

# LAND USE APPLICATION - INSTRUCTIONS & FORM

# LND-A

City of Madison  
 Planning Division  
 Madison Municipal Building, Suite 017  
 215 Martin Luther King, Jr. Blvd.  
 P.O. Box 2985  
 Madison, WI 53701-2985  
 (608) 266-4635



**FOR OFFICE USE ONLY:**

Date Received \_\_\_\_\_ Initial Submittal

Paid \_\_\_\_\_ Revised Submittal

**All Land Use Applications must be filed with the Zoning Office. Please see the revised submittal instructions on Page 1 of this document.**

This completed form is required for all applications for Plan Commission review except subdivisions or land divisions, which should be filed using the [Subdivision Application](#). If your project requires both Land Use and Urban Design Commission (UDC) submittals, a completed [UDC Application](#) and accompanying submittal materials are also required to be submitted.

*If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call the Planning Division at (608) 266-4635.*

*Si necesita interprete, traductor, materiales en diferentes formatos, u otro tipo de ayuda para acceder a estos formularios, por favor llame al (608) 266-4635.*

*Yog tias koj xav tau ib tug neeg txhais lus, tus neeg txhais ntawv, los sis xav tau cov ntaub ntawv ua lwm hom ntawv los sis lwm cov kev pab kom paub txog cov lus qhia no, thov hu rau Koog Npaj (Planning Division) (608) 266-4635.*

## APPLICATION FORM

### 1. Project Information

Address (list all addresses on the project site):

\_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

### 2. This is an application for (check all that apply)

- Zoning Map Amendment (Rezoning) from \_\_\_\_\_ to \_\_\_\_\_
- Major Amendment to an Approved Planned Development - General Development Plan (PD-GDP)
- Major Amendment to an Approved Planned Development - Specific Implementation Plan (PD-SIP)
- Review of Alteration to Planned Development (PD) (by Plan Commission)
- Conditional Use or Major Alteration to an Approved Conditional Use
- Demolition Permit                      Other requests \_\_\_\_\_

### 3. Applicant, Agent, and Property Owner Information

**Applicant name** \_\_\_\_\_ Company \_\_\_\_\_

Street address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

**Project contact person** \_\_\_\_\_ Company \_\_\_\_\_

Street address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

**Property owner (if not applicant)** \_\_\_\_\_

Street address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

APPLICATION FORM (CONTINUED)

5. Project Description

Provide a brief description of the project and all proposed uses of the site:

\_\_\_\_\_

\_\_\_\_\_

Proposed Square-Footages by Type:

Overall (gross): \_\_\_\_\_ Commercial (net): \_\_\_\_\_ Office (net): \_\_\_\_\_  
Industrial (net): \_\_\_\_\_ Institutional (net): \_\_\_\_\_

Proposed Dwelling Units by Type (if proposing more than 8 units):

Efficiency: \_\_\_\_\_ 1-Bedroom: \_\_\_\_\_ 2-Bedroom: \_\_\_\_\_ 3-Bedroom: \_\_\_\_\_ 4 Bedroom: \_\_\_\_\_ 5-Bedroom: \_\_\_\_\_  
Density (dwelling units per acre): \_\_\_\_\_ Lot Area (in square feet & acres): \_\_\_\_\_

Proposed On-Site Automobile Parking Stalls by Type (if applicable):

Surface Stalls: \_\_\_\_\_ Under-Building/Structured: \_\_\_\_\_ Electric Vehicle-ready<sup>1</sup>: \_\_\_\_\_ Electric Vehicle-installed<sup>1</sup>: \_\_\_\_\_

Proposed On-Site Bicycle Parking Stalls by Type (if applicable):

<sup>1</sup>See [Section 28.141\(8\)\(e\), MGO](#) for more information

Indoor (long-term): \_\_\_\_\_ Outdoor (short-term): \_\_\_\_\_

Scheduled Start Date: \_\_\_\_\_ Planned Completion Date: \_\_\_\_\_

6. Applicant Declarations

**Pre-application meeting with staff.** Prior to preparation of this application, the applicant is strongly encouraged to discuss the proposed development and review process with Zoning and Planning Division staff. Note staff persons and date.

Planning staff \_\_\_\_\_ Date \_\_\_\_\_

Zoning staff \_\_\_\_\_ Date \_\_\_\_\_

**Posted notice of the proposed demolition on the [City's Demolition Listserv](#)** (if applicable). Date Posted \_\_\_\_\_

Public subsidy is being requested (indicate in letter of intent)

**Pre-application notification:** The zoning code requires that the applicant notify the district alder and all applicable neighborhood and business associations **in writing no later than 30 days prior to FILING this request.** Evidence of the pre-application notification or any correspondence granting a waiver is required. List the alderperson, neighborhood association(s), business association(s), AND the dates notices were sent.

