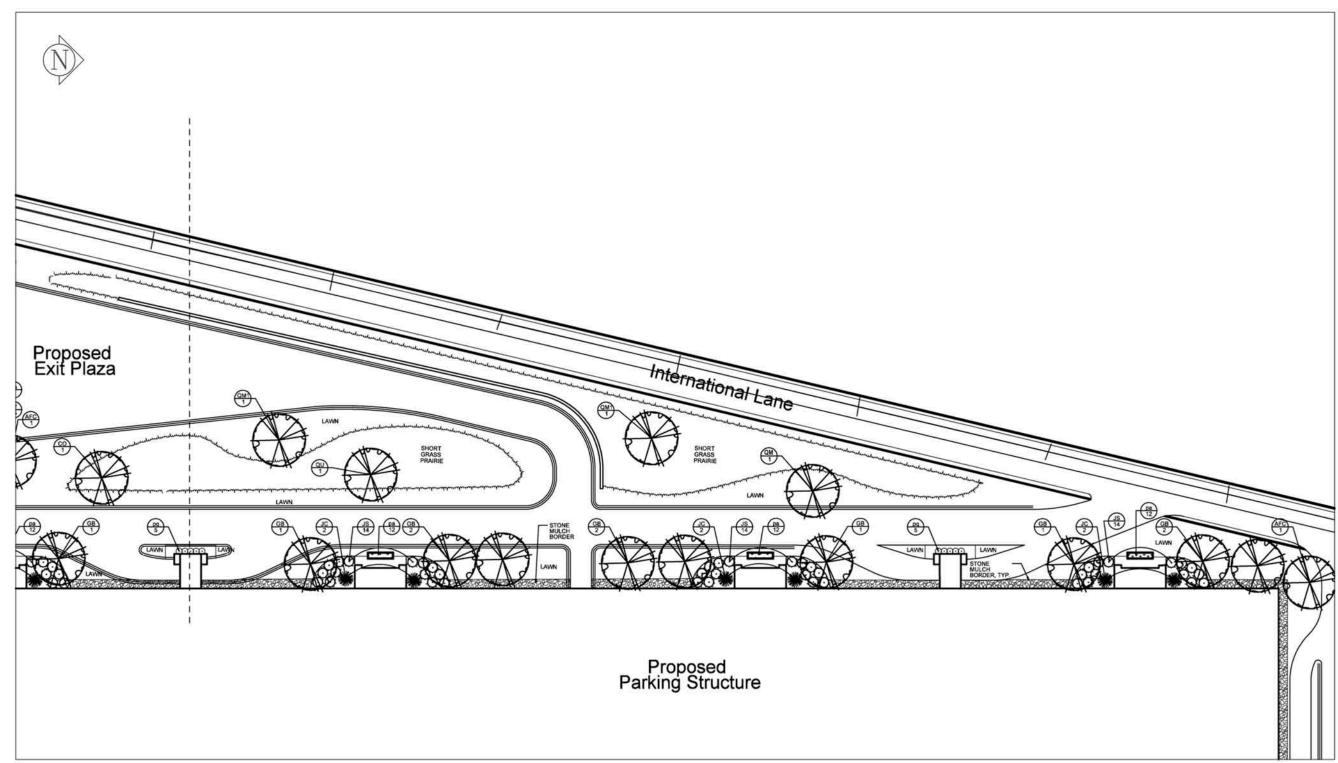
APPLICATION FOR URBAN DESIGN COMMISSION REVIEW AND APPROVAL

AGENDA ITEM#	
Project #	

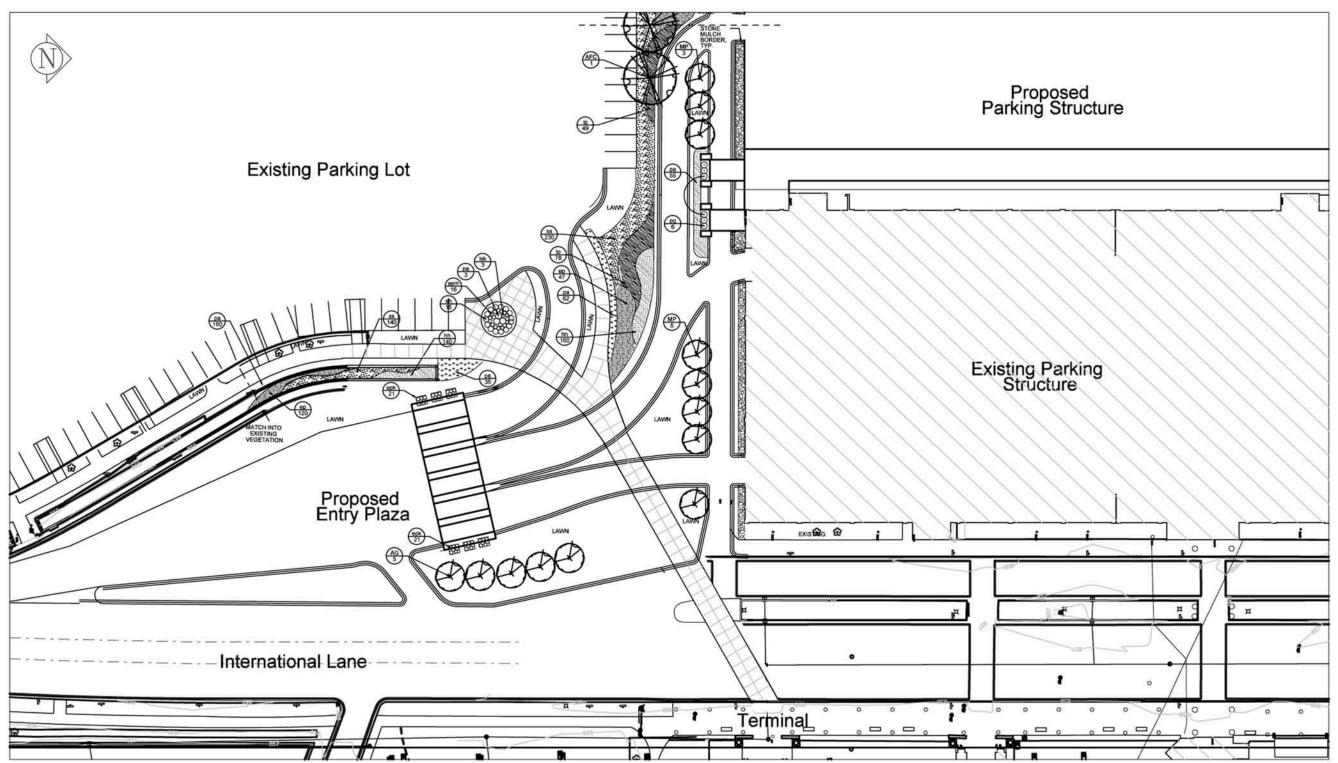
DATE SUBMITTED: April 3, 2007	Action Requested Informational Presentation Initial Approval and/or Recommendation	
UDC MEETING DATE: April 11, 2007	X Final Approval and/or Recommendation	
PROJECT ADDRESS: 4000 International Lane ALDERMANIC DISTRICT: 17		
OWNER/DEVELOPER (Partners and/or Principals) Dane County Regional Airport	ARCHITECT/DESIGNER/OR AGENT: Graef, Anhalt, Schloemer & Associates, Inc.	
4000 International Lane	Eppstein Uhen Architects, Inc.	
Madison, Wisconsin 53704		
CONTACT PERSON: Jonathan Parker, Eppstein Ul Address: 222 West Washington Avenu Madison, Wisconsin 53703 Phone: (608) 442-5350 Fax: (608) 442-6680 E-mail address: jonathanp@eua.com		
well as a fee) X School, Public Building or Space (Fee may be r	n Urban Design District * (A public hearing is required as required) g of a Retail, Hotel or Motel Building Exceeding 40,000	
(See Section B for:) New Construction or Exterior Remodeling in C	4 District (Fee required)	
(See Section C for:) R.P.S.M. Parking Variance (Fee required)		
(See Section D for:) Comprehensive Design Review* (Fee required) Street Graphics Variance* (Fee required)		
Other		
*Public Hearing Required (Submission Deadline 3 Wee	eks in Advance of Meeting Date)	

Where fees are required (as noted above) they apply with the first submittal for either initial or final approval of a project.











