



Parking Division

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Date: September 11, 2019
To: Transportation Commission Members
From: Sabrina Tolley, Assistant Parking Utility Manager
Subject: Information Requested for Virginia Terrace RP3 Designation

The Transportation Commission held a public hearing on August 14, 2019 regarding the designation of the 400 and 500 Blocks of Virginia Terrace. At the time of the public hearing, the 400 block had petition in support of designating RP3 restrictions with 14 out of 27 residents (52%), and had met all requirements for designation. The 500 block of Virginia Terrace also had 10 out 12 residents in support of RP3 (83%), but this block has not yet been studied for commuter impact. The 500 block was brought with the 400 block for public hearing and Transportation Commission action, because it is expected that the 500 block of Virginia Terrace would only require RP3 restrictions and meet the commuter impact requirements upon designation of the 400 block. As such, any action taken by the commission on designating RP3 restrictions would apply to the 400 block, with designation of the 500 block conditional upon the completion of a parking study demonstrating that it has met the commuter impact requirement.

Following the August 14th Transportation Commission public hearing, a resident of the 400 block of Virginia Terrace requested their name be removed from the petition, bringing the current total number of residents in support to 13/27 (48%). The City Attorney's Office has determined that the Transportation Commission no longer has authority to make a determination on the RP3 designation since the 400 block no longer meets the requirement of majority resident support. Unless additional residents from the 400 block add their names to the petition, the Transportation Commission does not have authority to vote on designation, and the appropriate action would be to Place on File without prejudice.

If, prior to the Commission action tonight, residents request to be added to the petition for the 400 block, the Transportation Commission would have authority to take action on whether or not to designate the 400 block. If that scenario occurs, a recommendation by the Parking Manager to the Transportation Commission is required. As such, it is my recommendation that the 400 and 500 blocks of Virginia Terrace should not be designated for residential parking permit program restrictions. The program is intended to be neighborhood driven and have clear majority support of the residents on the block to install restrictions and pay for the cost of the program through permit fees. Based on public comment and testimony, the current status of less than 50% support, and the previous narrow margin of majority support at 52%, it is my opinion that the block does not meet the spirit and intent of the program requirement that there be strong resident support for residential permit parking restrictions.

Regards,

A handwritten signature in black ink, appearing to read "Sabrina Tolley". The signature is fluid and cursive.

Sabrina Tolley
Assistant Parking Utility Manager