MEMORANDUM OF UNDERSTANDING PERTAINING TO PILOT SWIM LESSON PROGRAM BETWEEN CITY OF MADISON PARKS DIVISION AND MADISON METROPOLITAN SCHOOL DISTRICT, MADISON SCHOOL

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is made and entered into this _____ day

of _____, 2022, by and between the City of Madison Parks Division ("Parks") and

the Madison Metropolitan School District, Madison School & Community Recreation("MSCR"), (collectively, the "Parties").

RECITALS

WHEREAS, the City of Madison owns and operates the Goodman Community Pool; and

WHEREAS, Legislative File #54882 authorized the City to execute an agreement with Madison Metropolitan School District to use City athletic fields, parks and facilities for recreational activities and other community programming from the years of 2019-2023 "Agreement"; and

WHEREAS, whereas the Agreement allows the Parks Superintendent and Executive Director of MSCR to address additional or expanded programming needs through a written agreement; and

WHEREAS, all interior high school pools within the Madison Metropolitan School District system where MSCR normally offers swim lessons and classes will be closed starting in the Summer of 2022 for improvements, preventing MSCR from offering public swimming lessons and aquatic-related fitness programs; and

WHEREAS, due to current national shortages of lifeguard and aquatic staff as a result of the COVID19 pandemic and overall seasonal staffing concerns exist over Parks' ability to administer, staff and ultimately provide lessons and classes if offered in-house; and

WHEREAS the proposed pilot allows for expansion of an existing partnership to provide critical swim lesson and aquatic fitness programs for the community; and

NOW, THEREFORE, the Parties agree to offer Swimming Lessons and Aquatic Fitness Programs at the Goodman Community Pool for the Summer of 2022 under the following parameters:

1. Establish Schedule of Operations.
    a. Parks will establish use schedule of pool that designates time and space for current user groups, including Opening Day Celebration, Goodman Waves practices and Meets, McFarland Sharks Swim Team, All City Dive Event and Boys & Girls Club
    b. Parties will determine mutually agreeable schedule for pre-season training.
    c. Parties will work together to determine pool availability for lessons in a manner that does not impact existing user groups and optimizes open and lap swim times to the public.
    d. MSCR will develop lessons programs by age group and level in accordance with Red Cross Standards

2. Develop Public Communication Plan.
   a. Parties will work to develop consistent communication to the public, including a press release.
   b. MSCR will publish a schedule for lessons by age and level
   c. Parks will provide links on the Goodman Pool website directing interested customers to MSCR's registration process

3. Define Responsibilities of MSCR.
   a. Complete administration of lessons program, including publishing program availability, gathering registrations, communications with participants, evaluating progression to next level, and all other associated duties
   b. All instructors will be employees of MSCR, and MSCR will be responsible for any compensation to these individuals as a result of their duties as swim instructors
   c. Ensure all instructors have necessary certifications and training for conducting training per pertinent Red Cross, ATCP and any other requirements, including regular in-service training throughout the season
   d. MSCR Staff will be trained on all safety procedures adopted by the Goodman Community Pool
   e. MSCR will ensure participants are adhering to Goodman Pool Behavior Policies
   f. Perform any set-up, takedown or clean-up required for lessons
   g. Notify Parks staff of any change in schedule

4. Define Responsibilities of Parks.
   a. Scheduling of overall pool facility, including incorporating agreed upon schedule for MSCR programs
   b. Maintain facility in safe and orderly condition in compliance with ATCP regulations
   c. Establish staffing plan and provide lifeguard and other required staff to monitor water safety as required by ATCP standards
   d. Monitor pool and weather conditions, and determine open/close requirements, and communicate any modifications to schedule to designated MSCR staff
   e. Monitor and enforce Goodman Pool Behavior Policy for all patrons using the pool

5. Evaluation of Pilot Program
   a. By November 1, 2022, MSCR will provide a report to Parks that includes a description of programs provided, number of children and number of adults who participated, demographic information, scholarships provided, and if participants are City residents or nonresidents, along with photos and comments from participants if available
   b. MSCR and Parks staff will evaluate the benefits and challenges pilot and determine recommendations for continuing the partnership
   c. By February 1, 2023, staff will provide Board of Park Commissioners with a report that includes complete evaluation of program and future recommendations

6. Define Fees Related to Program Pilot.
    a. MSCR will collect registration fees from participants
    b. MSCR will pay pool rental to the City of Madison of $75 per hour for scheduled programs

7. Communications. Any notice or communication under this MOU shall be directed to the following individuals or their respective successors:

For Parks: Parks Superintendent

City of Madison
210 Martin Luther King, Jr. Blvd., Room 104
Madison WI 53701-2987

For MMSD: MSCR Executive Director

Madison School & Community Recreation
3802 Regent Street
Madison, WI 53705

Agencies.
IN WITNESS WHEREOF, the Agencies have entered into this MOU as of the date first set forth above.

FOR THE MADISON PARKS DIVISION

_____   _____

Eric Knepp, Parks Superintendent   Date

FOR THE MADISON METROPOLITAN SCHOOL DISTRICT

_____   _____

Janet Dyer, MSCR Executive Director   Date

The master Use Agreement is authorized by Resolution Enactment No. RES-19-00254, File ID No. 54882, adopted by both Common Council of the City of Madison, and this Memorandum of Understanding was approved by the Board of Parks Commissioners at its _____, 2022 meeting.