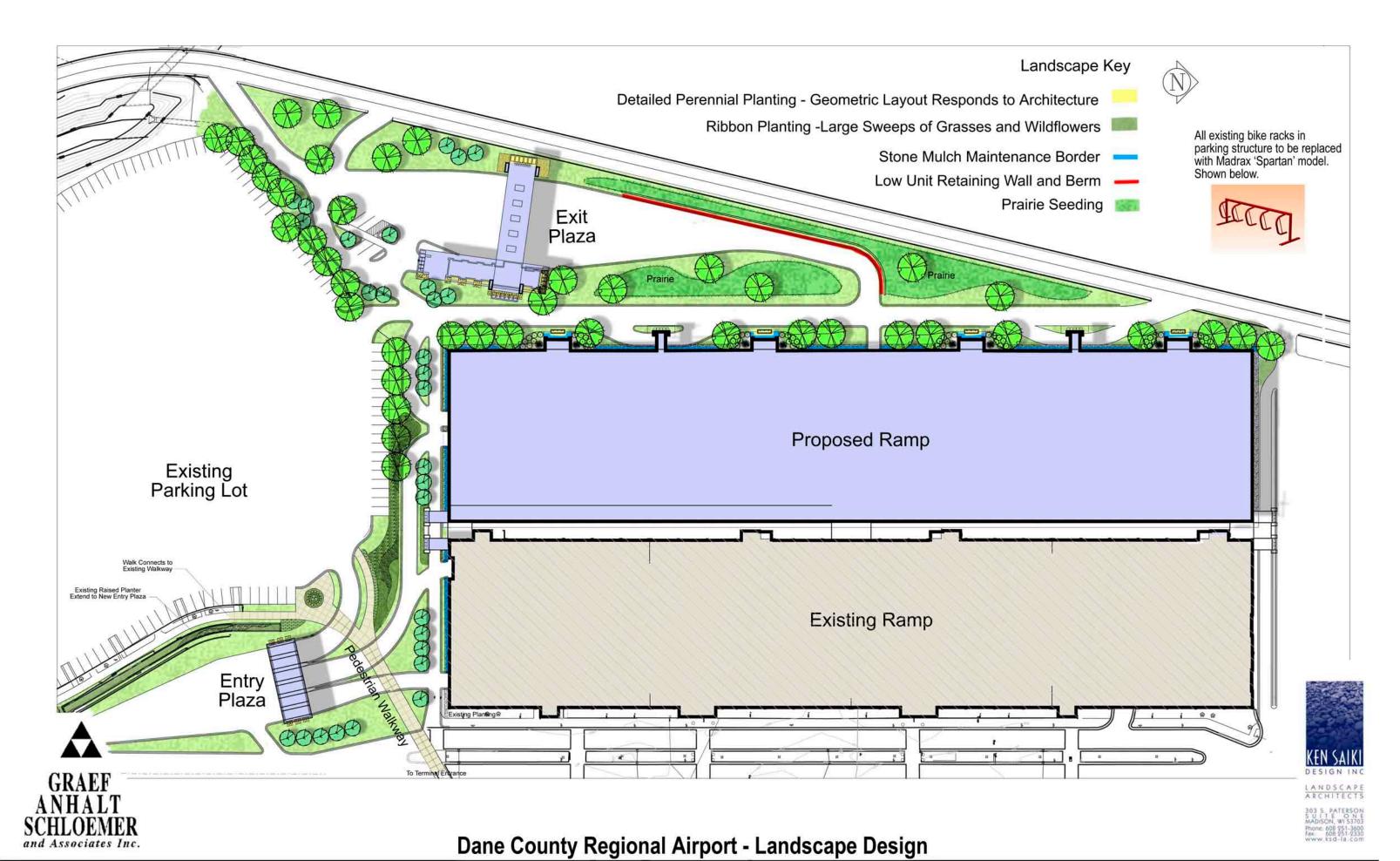


Plant					
Key	Botanical Name	Common Name	Quantity	Size	Spec
	Deciduous Trees	NAL VII. Digita with the			17 Strangton Policy Strangton
AF	Acer x freemanii 'Jeffersred'	Autumn Blaze Maple		2-1/2" Cal.	B&B
AFC	Acer x freemanii 'Celzam'	Celebration Maple		2-1/2" Cal.	B&B
AS	Acer saccharum 'Morton'	Crescendo Maple		2-1/2" Cal.	B&B
CO	Carya ovata	Shagbark Hickory		2-1/2" Cal.	B&B
CO2	Celtis Occidentalis	Common Hackberry		2-1/2" Cal.	B&B
GB	Ginkgo biloba 'Autumn Gold'	Autumn Gold Ginkgo		2-1/2" Cal.	B&B
QM1	Quercus macrocarpa	Bur Oak - large specimen		3" Cal.	B&B
QM2	Quercus macrocarpa	Bur Oak		2-1/2" Cal.	B&B
QU	Quercus muehlenbergii	Chinkapin Oak		2-1/2" Cal.	B&B
UA	Ulmus americana 'Valley Forge'	Valley Forge American Elm		2-1/2" Cal.	B&B
	Ornamental Trees				
MP	Malus 'Prairiefire'	Crabapple		1-3/4" Cal.	B&B
AG	Acer ginalla 'Red Wing'	Shadblow Serviceberry		1-3/4" Cal.	B&B
CC	Crataegus crus-galli	/cockspur Hawthorn		1-3/4" Cal.	B&B
	Evergreen Trees				
JC	Juniperus chinensis 'Wintergreen'	Wintergreen Juniper			#3 Cont
30	Villergieen	Villergreen sumper			#3 0011
	Evergreen Shrubs				
JS	Juniperus chinensis 'Seagreen'	Seagreen Juniper			#3 Cont
	Perennials/Grasses/Groundcovers				
aff	Athyrium filix-femina	Lady Fern			#2 Cont
ер	Echinacea purpurea 'Magnus'	Magnus Coneflower			#2 Cont
epk	Echinacea purpurea 'Kim's Knee High'	Kim's Knee High Purple Coneflower			#2 Cont
epm	Echinacea purpurea 'Kim's Mophead'	Kim's Mophead Coneflower			#2 Cont
hbb	Hemerocallis 'Border Baby'	Border Baby Daylilly			#2 Cont
hh	Hemerocallis 'Happy Returns'	Happy Returns Daylily			#2 Cont
	Hemerocallis 'May May'	May May Daylilly			#2 Cont
hsb	Helictotrichon sempervirens 'Blue Sapphire'	Blue Sapphire Oat Grass			#2 Cont
lp	Liatris pycnostachya	Prairie Blazing Star			#2 Cont
lsk	Liatris spicata	Gayfeather	1		#2 Cont
ра	Pennisetum alopecuroides 'Hamelin'	Fountain Grass			#2 Cont
pal	Perovskia atriplicifolia 'Little Spire'	Little Spire Russian Sage			#2 Cont
pq	Parthenocissus quinquefolia	Virginia Creeper			#2 Cont
sh	Sporobolus heterolepis	Prairie Dropseed			#2 Cont
SS	Schizachyrium scoparium	Little Bluestem			#2 Cont
vsb	Veronica 'Sunny Border Blue'	Sunny Border Blue Speedwell			#2 Cont





Madison, WI



Lara Mar. 29. 2007 a 10:52 AMben NCity of Madison Page 1

From:

Michael May

To:

ALL ALDERS

Date:

4/29/2005 11:49:15 AM

Subject:

Email and the Open Meeting Laws

NOTE: THIS IS INTENDED TO BE A ONE-WAY ELECTRONIC MEMORANDUM. DO NOT REPLY. This is an electronic memo, and is not to institute a discussion of any of the matters in the memo. Do not reply or reply to all. Any response should be by new email to the sender only. Do not forward this email. Dear Alders:

With a number of new alders taking office, I wanted to send a gentle reminder regarding the use of email sent to multiple persons as potentially becoming a violation of the open meetings law. Attached to this email is the formal opinion issued by our office last year on this topic. The opinion also may be viewed on the city website:

http://www.cityofmadison.com/attorney/2004opinions/OPINION%20open%20meetings.pdf

Please adhere to the legal advice therein.

Michael P. May City Attorney City of Madison, Wisconsin Phone: (608) 266-4511 FAX: (608) 267-8715 mmay@cityofmadison.com

PRIVILEGE AND CONFIDENTIALITY NOTICE

This electronic message is intended only for the designated recipient(s). It may contain privileged or confidential information and should not be disclosed to third parties without our express permission. If you are not the intended recipient, you have received this message in error and any review, dissemination or copying of this message is prohibited. If you have received this message in error, please notify the sender immediately, delete the original message and destroy any electronic or printed copies of this message. Thank you.

AT ATTY; Mayor; Piraino, Janet; Twigg, George CC:

Lara Nar. 29. 2007 10:52 AMneetir City of Madison No. 8233 P. 3 Page

CITY OF MADISON OFFICE OF THE CITY ATTIORNEY Room 401, CCB 266-4511

July 19, 2004

OPINION NO. 04-001

TO:

Alder Brenda Konkel, Common Council President Common Council Organization Committee

FROM:

Michael P. May, City Attorney

SUBJECT:

Negative Quorums, Email, and the Open Meetings Law

You have asked my opinion on the calculation of negative quorums, the use of email, and application of the Open Meetings law to those issues. These concepts are best understood against the policy that lies at the heart of both the Public Records Law and the Open Meetings Law.

The Policy Behind Both The Public Records and Open Meetings Laws

Both the Public Records Law and the Open Meetings Law are based upon the belief that an informed public is essential to the health of a representative government. Thus, to the maximum extent possible, consistent with the advancement of public interests, the public is entitled to observe government in action. This right of inspection extends to observing meetings where decisions are made or information gathered and to review of the records which government creates or maintains. See secs. 19.31 & 19.81, Wis. Stats., and secs. 3.42 and 3.44, MGO.

Definition of a Meeting

A meeting occurs any time enough members of a governmental body gather for the purpose of exercising the powers, duties or authority of that governmental body. Sec. 19.82(2), Wis. Stats. Meetings occur under such circumstances even when the body is simply gathering information and not exercising any decision-making authority. All such meetings must be preceded by public notice of the agenda and must be open to the public. Violation of these requirements can lead to the imposition of civil forfeitures. The City may not reimburse any official who is sentenced to such a penalty. 66 OAG 226 (1977).

Negative Quorums

The concepts in the preceding paragraph are easy enough to understand when a majority or a quorum of a body gathers and engages in discussion about matters within its authority. However, there are less obvious times when the Open Meetings Law will apply. As stated above, these laws apply whenever a sufficient number of members of a governmental body gather for the purpose of exercising the powers, duties and/or authority of that body. As applied by the Wisconsin Supreme

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Lara Mainella - Opinion open meetings.doc Page 2

Court in State ex rel. Newspapers, Inc. v. Showers, 135 Wis. 2d 77, 398 N.W. 2d 154 (1987), the laws apply any time that enough members of a body gather such that they can determine the outcome of an item or the course of the body's actions. This concept thus applies to any gathering of members such that if they acted in concert, they could block passage of an item or prevent a course of action. This number of members is often referred to as a "negative quorum."

