



Department of Planning & Community & Economic Development  
**Planning Division**

Website: [www.cityofmadison.com](http://www.cityofmadison.com)

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August 4, 2009

Mark Pynnonen  
Birrenkott Surveying, Inc.  
PO Box 237  
1677 N. Bristol Street  
Sun Prairie, Wisconsin 53590

RE: File No. LD 0923 –Consideration of a three-lot Certified Survey Map of 1.6 acres generally located at 5756 Portage Road, Town of Burke, in the City of Madison's extraterritorial plat approval jurisdiction (Orvick).

Dear Mr. Pynnonen;

The Plan Commission, meeting in regular session on August 3, 2009, **conditionally approved** your client's three-lot Certified Survey Map of property generally located at 5756 Portage Road, Town of Burke. The conditions of approval from the reviewing agencies to be satisfied before final approval and recording of the CSM are:

**Please contact Janet Dailey, City Engineering Division, at 261-9688 if you have questions regarding the following two conditions:**

1. There are proposed impact fees related to sanitary sewer inceptor improvements due when/if the properties connect to the City sewer and annex to the City. Please note this on the CSM.
2. Revise the legal description to note that this CSM includes only a "part" of Lot 3, CSM 3709, as prior CSM 7560 has removed and replatted a portion thereof.

**Please contact my office at 261-9632 if you have questions about the following Planning Division condition of approval:**

3. That the applicant revise the Certified Survey Map to dedicate an additional six feet of right of way along the east side of Portage Road, for a total of 54 feet of right of way from the centerline as recommended in the adopted Pumpkin Hollow Neighborhood Development Plan. The 12-foot utility easement adjacent to the right of way shall be moved accordingly.

**Please note that the City Office of Real Estate Services is reviewing the report of title provided with this survey and may have comments. That office will send any comments to you by fax or e-mail. If you have any questions, please contact Jeff Ekola at 267-8719 for more information.**

As soon as the comments and conditions have been satisfied as verified with a completed affidavit form (enclosed), the original along with the revised Certified Survey Map, with all signatures and approvals from the reviewing agencies, shall be brought to this office for final signoff. You or your client may then

record the certified survey at the Dane County Register of Deeds. For information on recording procedures and fees, contact the Register of Deeds at 266-4141.

Upon acceptance and recording of the certified survey map by the Dane County Register of Deeds, please transfer the recorded volume, document number, and page numbers to the copies and forward a copy to this office for our records. The original survey map with the recording information is permanently kept on file in the Dane County Register of Deeds Office. A copy of the recorded document can be obtained from the Register of Deeds Office, Room 110, City-County Building or the Real Estate Office in the Madison Department of Planning and Development.

Any appeal from this action, including the conditions of approval, must be filed with the Circuit Court within thirty (30) days from the date of this letter. The approval of this CSM shall be null and void if not recorded in **two years** from the date of this approval. If you have any questions or if you may need any further assistance, please do not hesitate to contact my office at 261-9632.

Sincerely,

Timothy M. Parks  
Planner

cc: Janet Dailey, City Engineering Division  
Jeff Ekola, Office of Real Estate Services  
Norb Scribner, Dane County Land Records and Regulations