

APPLICATION TO HOOD METERS TEMPORARY LOADING ZONE

Request for Hood(s) on _____

Date: From: _____ Block Number _____ To: _____ Street _____ No. Hoods Requested: _____

Applicant/Company Name _____ Phone Number _____

INDICATE REASON/REQUEST USE OF HOOD(S):

- Wedding or Funeral (Maximum 6 meter hoods) (NC)
- Other. Identify type of work and explain why hoods are needed: _____

(C)

Note that Temporary Loading Zone areas are for work vehicles used by contractors or repair people actively engaged in construction or repair work in the immediate vicinity of the restricted parking area, when a vehicle is needed for loading, unloading or storing tools and supplies. The work vehicle shall be identified with the name and address of the company employing the operator or the operator of the vehicle.

Parking meter hoods may not be used on meters with a time limit of 30 minutes or less, nor on meters that are signed for loading zones during the hours the loading zone is in effect.

The issuance of a parking meter hood does not guarantee the applicant a parking space; it is the responsibility of the contractor or repair person to locate and hood a meter on the street indicated on the meter hood. Hoods may be placed only on meters at unoccupied spaces; or if the space is occupied, the meter must be expired. Hoods should be placed no earlier than two hours before the meter restriction is in effect. Place hood on meter so that expiration date is on sidewalk side of meter. **Hoods must be removed by 6 p.m. each day, unless directed to do differently by the Parking Manager or his/her designee.** Hoods do not exempt the holder from other parking restrictions, which may be in effect (e.g., peak-hour restrictions, etc.). Lost or stolen hoods may be replaced for \$1.00 per hood. For those using a hood for more than two or three days or during rainy and inclement weather, it is suggested that the hoods be covered with a clear plastic bag. Half-day bag times are: Morning -- 8 am to 1 pm
Afternoon -- 1 pm to 6 pm

There will be no refunds for unused time.

Any person who uses or permits the use of parking meter hoods not authorized by the Parking Manager or fails to comply with the requirement of Ordinance 12.142 shall be subject to a forfeiture up to \$200.

"I have read and understand the above requirements."

Signature of Applicant _____

Date: _____

DO NOT WRITE BELOW THIS LINE

Date: _____ Number of TLZ Hoods Issued _____ (Hood # _____ to Hood # _____)
 Half Day (s) _____ (Date/Time _____)
 Number of Days _____ (Date _____ to Date _____)
 Amount Due \$ _____
 Amount Paid \$ _____ (cash; check # _____; credit)
 (If amount due is 0, enter NC)
 Duplicate Hood # _____ to # _____ Fee \$ _____

Engineer and Parking Manager- or designee.” Under this procedure, operators are permitted to cover certain on-street parking meters or stall markers with Temporary Restricted Parking Hoods, or to designate Temporary Restricted Parking areas for multi-space metered zones for the following purposes:

- (a) to provide temporary parking for contractors or other vehicle operators to load and unload equipment and supplies necessary to and in the vicinity of their work, while actively engaged in performing construction or repair work in the immediate vicinity of the restricted parking area, where the vehicle is necessary for loading, unloading or storing tools or supplies used in servicing buildings in the vicinity, and where the vehicle is not owned or operated by the owner of the premises or an employee of a business operated on the premises adjacent to the parking area. For purposes of this section, “equipment and supplies necessary” means that the operator is using the vehicle for storage of materials or tools needed on the job or as a work space necessary to the job, such as, to hold vices, air compressor, self-contained cleaning equipment, etc.
- ➔ (b) to provide temporary parking for a Large Motor Truck, as defined in Sec. 12.915, a Motor Bus as defined in Wis. Stat. § 340.01(31) (2003-2004) or a School bus as defined in Wis. Stat. § 340.01(56) (2003-2004), for loading and unloading of passengers, freight, or other equipment and for temporary parking, when in the opinion of the Traffic Engineer, there is no reasonable alternative for on-street parking in the vicinity of the vehicle’s destination that will accommodate the size of the vehicle.
- (c) to create a temporary parking space for motor vehicles used by a person with a physical disability at an on-street metered parking stall, when a permanent parking space reserved for motor vehicles used by a person with a physical disability has been temporarily removed for construction or other reasons. The person, firm, or event sponsor responsible for the removal of the permanent parking space, shall apply for and pay the fee for the meter hood or Temporary Restricted Parking area to create the temporary relocated parking space, at the rates herein. (Am. by ORD-06-00178, 12-8-06)
- (d) to provide temporary parking for election workers adjacent to polling places on election days (no fee shall be required.)

(Am. by ORD-09-00073, 5-08-09)

- (2) The Traffic Engineer is authorized to establish Temporary Restricted Parking Areas at metered stalls or multi-space metered zones on streets in the City of Madison.

A “Temporary restricted parking area” is defined as an area on a street in the City of Madison designated for meter parking which is restricted by the Traffic Engineer for the use of vehicles meeting the purposes listed in sub. (1) and which has been so designated by placing a meter hood, meter bag or other official device to notify vehicle operators of the restriction.

(Am. by ORD-06-00178, 12-8-06)

- (3) Application and Fees:

- (a) Application for a temporary restricted parking area shall be made to the Traffic Engineer, by the person or firm requesting the restricted parking area. The application shall be in writing and on a form designated by the Traffic Engineer. At a minimum, the application form shall require the applicant to demonstrate a need for a temporary restricted area consistent with the purposes stated in sub. (1), and shall include any other information required by the Traffic Engineer. If meter or stall hoods are requested for a period of six (6) months or more the fees shall be prepaid. (Am. by ORD-09-00073, 5-08-09)
- (b) Fees for Parking Meters Controlling a Single Space. Meter hoods shall be issued for a full day or half-day. The fee for a full-day meter shall be fifteen dollars (\$15.00) plus a one-dollar hood rental fee, and the fee for a half-day meter shall be eight dollars (8.00) plus a one-dollar hood rental fee. The fee for streets with peak hour parking restrictions will be adjusted by the Traffic Engineer. The replacement fee for lost or stolen hoods shall be one dollar (\$1.00) per hood. Election-day meter hoods under sub. (1)(d) shall be exempt from any fees. (Am. by ORD-09-00073, 5-08-09)