The best example of a "negative quorum" arises when an item requires a super majority (i.e., a two thirds majority) in order to be passed or approved. If more than one third of the members of such a body gather and discuss the item, they are engaging in a meeting under the Open Meetings Laws. Such a meeting would be illegal if not preceded by a proper notice and if not accessible to the public. Aside from the Open Meetings Law, such a meeting would violate the Madison General Ordinances as section 3.27(3)(a) requires the adjournment of any meeting where a body fails to achieve a quorum of its membership within fifteen minutes of its scheduled meeting time.

The number of a body's members that may constitute a "negative quorum" is often difficult to determine in advance of a vote or action on an item. In 1992, the Attorney General's Office informed the City that the size of a "negative quorum" may be determined only upon knowing the size of the body that is later assembled to officially act on the matter in question. As a matter of caution, this office has therefore advised that it is safest to determine what may constitute a "negative quorum" by first determining the most conservative (smallest) number of members who could meet and constitute a quorum. A negative quorum would be that number of members who, through voting against the item or through abstention, could prevent passage of the item.

Thus, we have advised, and now offer our opinion, that a negative quorum may exist whenever there is a gathering of 50% or more of the quorum of the parent body. For example, if you have a seven member committee, the quorum for action by that committee is 4. In that circumstance, if there were only a bare quorum present at a meeting, any 2 members could effectively block action by the committee. If those two members had previously met in an unnoticed gathering to discuss the business to come before the committee, those members violated the Open Meeting law.

The difficulty is that one doesn't know if there has or has not been a violation of the Open Meetings Law until the parent committee meets. If you look at the example above, if the full committee is at the subsequent meeting, then the meeting of the two members did not violate the Open Meetings Law. This problem of a "floating negative quorum" is the reason we advise caution: no group constituting 50% or more of the quorum of any governmental body should meet without proper notice. Until the state Supreme Court modifies the test set out in Showers, this is the proper approach to take.

The following chart shows this Showers type limitation:

	,	
Size of Convergmental Beds	CALCULAR CONTROL OF THE PARTY O	Smalled Landing
		Legality Onorun (1992)
		that majority roles)
7 or less	4 or less	2
	· 5 6	3
1 8.11	J-U.	
8 - 11 12 and larger	At least 7	At least 4

Lara Maineila - Opinion open meetings.uou

Email as a Meeting

The problems raised by the negative quorum are complicated by the regular use of email. Email not only is a public record, but it has the characteristics of both a formal written letter or memorandum and, if used in rapid succession, of a "written" telephone conversation.

Telephone conference calls may be used for governmental meetings, if properly noticed. 69 OAG 143, 144 (1980). To the extent an initial e-mail results in a quorum—or a negative quorum—of a governmental body responding to the other members of the body, such an email could very easily be found to constitute a meeting. If not noticed, it would be in violation of the Open Meetings Law. This legal concern is discussed in a League of Municipalities legal comment from the February 2001 issue of *The Municipality*.

To avoid such results, we are recommending that any email that is sent to even a negative quorum of a governmental body contain a clear disclaimer at the top of the email. We suggest language such as the following:

"NOTE: THIS IS INTENDED TO BE A ONE-WAY ELECTRONIC MEMORANDUM. DO NOT REPLY. This is an electronic memo, and is not to institute a discussion of any of the matters in the memo. Do not reply or reply to all. Any response should be by new email to the sender only. Do not forward this email to another."

Persons receiving the email should follow these instructions. This language is needed only for emails that are sent to the negative quorum or more of a governmental body.

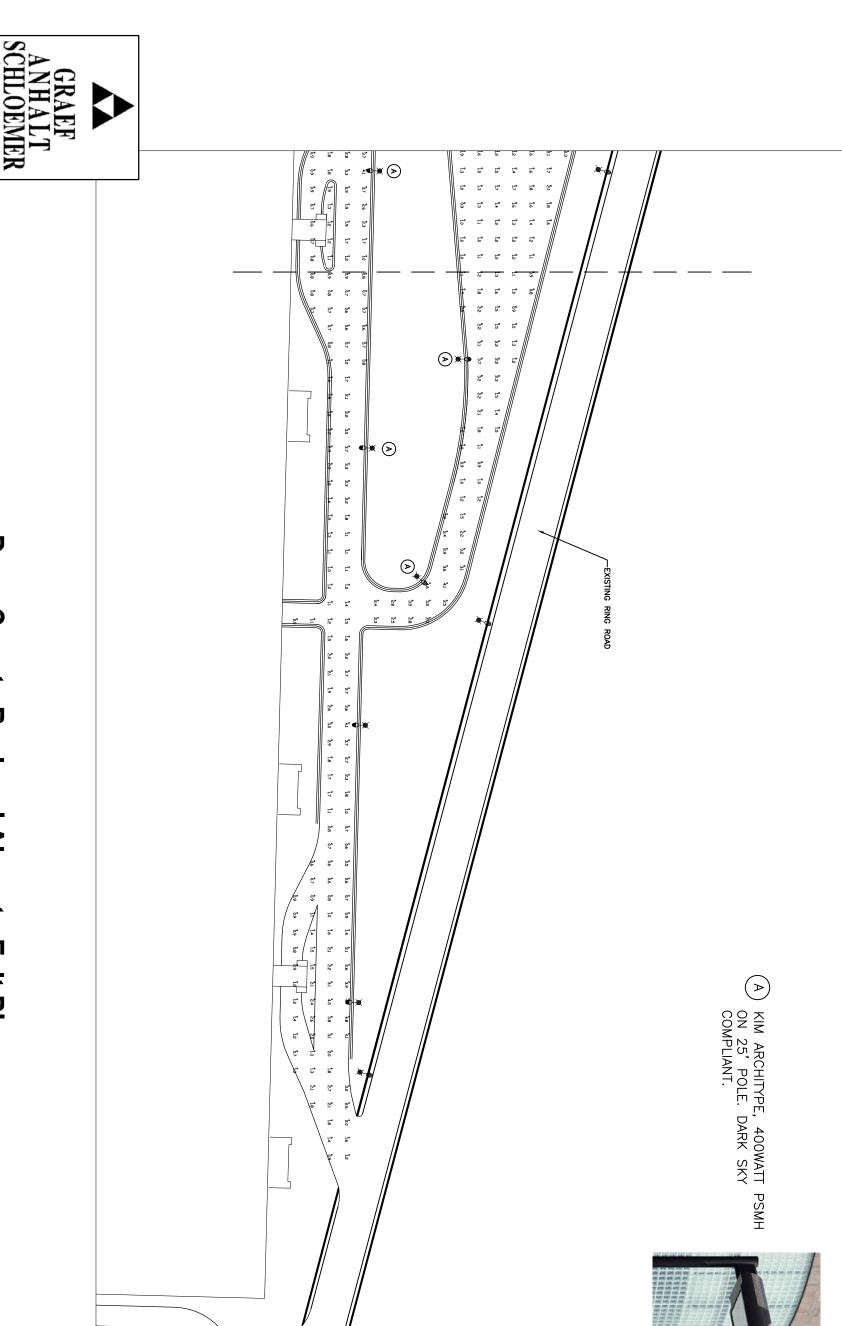
If you have any questions regarding the matters set out in this opinion, feel free to contact me or Assistant City Attorney Roger Allen.

Michael P. May City Attorney

MPM:RAA:pah

cc: Mayor Cieslewicz
City Clerk
Department/Division Heads
Common Council Members

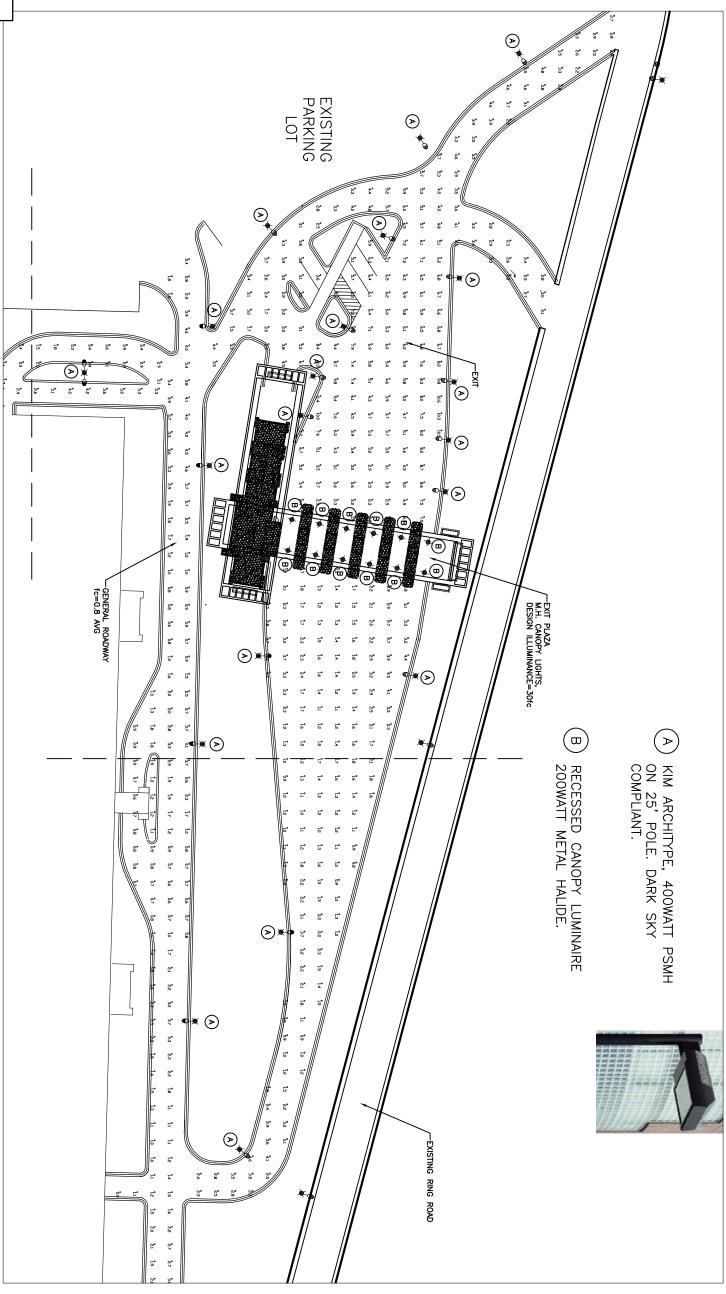
CAPTION: A "negative quorum" may exist when 50% or more of the quorum of a governmental body meets, and such a meeting may violate Wisconsin's Open Meeting Law. Since successive responsive emails may constitute a meeting, a disclaimer and procedure to avoid violation of the Open Meetings Law through use of email is recommended.









