

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event Langdon Street Block Party
Event Organizer/Sponsor UW-Madison Interfraternity Council and Panhellenic Association

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number _____

Address 210 Lakelawn Place Apt 3A

City/State/Zip Madison, WI 53703

Primary Contact Lucas Fass

Work Phone 608.628.3664

E-mail lfass@wisc.edu

Website _____

FAX _____

Phone During Event 608.628.3664

Secondary Contact Savannah Finney

Work Phone 630-857-0747

E-mail sfinney@wisc.edu

Phone During Event 630-857-0747

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: Dane County Rape Crisis Center

Estimated Attendance 500-900 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours 1pm to 4pm Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other Block Party

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street
 30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: 200 Block of Langdon (Frances to Henry)

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 4/5/14

Event Start Date(s)/Time(s) 10 pm 4/5

Event End Date(s)/Time(s) 5:15 pm 4/5

Rain Date(s) N/A

Set-Up Date(s)/Time for Event 12 pm

Take-Down Time 4-5:15 pm

Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

I/We waive the 21-day decision requirement.

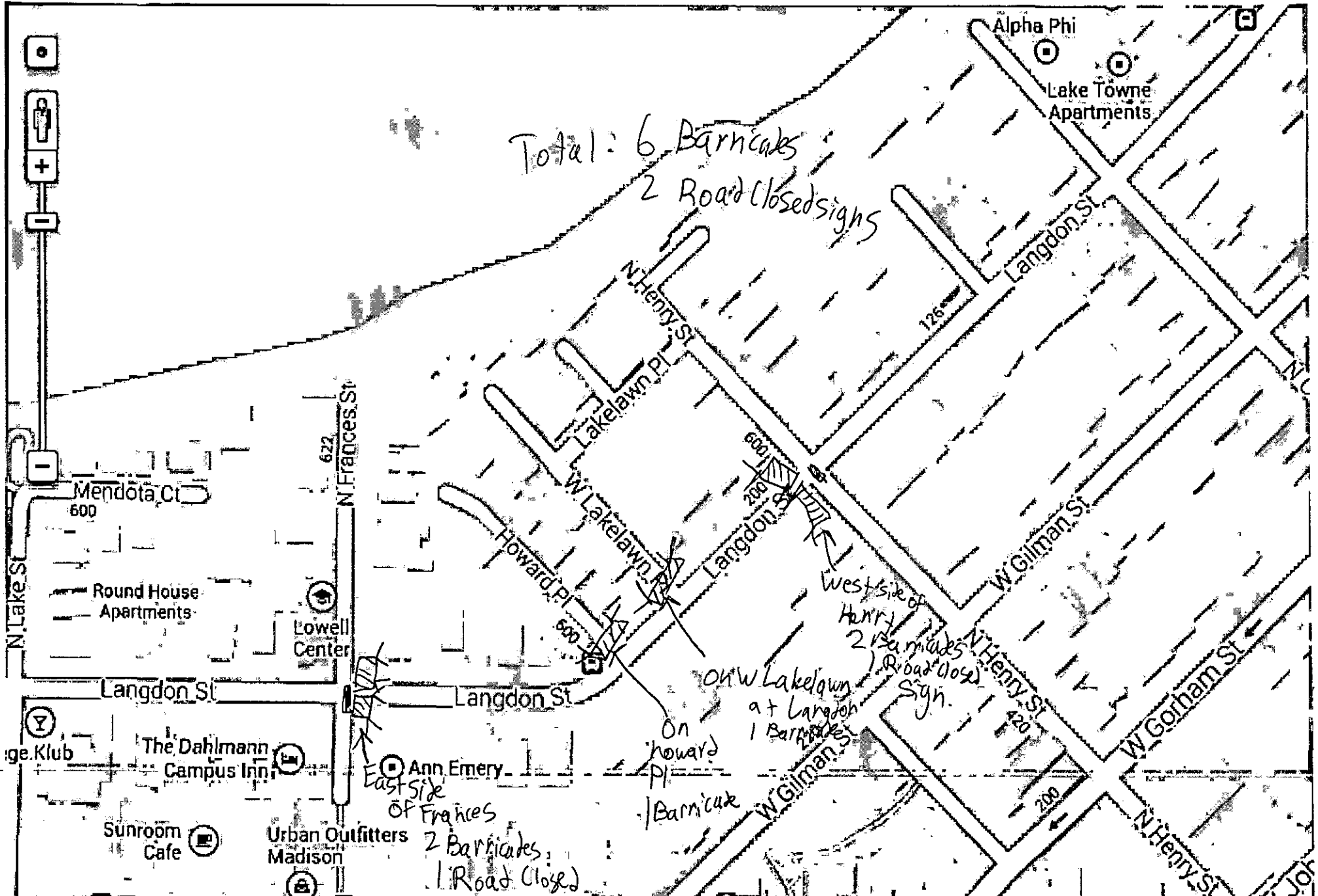
LF (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature [Signature]