District Alder \_\_\_\_\_ Date \_\_\_\_\_

Neighborhood Association(s) \_\_\_\_\_ Date \_\_\_\_\_

Business Association(s) \_\_\_\_\_ Date \_\_\_\_\_

The applicant attests that this form is accurately completed and all required materials are submitted:

Name of applicant \_\_\_\_\_ Relationship to property \_\_\_\_\_

Authorizing signature of property owner  \_\_\_\_\_ Date \_\_\_\_\_

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## APPLICATION FORM

### 1. Project Information

Address (list all addresses on the project site):

440-446 West Washington Avenue

Title: Mifflin Chapter

### 2. This is an application for (check all that apply)

- Zoning Map Amendment (Rezoning) from \_\_\_\_\_ to \_\_\_\_\_
- Major Amendment to an Approved Planned Development - General Development Plan (PD-GDP)
- Major Amendment to an Approved Planned Development - Specific Implementation Plan (PD-SIP)
- Review of Alteration to Planned Development (PD) (by Plan Commission)
- Conditional Use or Major Alteration to an Approved Conditional Use
- Demolition Permit  Other requests \_\_\_\_\_

### 3. Applicant, Agent, and Property Owner Information

**Applicant name** Alison Mills **Company** CRG Acquisition, LLC  
**Street address** 35 E. Wacker Drive, Suite 1300 **City/State/Zip** Chicago, IL, 60601  
**Telephone** 314-412-7390 **Email** millsa@realcrg.com

**Project contact person** Michael Hanley **Company** The Lamar Johnson Collaborative  
**Street address** 35 E. Wacker Drive, Suite 1300 **City/State/Zip** Chicago, IL, 60601  
**Telephone** 312-429-0402 **Email** hanley@theljc.com

**Property owner (if not applicant)** CJK INC  
**Street address** 448 West Washington Avenue **City/State/Zip** Madison, WI, 53703  
**Telephone** 608-227-6543 **Email** THOMAS @ KELLED.REAL.ESTATE.GROUP.CORP.

# LAND USE APPLICATION - INSTRUCTIONS & FORM

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## APPLICATION FORM (CONTINUED)

### 5. Project Description

Provide a brief description of the project and all proposed uses of the site:

Demolition of Single-Family homes to construct a 6-story Multi-Family Apartment Building

#### Proposed Square-Footages by Type:

Overall (gross): 257,510 Commercial (net): N/A Office (net): N/A  
Industrial (net): N/A Institutional (net): N/A

#### Proposed Dwelling Units by Type (if proposing more than 8 units):

Efficiency: 19 1-Bedroom: 11 2-Bedroom: 33 3-Bedroom: 0 4 Bedroom: 75 5-Bedroom: 24  
Density (dwelling units per acre): 107 Lot Area (in square feet & acres) 65,816 SQFT 1.510 Acres

#### Proposed On-Site Automobile Parking Stalls by Type (if applicable):

Surface Stalls: 0 Under-Building/Structured: 88 Electric Vehicle-ready<sup>1</sup>: 9 Electric Vehicle-installed<sup>1</sup>: 2

#### Proposed On-Site Bicycle Parking Stalls by Type (if applicable):

Indoor (long-term): 242 Outdoor (short-term): 48

<sup>1</sup> See Section 28.141(8)(e), MGO for more information

Scheduled Start Date: November 2025 Planned Completion Date: \_\_\_\_\_

### 6. Applicant Declarations

- Pre-application meeting with staff.** Prior to preparation of this application, the applicant is strongly encouraged to discuss the proposed development and review process with Zoning and Planning Division staff. Note staff persons and date.

Planning staff Jessica Vaughn, Jenny Kirckgatter, Kevin Firchow Date August 13, 2024

Zoning staff Jessica Vaughn, Jenny Kirckgatter, Kevin Firchow Date August 13, 2024

- Posted notice of the proposed demolition on the City's Demolition Listserv** (if applicable). Date Posted 9/5/2024

- Public subsidy is being requested (indicate in letter of intent)

- Pre-application notification:** The zoning code requires that the applicant notify the district alder and all applicable neighborhood and business associations **in writing no later than 30 days prior to FILING this request**. Evidence of the pre-application notification or any correspondence granting a waiver is required. List the alderperson, neighborhood association(s), business association(s), AND the dates notices were sent.


District Alder Michael Verveer Date 8/7 & 8/12

Neighborhood Association(s) Mifflandia and Bassett Date 8/7 & 8/12

Business Association(s) \_\_\_\_\_ Date \_\_\_\_\_

**The applicant attests that this form is accurately completed and all required materials are submitted:**

Name of applicant Alison Mills Relationship to property Applicant

Authorizing signature of property owner  Date 9/16/24