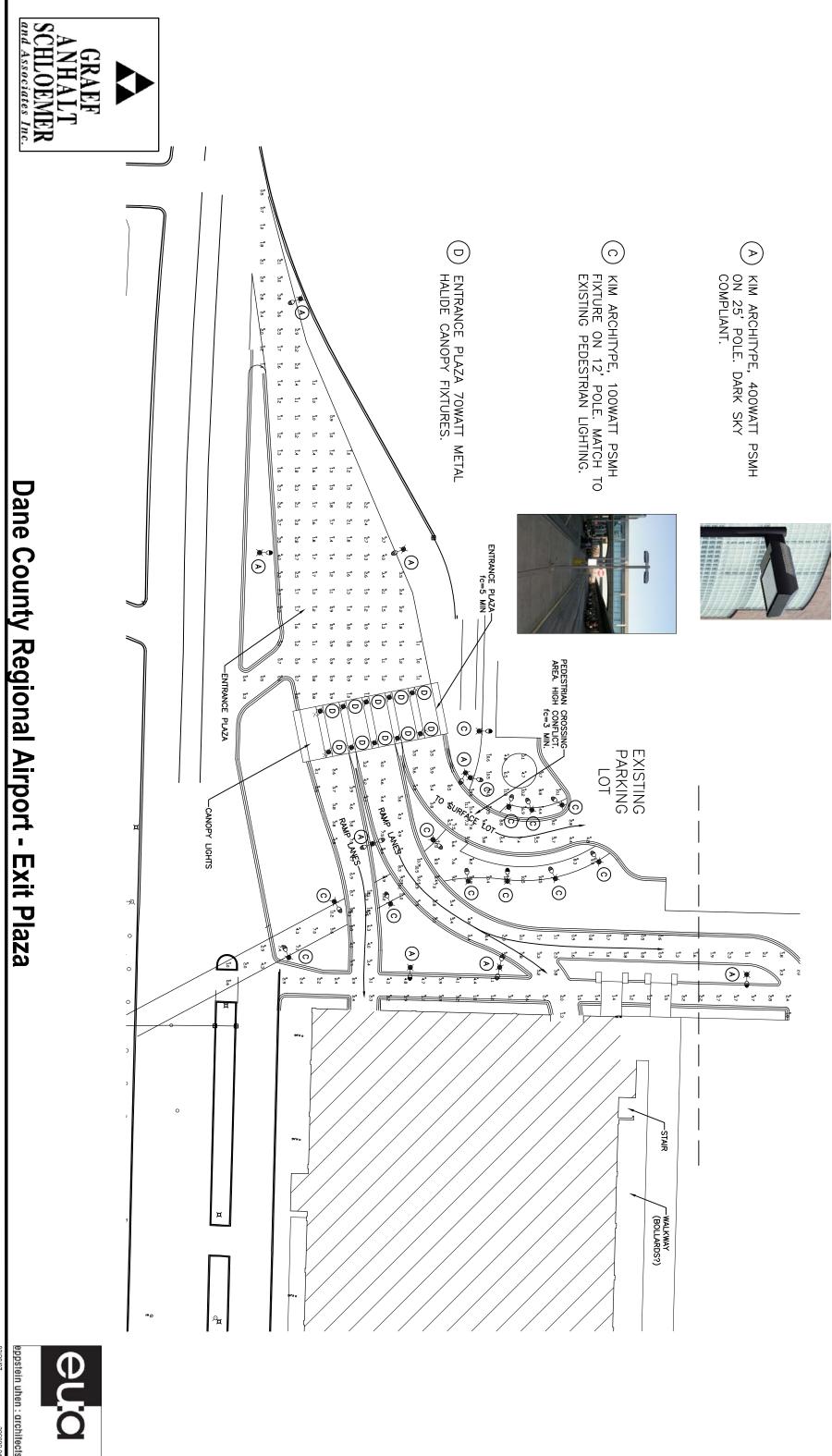




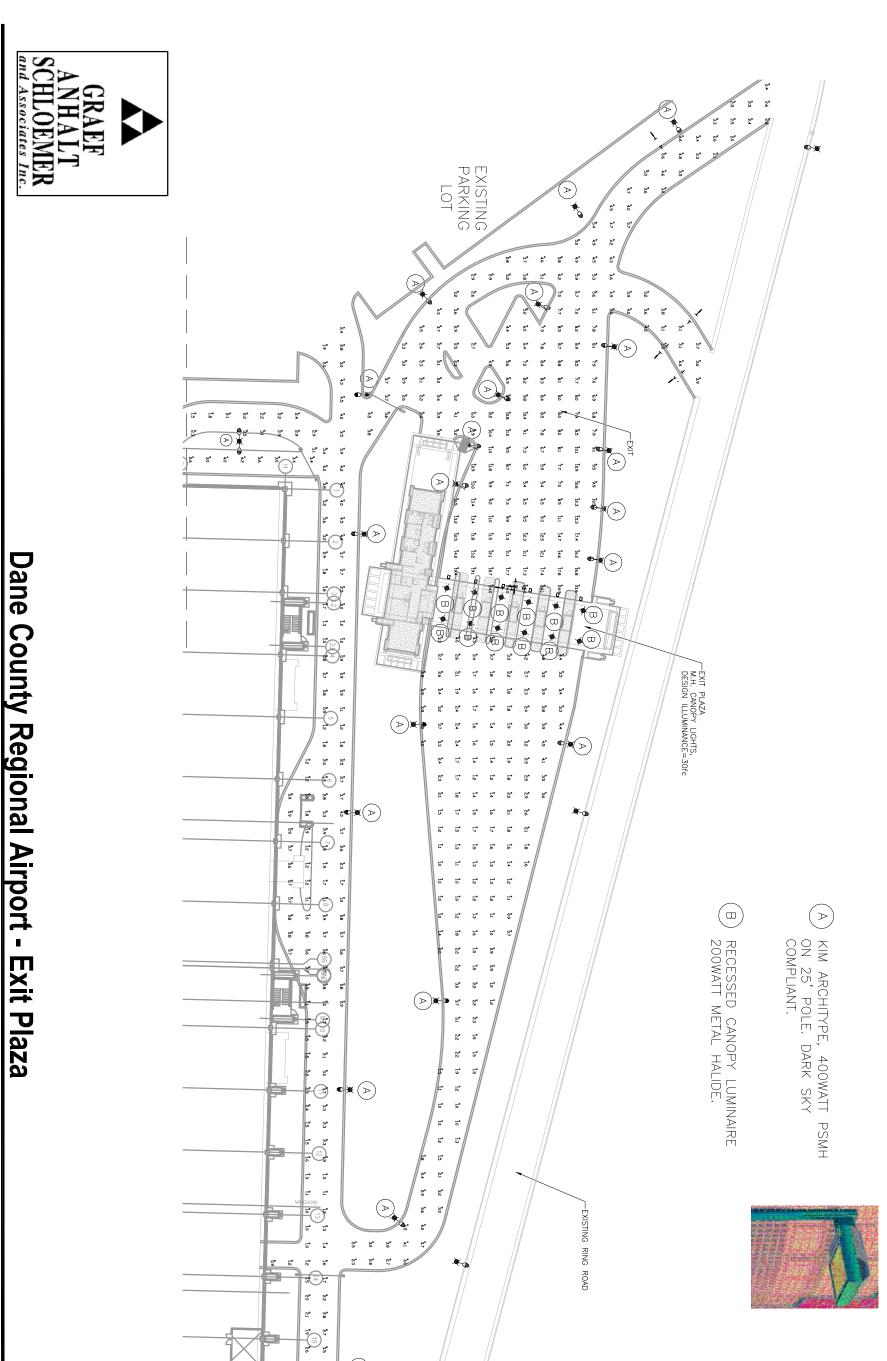
Madison, WI



© Eppstein Uhen Architects, Inc.



Madison, WI







- (P1)PEDESTRIAN WALKWAY PHOTOMETRIC NOTES:
- ASSUMPTIONS/DATA USED FOR LIGHTING CALCULATIONS -SITE IS ASSUMED FLAT -0.70 TOTAL LIGHT LOSS FACTOR -5040 INITIAL LUMENS FOR 70W METAL HALIDE LAMP.
- <u>N</u> PLAN NOTES FOOTCANDLE AT GRADE
- 3. DESIGNED TO PROVIDE MINIMAL CONTRAST BETWEEN ROADWAY TRANSITIONAL LIGHTING AND PEDESTRIAN CROSSWALK.
- 4. WALKWAY ILLUMINATION: AVERAGE: 4.07 Fc

 \bigcirc KIM ARCHITYPE, 400WATT PSMH ON 25' POLE. DARK SKY COMPLIANT



TO

KIM ARCHITYPE, 70WATT PSMH FIXTURE ON 12' POLE. MATCH EXISTING PEDESTRIAN LIGHTING.

 $\left(\cap \right)$

ENTRANCE PLAZA 70WATT METAL HALIDE CANOPY FIXTURES.

