



What is Hybrid?

June 15, 2022 CCEC Agenda

Continue discussion and possible approval of recommendations on what is hybrid for a Common Council (CC) meeting, with a strong focus on our first meeting

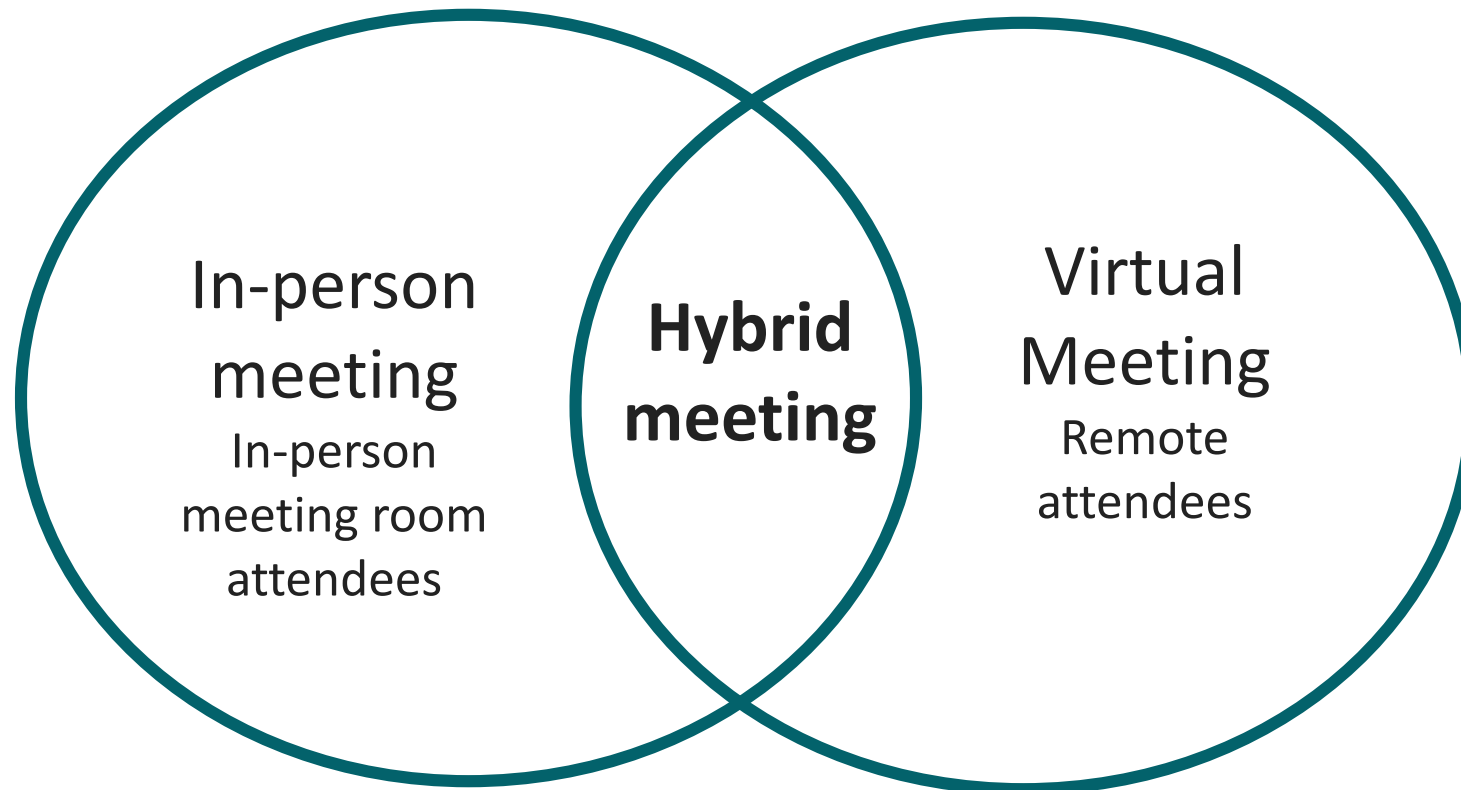
- COVID-19 Protocol - Public Health at our meeting
- Status of City County Building (CCB) Room 201 and IT capacities
- Discuss policy questions the Council needs to answer

Future Discussions

- CC 6/21: Council needs to decide at the 6/21 CC meeting if 7/12 CC meeting will be hybrid
 - Debate about hybrid vs virtual at 6/21 CC
- Committee hybrid policies / framework
- Material sharing policy

Definition

A hybrid meeting is a meeting that attendees are not 100% in-person, nor are attendees 100% virtual.



PHMDC: COVID Gathering Recommendations

- If you are immunocompromised or high risk for severe disease
 - Talk to your healthcare provider about whether you need to wear a mask and take other precautions (e.g., testing)
 - Have a plan for rapid testing if needed (e.g., having home tests or access to testing)
 - Talk to your healthcare provider about whether you are a candidate for treatments like oral antivirals, PrEP, and monoclonal antibodies
- If you have household or social contact with someone at high risk for severe disease
 - consider self-testing to detect infection before contact
 - consider wearing a mask when indoors with them
- Stay up-to-date with COVID-19 vaccines and boosters
- Maintain improved ventilation throughout indoor spaces when possible
- Follow CDC recommendations for isolation and quarantine, including getting tested if you are exposed to COVID-19 or have symptoms of COVID-19; Stay home if you are sick or experiencing [symptoms](#) of COVID-19.
- CDC - Indoors in public: If you are not [up to date on COVID-19 vaccines](#), stay at least 6 feet away from other people, especially if you are at [higher risk of getting very sick](#) with COVID-19.

