



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

**File Number: 60126**

**File ID:** 60126

**File Type:** Resolution

**Status:** Report of Officer

**Version:** 2

**Reference:**

**Controlling Body:** Mayor's Office

**File Created Date :** 03/26/2020

**File Name:** Authorizing departments to transfer to other departments up to \$50,000 from the operating budget and up to \$250,000 from the capital budget

**Final Action:**

**Title:** SUBSITUTE - Authorizing departments to transfer to other departments up to \$50,000 from the operating budget and up to \$250,000 from the capital budget in response to the COVID-19 emergency

**Notes:**

**CC Agenda Date:** 03/31/2020

**Agenda Number:**

**Sponsors:** Satya V. Rhodes-Conway

**Effective Date:**

**Attachments:** Budget Transfer Memo 60126, Rummel amendment

**Enactment Number:**

**Author:** Marci Paulsen

**Hearing Date:**

**Entered by:** smautz@cityofmadison.com

**Published Date:**

### Approval History

Version	Date	Approver	Action
1		Elizabeth York	Delegate
1		David Schmiedicke	Approve
2		Laura Larsen	Approve

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Mayor's Office	03/26/2020	Referred for Introduction				
	<b>Action Text:</b>		This Resolution was Referred for Introduction				
	<b>Notes:</b>	Common Council (4/21/20)					
1	COMMON COUNCIL	03/31/2020	Refer	FINANCE COMMITTEE		04/06/2020	Pass

**Action Text:** A motion was made by Bidar, seconded by Harrington-McKinney, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other.

2 FINANCE COMMITTEE 04/06/2020 RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER Pass

**Action Text:** Alder Moreland moved a substitute (seconded by Furman) to Add a final resolved clause stating 'Staff will report out on any actions taken under this authority at the next Finance Committee meeting.' This motion passed.

Alder Verveer moved a substitute (seconded by McKinney) to update replace the RESOLVED clause to replace the end of the fiscal year with June 2, 2020. This motion failed on the following vote (Aye: Kemble, McKinney, Verveer-No: Bidar, Furman, Moreland-Not Voting: Mayor Rhodes-Conway).

The primary motion passed 5-1 (Aye: Bidar, Furman, McKinney, Moreland, Verveer-No: Kemble)

2 COMMON COUNCIL 04/21/2020 Adopt the Following Amendment(s) Pass

**Action Text:** A motion was made by Rummel, seconded by Foster, to Adopt the Following Amendment(s). The motion passed by voice vote/other.

**Notes:**

2 COMMON COUNCIL 04/21/2020

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## Text of Legislative File 60126

### Fiscal Note

On March 23, 2020, the Mayor issued an Emergency Proclamation based on the increasing transmission of the COVID-19 disease within the City of Madison. To help agencies respond rapidly to this emergency through reallocation of budget authority to areas of greatest need, the proposed resolution increases the threshold for transfers between major objects of expenditure and capital projects from \$5,000 under the current budget resolution language to \$50,000 for operating budget transfers and \$250,000 for capital budget transfers. The proposed resolution maintains the current procedure that authorizes the Finance Director to make intra-department transfers and the Mayor to make inter-department transfers.

This resolution will not result in any net increase in city appropriations.

### Title

SUBSTITUTE - Authorizing departments to transfer to other departments up to \$50,000 from the operating budget and up to \$250,000 from the capital budget in response to the COVID-19 emergency

### Body

WHEREAS, on March 23, 2020, pursuant to Madison General Ordinance Section 3.19, the Mayor issued an Emergency Proclamation, based on the increasing transmission of COVID-19 within the City of Madison; and

WHEREAS, on March 24, 2020, the Governor of Wisconsin issued Emergency Order #12 ordering individuals to remain home except for Essential Travel; and

WHEREAS, as part of the Governor's Order all Nonessential Businesses are required to close;

WHEREAS, the closure of numerous businesses throughout the City has the potential to have significant negative financial impact on residents; and

WHEREAS, in response the COVID-19 pandemic there is an urgent need for departments to transfer funds to support departments addressing the necessary emergency operational

response.

BE IT RESOLVED, that the expenditures within departments for the various major objects of expenditure and capital projects shall not exceed the amounts specified for such purposes as shown in the budget on file as authorized under the budget resolution (RES-19-00755) in the office of the City Clerk; provided, however, that effective immediately the Finance Director is authorized to approve intradepartmental transfers of unencumbered balances of up to \$50,000 from the Operating Budget and up to \$250,000 from the Capital Budget, and the Mayor is authorized to approve interdepartmental transfers of up to \$50,000 from the Operating Budget and up to \$250,000 from the Capital Budget for the remainder of the calendar year.

BE IT FURTHER RESOLVED that staff will report back on any actions taken under this authority at the next Finance Committee meeting.