(E1)ENTRANCE PLAZA PHOTOMETRIC NOTES:

- ASSUMPTIONS/DATA USED FOR LIGHTING CALCULATIONS -SITE IS ASSUMED FLAT -0.70 TOTAL LIGHT LOSS FACTOR -5600 INITIAL LUMENS FOR 70W METAL HALIDE LAMP.
- $\overset{\textstyle >}{\cdot}$ PLAN NOTES FOOTCANDLE AT GRADE
- З. DRAFT 2007. DESIGNED IESNA CRITERIA USING "LIGHTING FOR TOLL PLAZAS" FINAL
- 4. TOLL PLAZA ILLUMINATION: AVERAGE: 6.38 Fc AVERAGE/MIN: 3.54 Fc MAXIMUM/MIN: 5.4 Fc

 (T_1) TRANSITIONAL LIGHTING PHOTOMETRIC NOTES:

1.6 1.8

- CALCULATIONS
 -SITE IS ASSUMED FLAT
 -0.70 TOTAL LIGHT LOSS FACTOR
 -40,000 INITIAL LUMENS FOR 400W META ASSUMPTIONS/DATA USED FOR LIGHTING LAMP. HALIDE
- PLAN NOTES FOOTCANDLE AT GRADE

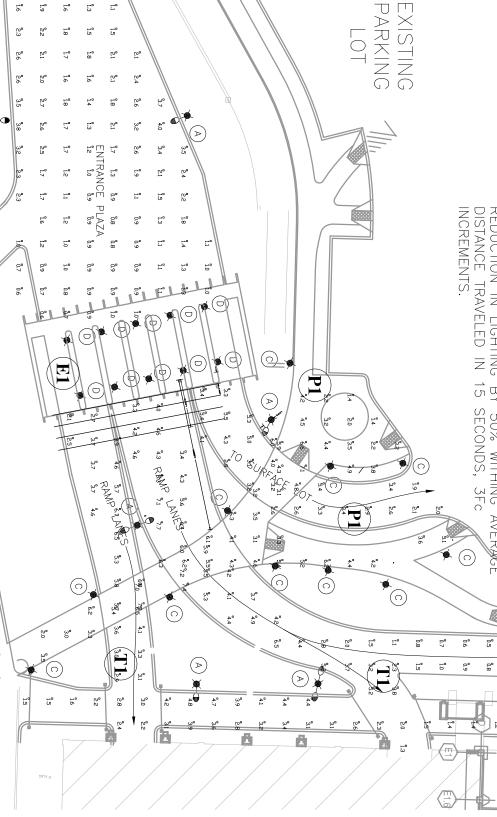
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- DESIGN GUIDANCE FOR ENTRY CONTROL FACILITIES" DESIGNED IESNA CRITERIA USING "LIGHTING ATLANTIC DIVISION NAVAL FACILITIES ENGINEERING TOLL PLAZAS" FINAL DRAFT 2007 AND TRANSITIONAL COMMAND, LIGHTING TECHNOLOGIES DEFINED IN "UNIFIR=ED 2005. FOR
- REDUCTION IN LIGHTING BY 50% WITHING AVERAGE DISTANCE TRAVELED IN 15 SECONDS, 3Fc TRANSITION AREA ILLUMINATION:



Dane County Regional Airport - Exit Plaza

Madison, WI

NO TRANSITIONAL

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SCHLOEMER ANHALT

Inc

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City of Madison
Department of Planning & Development
215 Martin Luther King Jr. Boulevard
Room LL100
Madison, Wisconsin 53703

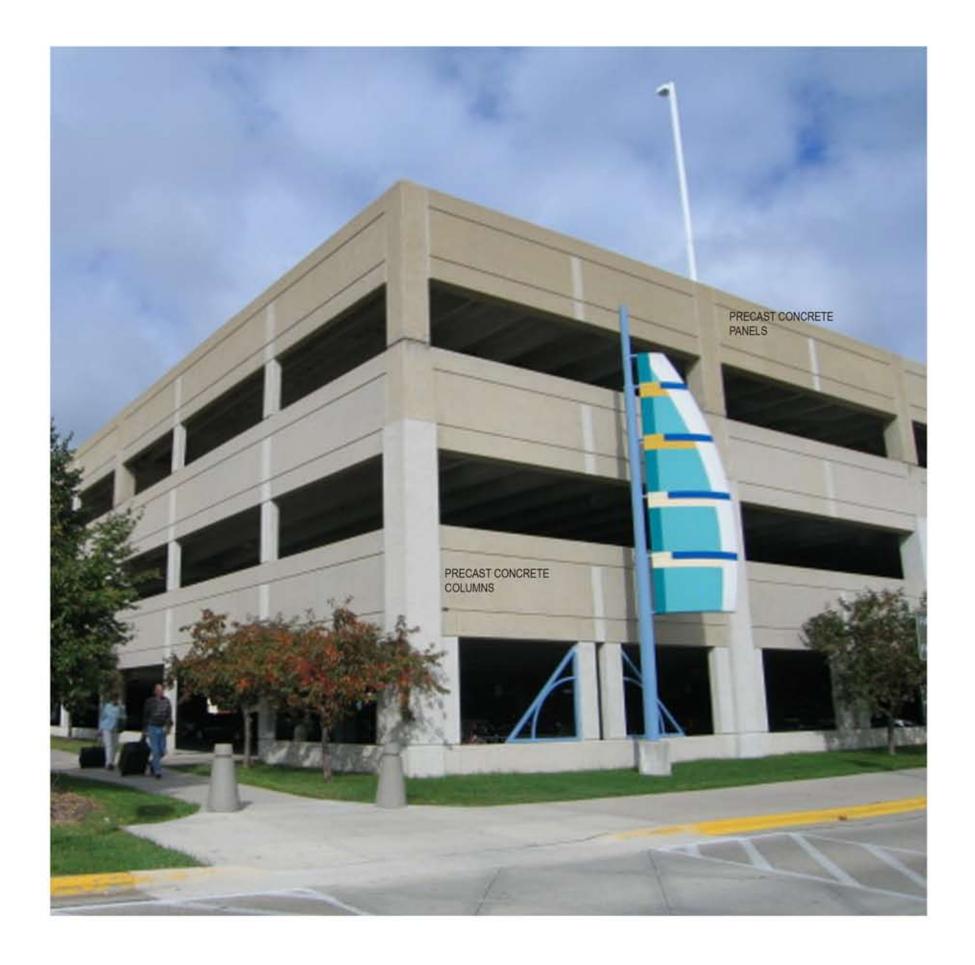
RE: Dane County Regional Airport Parking Structure Expansion and New Exit Plaza 4000 International Lane

Dear Urban Design Commission:

Presented for Final Approval, this project consists of an expansion of the existing Parking Ramp and replacement of the existing Exit Plaza at the Dane County Regional Airport. The design intent is to substantially match the recently completed Airport Terminal Building. The proposed Exit Plaza emphasizes the horizontal and is primarily brick and glass. The column and spandrel elements on the proposed Parking Garage will be constructed of Precast concrete which will match the existing Parking Garage. The Stair Towers and Snow Chutes on the Parking Garage will be a combination of Brick and Precast matching the Exit Plaza and the Parking Garage. The Entry Plaza is primarily painted steel and will substantially match the existing canopy on the main Terminal Building. Modifications to the existing Parking Garage include new flat roofs and window mullions on the stair towers to match the Terminal Building. The existing "Sails" will be re-clad with a design and colors to compliment the Terminal Building design. Signage for managing vehicular movement will be provided to match existing traffic control signage. Signage to manage exit and entry lanes will be programmable LED panels integrated into the building architecture.

The Landscape Design continues the existing emphasis on a natural appearing prairie. Using native plant species and composition the landscape will require little or no maintenance or irrigation. The recently completed re-configuration of the airport ring road has made accommodation for storm water management on site. The ring road project was completed with the diligent input of the State of Wisconsin Department of Natural Resources. Site lighting design concept and fixture selections are based on existing design and fixtures at the airport terminal area. The proposed project continues to work with the existing site design with an emphasis on pedestrian way finding and safety. These issues are accommodated by re-configuring the pedestrian path from the south parking lots to the terminal and providing additional space between the vehicle entry plaza and the pedestrian walkway.