• Source: <https://www.publichealthmdc.com/blog/we-hit-medium-what-does-that-mean> & <https://www.cdc.gov/coronavirus/2019-ncov/your-health/gatherings.html>

PHMDC: COVID Gathering Recommendations

– If Moved to “HIGH”

- Wear a well-fitting mask indoors in public, regardless of vaccination status (including in K-12 schools and other indoor community settings)
- If you are immunocompromised or high risk for severe disease
 - Wear a mask or respirator that provides you with greater protection
 - Consider avoiding non-essential indoor activities in public where you could be exposed
- Talk to your healthcare provider about whether you need to take other precautions (e.g., testing)
 - Have a plan for rapid testing if needed (e.g., having home tests or access to testing)
 - Talk to your healthcare provider about whether you are a candidate for treatments like oral antivirals, PrEP, and monoclonal antibodies
- If you have household or social contact with someone at high risk for severe disease
 - consider self-testing to detect infection before contact
 - consider wearing a mask when indoors with them
- Stay up to date with COVID-19 vaccines and boosters
- Maintain improved ventilation throughout indoor spaces when possible
- Follow CDC recommendations for isolation and quarantine, including getting tested if you are exposed to COVID-19 or have symptoms of COVID-19; Stay home if you are sick or experiencing [symptoms](#) of COVID-19.
- CDC - Indoors in public: If you are not [up to date on COVID-19 vaccines](#), stay at least 6 feet away from other people, especially if you are at [higher risk of getting very sick](#) with COVID-19.

COVID-19 Meeting Protocols - 6/15/2022

- County Board of Supervisors' Covid-19 protocol for first in-person meeting at Alliant Energy Center:
 - Supervisors sat at a table 8 feet long and staff did their best to spread the seats 3-4 feet apart
 - Stationary mics at the front of the room for Supervisors to walk up and speak in to
 - Stationary mics near the public and staff seating area
 - Masks, Hand sanitizer, Clorox wipes were available
- Legislative file 67690 - [Alder COVID-19 Vaccination/Testing Policy](#)
 - Alders were required to report their vaccination status by January 28, 2022 and PCR test weekly if not vaccinated
- Masks required? Room limits? Other requirements tied to COVID-19 level?
- Questions? Ideas? Discussion?

CCB Room 201 – 6/15/2022 Update



CCB Room 201 - 6/15/2022 Update

- Staff did a successful mock meeting yesterday (6/14)
- 2 additional mock CC meetings in late June
 - All alders invited to mock meeting on Thursday, June 30 @ 10AM-12PM
- Pre-meeting training session before 7/12 CC meeting

Participants

Attendee Type

- Chair
- Meeting Clerks
- Members of the Body
- City staff
- Members of the Public

Hybrid CC Meeting Technical Guidelines Related to Zoom & Participants

| Attendee Type | Attendance Type | Join via Zoom |
|--|------------------------|--|
| Chair | In-Person | Yes, required to manage participants and view virtual attendees |
| Meeting Clerks | In-Person | Yes, required to manage participants and view virtual attendees |
| Members of the Body | In-Person or Virtual | Optional |
| City staff | In-Person or Virtual | Mayor will direct City staff who are not clerking the meeting on their status of attendance of either in-person or virtually |
| In-Person Members of the Public | In-Person | No |
| Virtual Members of the Public | Virtual | Yes |

Meeting Registration

Attendees can register when in-person at meetings in one of three ways:

1. Register online before the meeting.
2. Register online at the meeting: Attendees can use their own phone to register at the meeting. They can scan the QR code on the Registration Sign, or enter the URL.
3. Register on paper form at the meeting: If attendees do not have a smartphone, they can fill out a paper registration form and staff will input their registration.

REGISTER

FOR PUBLIC COMMENT



Scan above, or register at:

cityofmadison.com/MeetingRegistration

CITY OF **MADISON**

Chair (Mayor), Council President and Meeting Clerks – 6/15/2022

- Comments from 6/2/2022 meeting
 - Chair (Mayor), President, VP, Clerks, Council CoS, City Attorney should be in person
- New Questions? Ideas? Discussion?

City Staff – 6/15/2022

- Comments from 6/2/2022 meeting
 - Staff should be able to participate virtually (discretion of Mayor)
 - Inform alders of which staff will be in person
- New Questions? Ideas? Discussion?

Members of the Public – 6/15/2022

- Meeting registration continues to be online-based
- Public can be in-person or virtual
- Comments from 6/2/2022 meeting
 - All materials should be submitted electronically ahead of time. If a registrant brings in a physical copy, staff will need to be able to scan and distribute electronically at meeting. For the future, we need to discuss and then create guidelines and communicate to the public related to material.
 - Need to explore allowing optional virtual registrant video
- New Questions? Ideas? Discussion?

Members of the Body – 6/15/2022

- Comments from 6/2/2022
 - Keep Council quorum at the same (14 alders) and count it from alders in room and joining virtually via Zoom
 - Strong desire to have at least 14 alders in person, especially for the first few meetings
 - Default is that alders will be in person, with rare exception
 - Make sure the minutes indicate whether alders attended in-person or virtual
- Items Not Discussed on 6/2/2022
 - How queue will work in-person and virtual
 - Use of Zoom in-person by members of the body
- New Questions? Ideas? Discussion?