



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved PERSONNEL BOARD

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Monday, October 23, 2023

3:00 PM

Virtual

The City of Madison is holding the Personnel Board meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. **Written Comments:** You can send comments on agenda items to personnelboard@cityofmadison.com.

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. **Listen by Phone:**

(877) 853-5257 (Toll Free)

Webinar ID: 812 5071 9728

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg pab hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

For accommodations, contact: Juan Ortiz in Human Resources at (608) 266-4615, jortiz@cityofmadison.com.

CALL TO ORDER / ROLL CALL

APPROVAL OF MINUTES

Approve the minutes of the 9/20/23 meeting of the Personnel Board:
<http://madison.legistar.com/Calendar.aspx>

1. [80379](#) Public Comment (10/23/23 Personnel Board Meeting)

DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

NEW BUSINESS

2. [80343](#) Recreate the 1.0 FTE position #621 of Planner 1 (CG18, R6) as a GIS Specialist 2 (CG18, R8) and reallocate the employee to the new position.

Sponsors: Director of Human Resources

Attachments: [FinComm Memo Planner 1 621.pdf](#)
[Planner 1 621 GIS Specialist 2 PD.docx](#)
[Res Planning GIS Specialist 1.doc](#)

Legislative History

10/11/23	Human Resources Department	Referred for Introduction
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Finance Committee (10/23/23), Personnel Board (10/23/23), Common Council (11/7/23)
3. [80341](#) Recreate the 1.0 FTE position #3223 of Engineering Program Specialist 1 (CG16, R17) as a GIS Specialist 2 (CG18, R8).

Sponsors: Director of Human Resources

Attachments: [PB Memo Eng Program Specialist 1.pdf](#)
[PD GIS Specialist 2 TE Qureishi 230518.pdf](#)
[Res TE GIS Specialist 2.doc](#)

Legislative History

10/11/23	Human Resources Department	Referred for Introduction
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Finance Committee (10/23/23), Personnel Board (10/23/23), Common Council (11/7/23)
4. [80344](#) Create the classification of Transit Training Specialist in CG 44, Range 05 in the salary schedule; and create the new position [#TBD] as a Transit Training Specialist in the Metro Transit Division's operating budget.

Sponsors: Director of Human Resources

Attachments: [PB Memo - Transit Training Specialist.pdf](#)
[Resolution Transit Training Specialist.docx](#)
[Transit Training Specialist Position Description.pdf](#)

Legislative History

10/11/23	Human Resources Department	Referred for Introduction
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Finance Committee (10/23/23), Personnel Board (10/23/23), Common Council (11/7/23)

DISCUSSION ITEMS

- 5. [80360](#) Proposed Personnel Rule Revisions
 - Attachments: [Summary of Major Changes - Personnel Rules Rewrite.docx](#)
 - Legislative History

10/11/23	Human Resources Department	Refer to the PERSONNEL BOARD
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ADJOURNMENT