Date 4/5/14



Total: 6 Barricades
2 Road closed signs

West side of
Henry
2 Barricades
Road closed
Sign

On W Lakelawn
at Langdon
1 Barricade

On
Howard
Pl
1 Barricade

East Side
of Frances
2 Barricades
1 Road Closed

Alpha Phi

Lake Towne
Apartments

Mendota Ct
600

Round House
Apartments

Lowell
Center

ge. Klub

The Dahlmann
Campus Inn

Sunroom
Cafe

Urban Outfitters
Madison

Ann Emery

STREET USE PERMIT APPLICATION - COMPLETE EVENT SCHEDULE

The schedule begins when event set-up starts, including set-up on sidewalks, terraces or parking and ends when the street is re-opened for normal use. The schedule should encompass all activities planned for the event, such as:

- Vending - Food, Beverages and/or Merchandise
- Music/Performances (may require Amplification Permit, see below)
- Displays, Exhibits, Demonstrations
- A moving event such as a Rally, Parade, etc.

EVENTS WITH AMPLIFICATION

If your event is to have sound amplification, include the time of amplification in your event schedule. You will also need to complete the Street Use Amplification Permit Application.

By Ordinance, public amplification is not allowed at street use events except with approval of the Street Use Staff Commission. Permission for amplification does not exempt a group from Madison Ordinance noise restrictions.

PROVIDE DETAILED EVENT SCHEDULE:

Date: Saturday April 5th, 2014 Location: ~~100~~ 200 6th Langdon
Set up: 12 pm 4/5/14
Meters Bagged: As directed 4/5/14
Street Closure: 12 pm 4/5/14
Event start: 1 pm 4/5/14
Event End: 4 pm 4/5/14
Music Amplification: 1-4 pm 4/5/14
Take down: 4 - 5:15 pm 4/5/14
Street open: 5:15 pm
Rain dates: N/A.

STREET USE PERMIT APPLICATION - TRASH AND RECYCLING PLAN

Include plans for collection and disposal of materials during and after event - number and location of garbage/recycling containers and dumpsters; number/schedule of volunteers/staff assigned to collection and clean up.

City containers are available for use:
Trash or recycling barrels, minimum of 8 @ \$10.00 each

If City containers are not used, please provide name of collection agency providing equipment and service for the event.

Any group that leaves the area in a condition that requires special clean up by park crews will be charged the full cost of clean-up.

If you need assistance with your recycling plan, please contact the City of Madison's Recycling Office, via email or at (608) 267-2626.

DETAIL TRASH AND RECYCLING PLAN:

* We plan to use 8 city containers at \$10.00 each *
We plan to have 1 garbage/1 recycling barrel at each entry/exit location, which are Howard St. and Henry St. We will then use the other 4 garbage throughout the block party, with a couple being near the food, and the other 2 spaced out.

We will have at least 30 volunteers working the event who will clean up afterwards.