

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event Aberdeen Move-in

Event Organizer/Sponsor Aberdeen Apartments

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number _____

Address 437 West Gorham St.

City/State/Zip Madison, WI 53703

Primary Contact Kelly Wittkins

Work Phone 608-251-2069

E-mail aberdeenapts@yahoo.com

Website _____

Secondary Contact Justin Wittkins

Work Phone 608-843-5663

E-mail _____

FAX _____

Phone During Event 608-843-5661

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Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: _____

Estimated Attendance _____ (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours _____ to _____ Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other _____

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street

30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: 400 block of West Gorham Street, Left side or odd side outside of Aberdeen Apts.

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) _____

Event Start Date(s)/Time(s) 7 A.M.

Event End Date(s)/Time(s) 5 P.M.

Rain Date(s) N/A

Set-Up Date(s)/Time for Event _____

Take-Down Time _____

Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

I/We waive the 21-day decision requirement.

(KW) (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statutes and laws.

Signature Kelly Wittkins

Date 7-16-12