclamation.

RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER Al said we have water main in this area and the City of Fitchburg does not, so they asked if they can connect to our water main. The building is in Fitchburg.

13. [00583](#) Approving the intent of the Water Utility to sell its administrative office building located at 517-523 East Main Street to Block 115, LLC. 6th Ald. Dist.

Sponsors: Judy K. Olson

A motion was made by Harrington, seconded by Ald. MacCubbin, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER Don Marx of City Real Estate was present and explained that this resolution goes to the Council for approval of intent to sell this property, so when we negotiate with the perspective buyer, we know that we can go ahead with this. We would come back with a separate resolution with the terms, etc. for approval. The motion passed by acclamation.

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CORRESPONDENCE AND SPECIAL INTEREST

14. Recognition of Marilyn Dukes-Winters for 30 years of Water Utility employment.
15. Recognition of Julia Lamp for 30 years of City employment with 22 years of those with the Water Utility.
16. Recognition of Karen Wilke for 20.5 years of Water Utility employment.

On behalf of the Water Board, Priscilla extended congratulations for their years of service to the Utility. Dave said these three retirements represent 80.5 years of service.

17. Annual Review with General Manager.

At 5:15 p.m. Jean MacCubbin made a motion to go into closed session pursuant to Sec. 3.44(1), Madison General Ordinances, and Sec. 19.85(1), Subchapter IV, Chapter 19, Wisconsin Statutes, which reads in part: Any meeting of a governmental body, upon motion duly made and carried, may be convened in closed session . . . for any of the following purposes . . . (c) considering employment, promotion, compensation or performance evaluation data to any public employee over which the governmental body has jurisdiction or exercises responsibility. Larry Studesville seconded; unanimously passed.

At 5:55 p.m. Jean MacCubbin made a motion to move out of closed session. Larry Studesville seconded, unanimously passed.

ADJOURNMENT

At 5:56 p.m. Jean MacCubbin made a motion to adjourn the meeting. Larry Studesville seconded; unanimously passed.