



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved STREET USE STAFF COMMISSION

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Friday, June 27, 2014

9:30 AM

Parks Conference Room  
210 Martin Luther King, Jr. Blvd.  
Room 108 (City-County Building)

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### I. CALL TO ORDER / ROLL CALL

**Additional Staff Present:** Lisa Laschinger, Lara Manilla, Lt. Dave McCaw, Stefanie Niesen, Ron Schwenn

**Present:** 5 - Kelli Lamberty; Katie Sellner; Tom Mohr; Bill Putnam and Eric Veum

**Excused:** 6 - Carl Strasburg; Susan Barica; Jeremy McMullen; John Fahrney; Roger Kleist and Laura Bauer

### II. PUBLIC COMMENT

Neutral comments regarding the Capitol Square closure were read for the record from Mary Carbine of BID and Rev. Dr. D. Jonathan Grieser from Grace Episcopal Church.

### III. DISCLOSURES AND RECUSALS

There were no disclosures or recusals by members of the Commission for any item on the agenda.

### IV. STREET USE PERMIT APPLICATIONS FOR SPECIAL EVENTS

#### 1. [32979](#)

#### OUTREACH PRIDE PARADE

Staging: Ingersoll/Central Park

Parade: Ingersoll to Williamson to Wilson to King St. to Capitol

Rally: Capitol Square

Su, Aug 10, 11am-5pm

Annual parade/rally to benefit Outreach, Inc. Discuss location, schedule, set-up, route and activities.

Steve Starkey, Outreach, Inc.

#### **ACTION: Approved with Conditions**

**THE APPLICANT FOR A STREET USE PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.**

Certificate of insurance listing the City of Madison as additional insured is required - on file.

Outreach, Inc. will pay all costs of City of Madison Police Officers and parking enforcement assigned to the event, as determined by the Madison Police Department, at the Overtime Rate. Per MGO 10.056(7)(c) the applicant agrees

to pay such actual costs for services within 20 days of billing.  
Organizer is required to use traffic management plan approved by Traffic Engineering and Madison Police. Plan attached.  
Parking plan for residents and participants – on file  
Notify area alder, residents and businesses along the route about event.  
Provide event organizer contact information for questions. Copy of notice on file.  
No event parking in Metro lot - provide signage and staffing to enforce.  
Call 608-267-8756 to arrange for meter bags and “No Parking” signs. Remove meter bags and signs when event has ended.  
Traffic Engineering (TE) will deliver barricades and close the Capitol Square streets. Outreach volunteers will set and remove barricades along the parade route in accordance with the plan provided by TE.  
6 Metro route(s) detoured by event. Fee/route detoured applies.  
Event cannot displace licensed city vendors.  
Emergency Action Plan – on file  
Provide and maintain access to the alley on the 100 block of West Washington for Grace Episcopal parking and deliveries. Contact the Rector at Grace, 608-255-5147.  
Provide and maintain access to Inn on the Park during the event.  
No throwing items from vehicles in the parade. Items must be handed to viewers  
20' emergency access lane must be maintained throughout event area.  
No permanent marking, including spray chalk or stickers, on streets, sidewalks, paths or city landscaping is allowed.  
No inflatables.  
Event organizer is responsible for clean-up of event area, including city receptacles within the event area. Remove trash and recycling from the area after the event. Charges will be assessed for any City staff time or resources required for clean up.

## **V. ADJOURNMENT**