Sincerely,















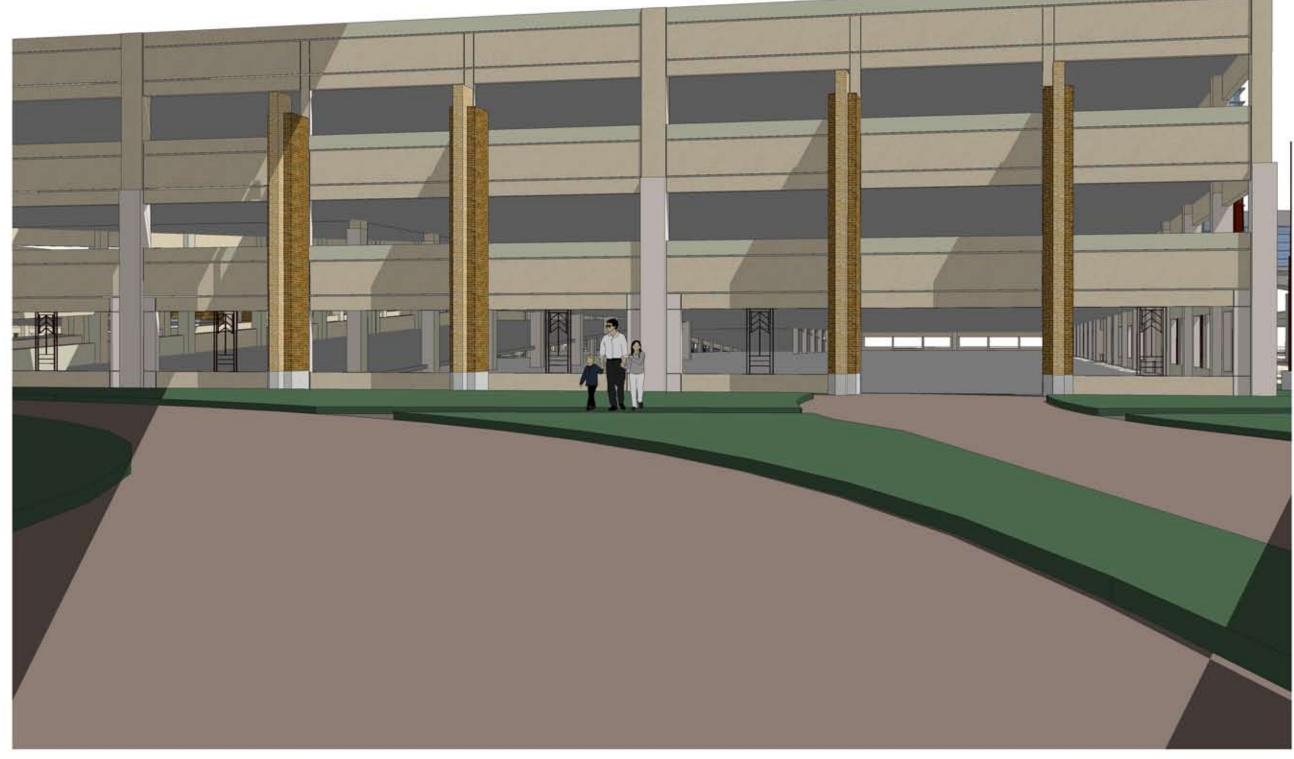


MATERIALS KEY:

- 1 BRICK MASONRY TYPE #1
- 2 BRICK MASONRY TYPE #2
- ARCHITECTURAL PRECAST CONCRETE-LIMESTONE FINISH
- 4 COMPOSITE ALUMINUM PANEL SYSTEM
- ALUMINUM STOREFRONT GLAZING SYSTEM- CLEAR ANODIZED FINISH
- EXTERIOR PLANTER-BRICK MASONRY TYPE #1
- 7 COPPER PIPE FINIAL
- PRE-MANUFACTURED BOOTH, PAINTED TO MATCH BRICK TYPE #1
- ALUMINUM DOOR- CLEAR ANODIZE FINISH TO MATCH STORFRONT GLAZING SYSTEM



Dane County Regional Airport - Parking Structure









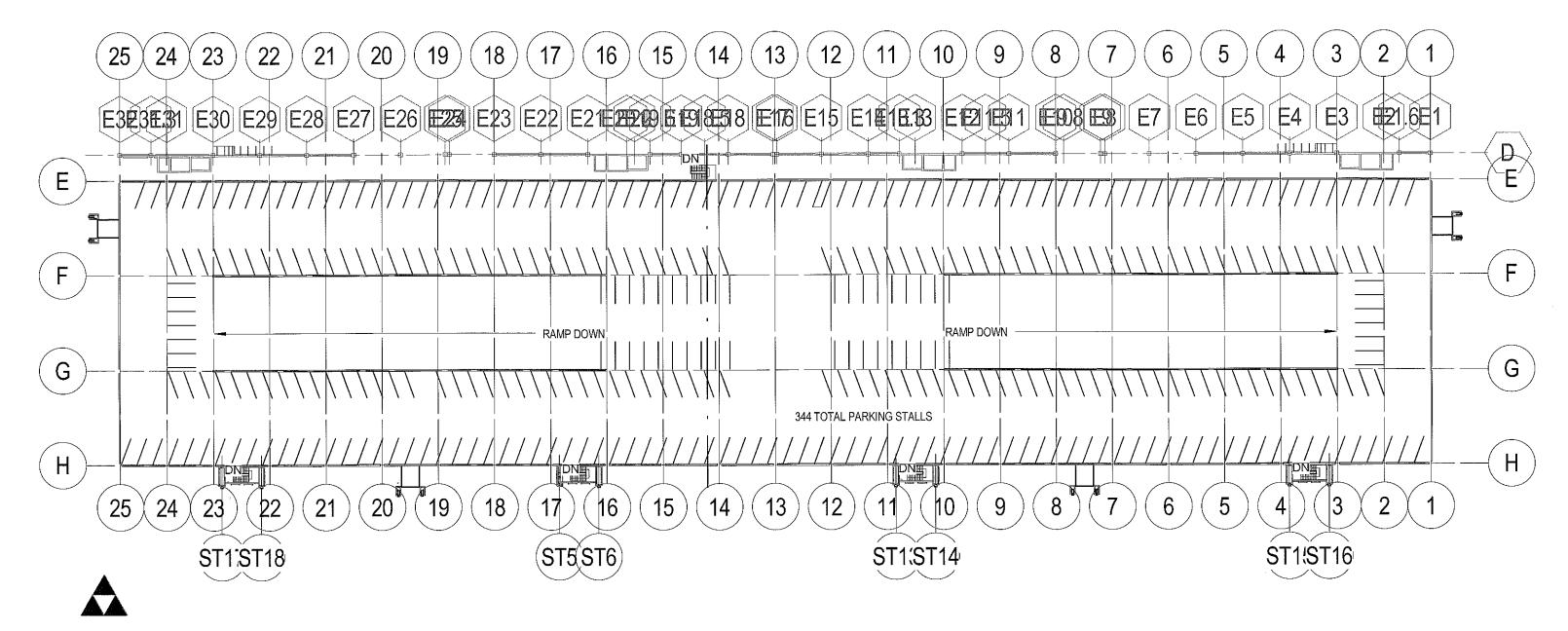




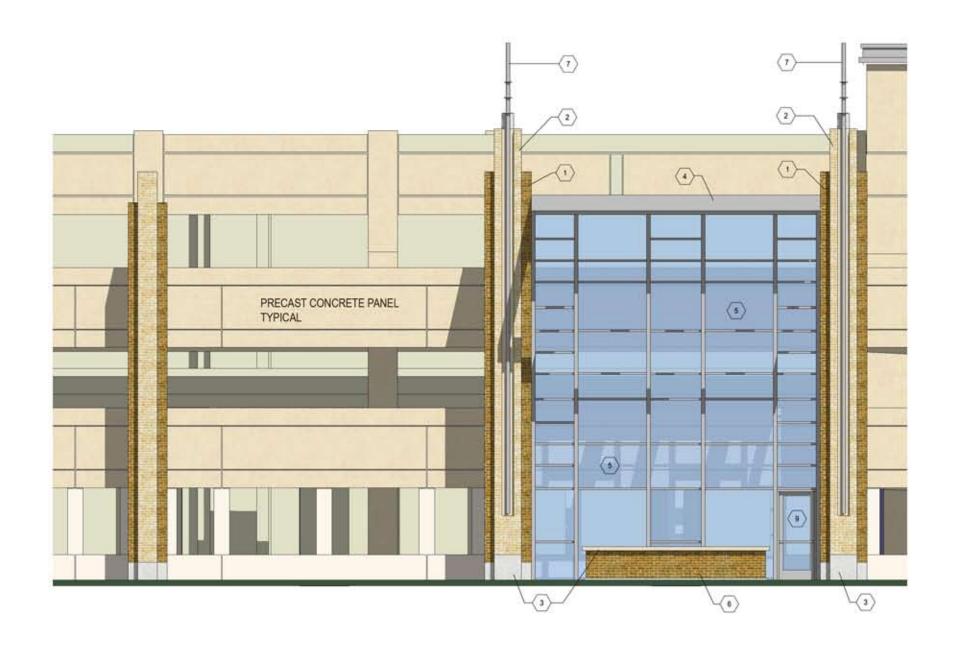












MATERIALS KEY:

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- ALUMINUM DOOR- CLEAR ANODIZE FINISH
 TO MATCH STORFRONT GLAZING SYSTEM





Dane County Regional Airport - Parking Structure





GRAEF ANHALT

SCHLOEMER and Associates Inc.



eppstein uhen : architects

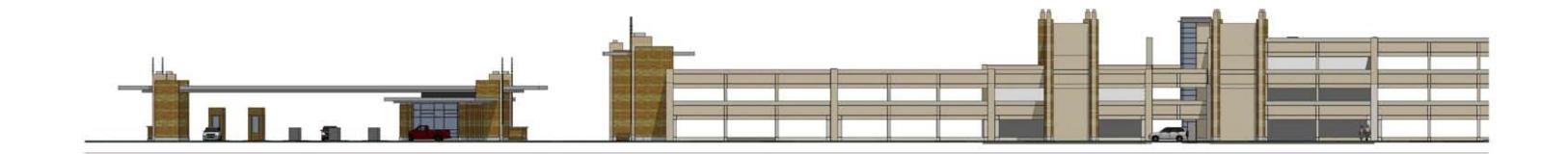
MATERIALS KEY:







Dane County Regional Airport - Exit Plaza

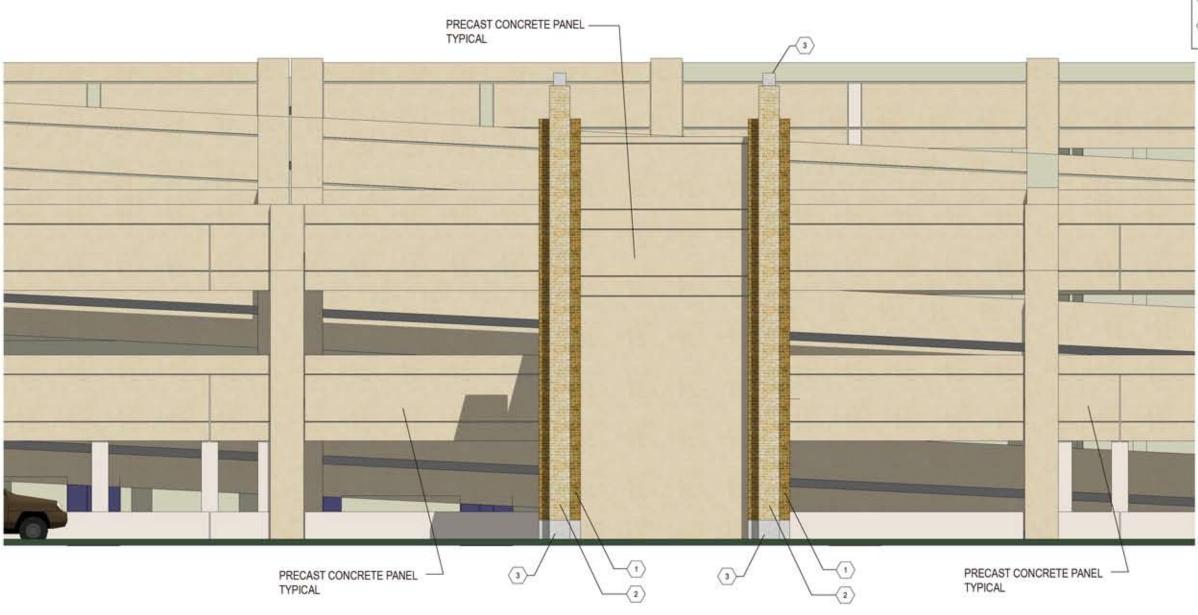






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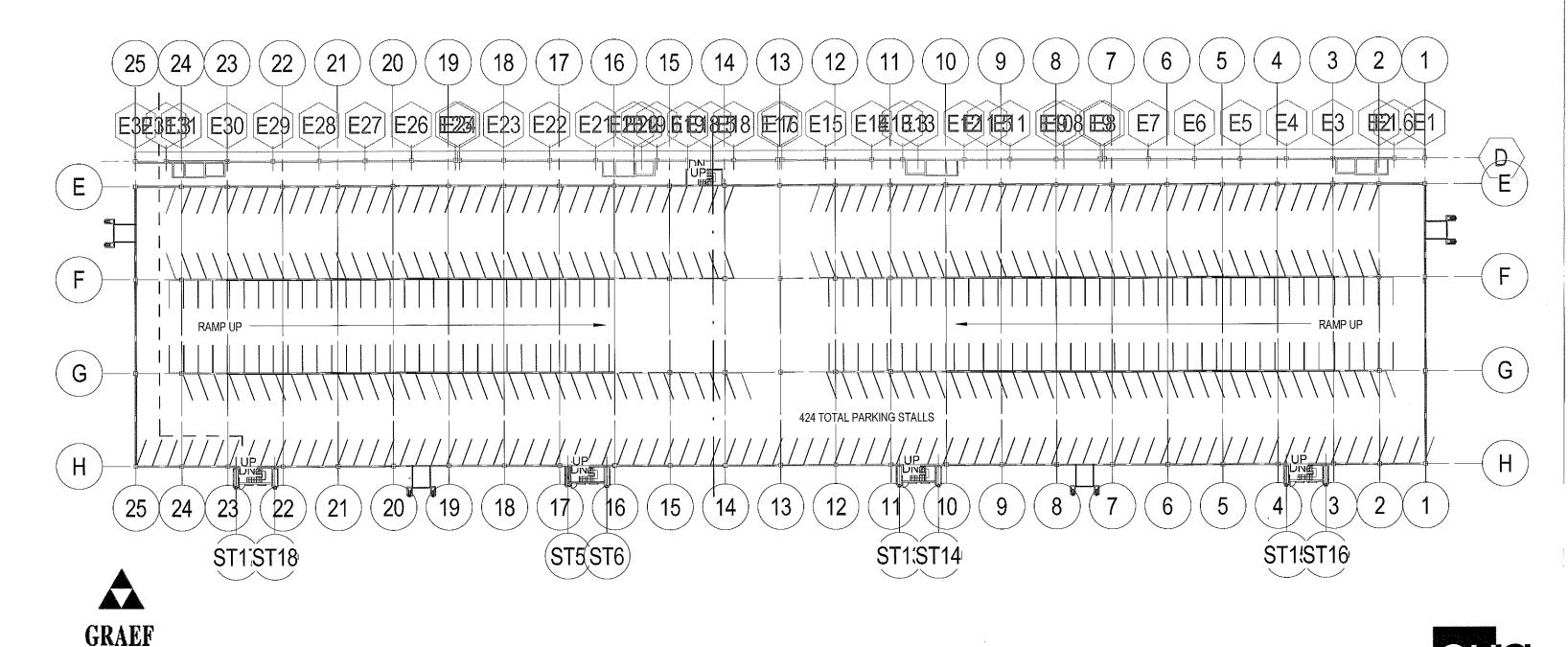
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 TO MATCH STORFRONT GLAZING SYSTEM







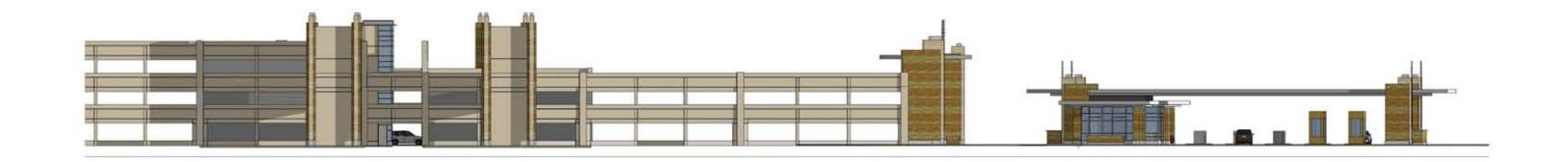
Dane County Regional Airport - Parking Structure





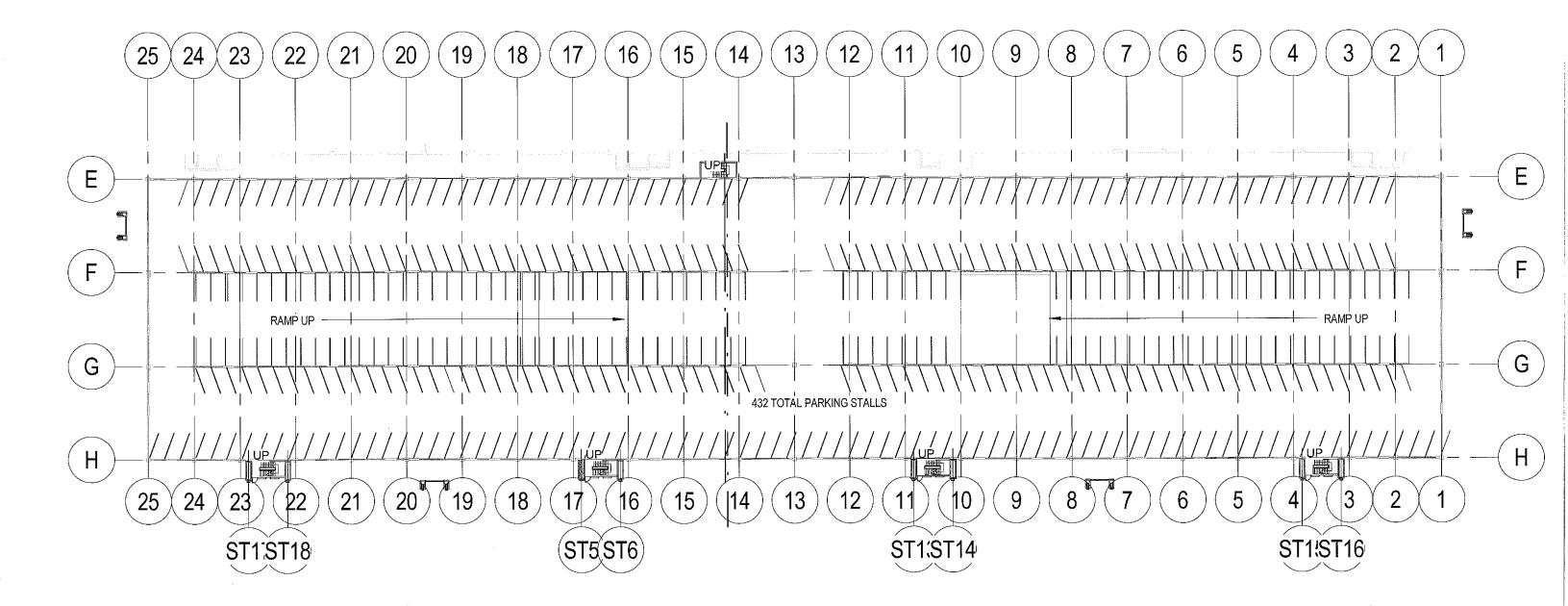












FIRST FLOOR: 432 STALLS SECOND FLOOR: 424 TOTAL THIRD FLOOR: 344 TOTAL

TOTAL:

1,200 PARKING STALLS











8 PRE-MANUFACTURED BOOTH, PAINTED TO MATCH BRICK TYPE #1 ALUMINUM DOOR- CLEAR ANODIZE FINISH TO MATCH STORFRONT GLAZING SYSTEM (5) $\langle 5 \rangle$





MATERIALS KEY:

ARCHITECTURAL PRECAST CONCRETE-LIMESTONE FINISH

4 COMPOSITE ALUMINUM PANEL SYSTEM 5 ALUMINUM STOREFRONT GLAZING SYSTEM- CLEAR ANODIZED FINISH

 BRICK MASONRY TYPE #1 2 BRICK MASONRY TYPE #2

6 EXTERIOR PLANTER-BRICK MASONRY TYPE #1

7 COPPER PIPE FINIAL

Dane County Regional Airport - Exit Plaza



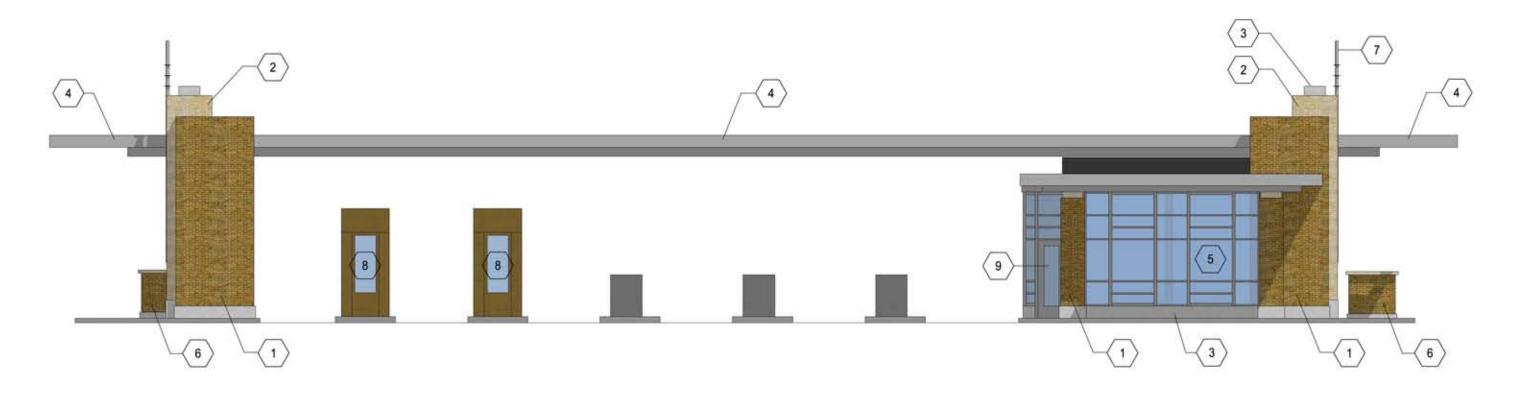




Dane County Regional Airport - Exit Plaza

MATERIALS KEY:

- 1 BRICK MASONRY TYPE #1
- 2 BRICK MASONRY TYPE #2
- 3 ARCHITECTURAL PRECAST CONCRETE-LIMESTONE FINISH
- 4 COMPOSITE ALUMINUM PANEL SYSTEM
- 5 ALUMINUM STOREFRONT GLAZING SYSTEM- CLEAR ANODIZED FINISH
- 6 EXTERIOR PLANTER-BRICK MASONRY TYPE #1
- 7 COPPER PIPE FINIAL
- 8 PRE-MANUFACTURED BOOTH, PAINTED TO MATCH BRICK TYPE #1
- ALUMINUM DOOR- CLEAR ANODIZE FINISH TO MATCH STORFRONT GLAZING SYSTEM







Dane County Regional Airport - Exit Plaza



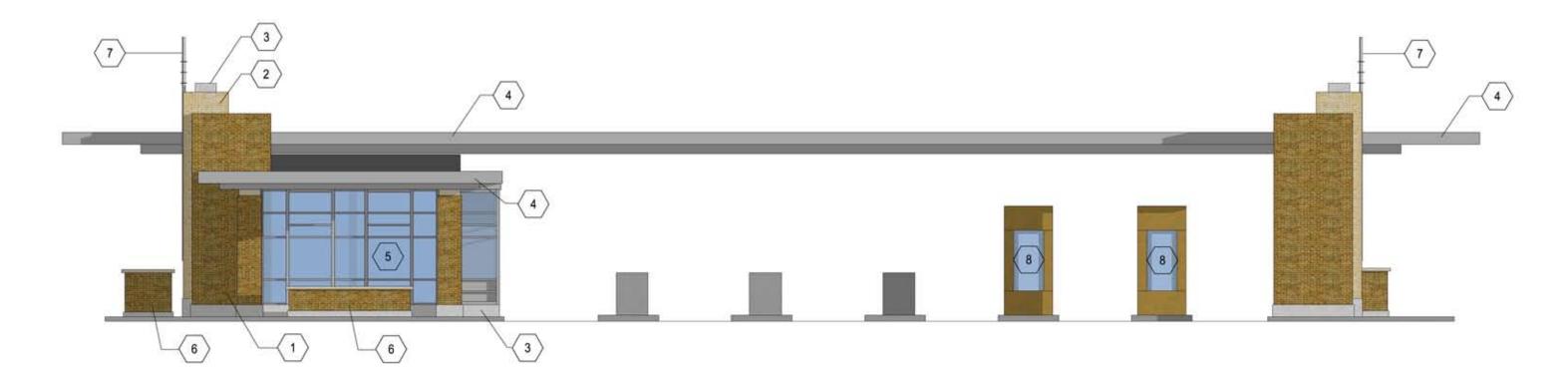




Dane County Regional Airport - Exit Plaza

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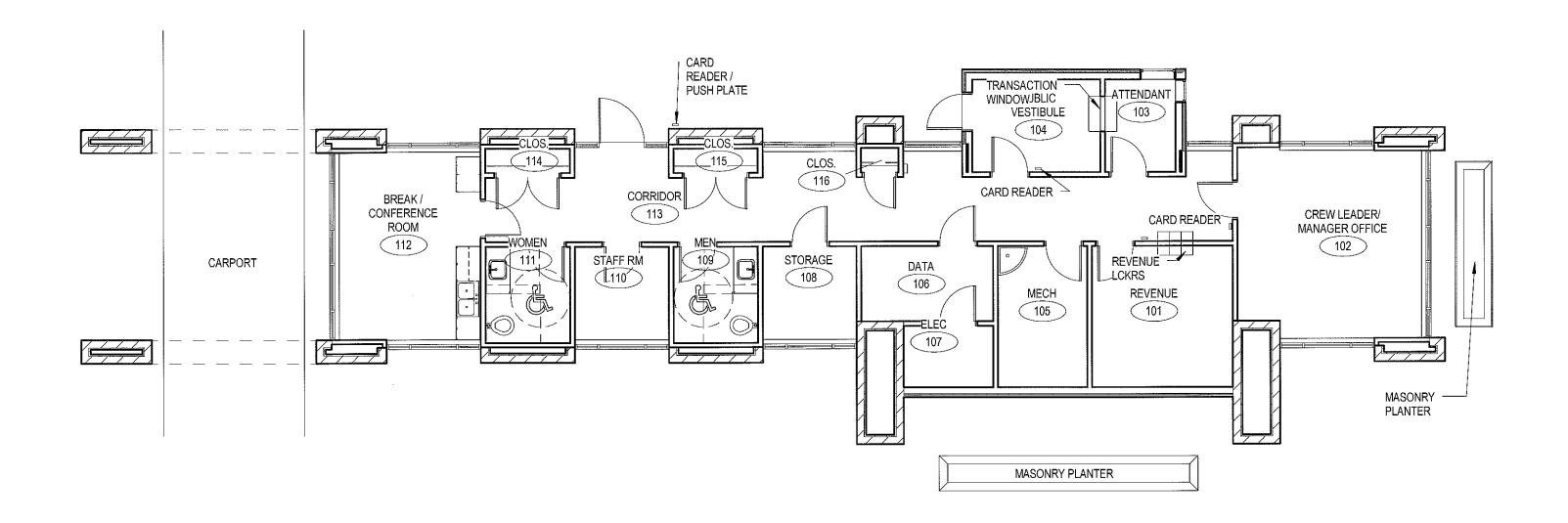
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Dane County Regional Airport - Exit Plaza





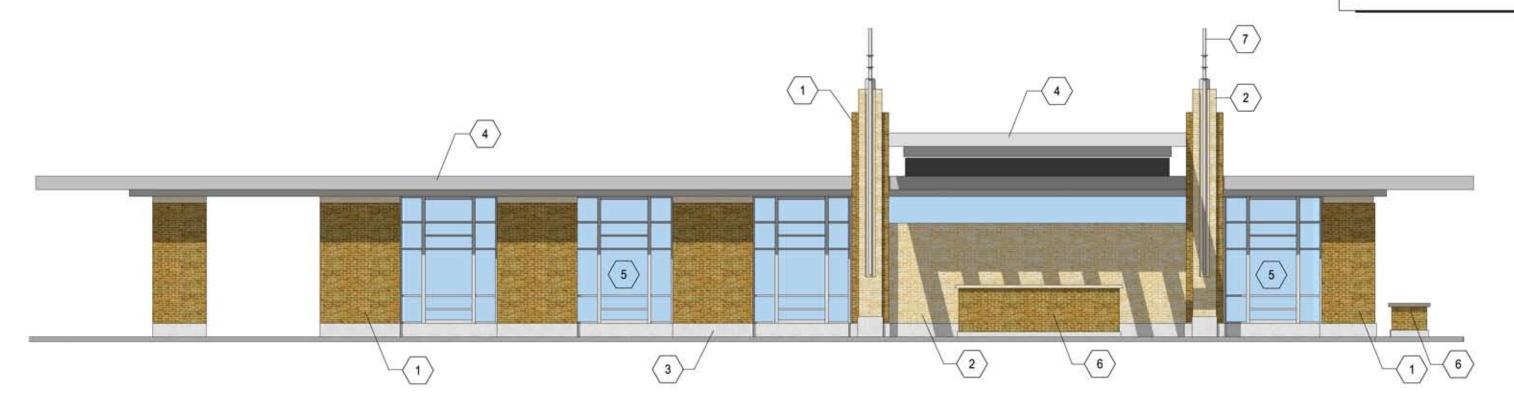




Dane County Regional Airport

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Dane County Regional Airport - Parking Structure



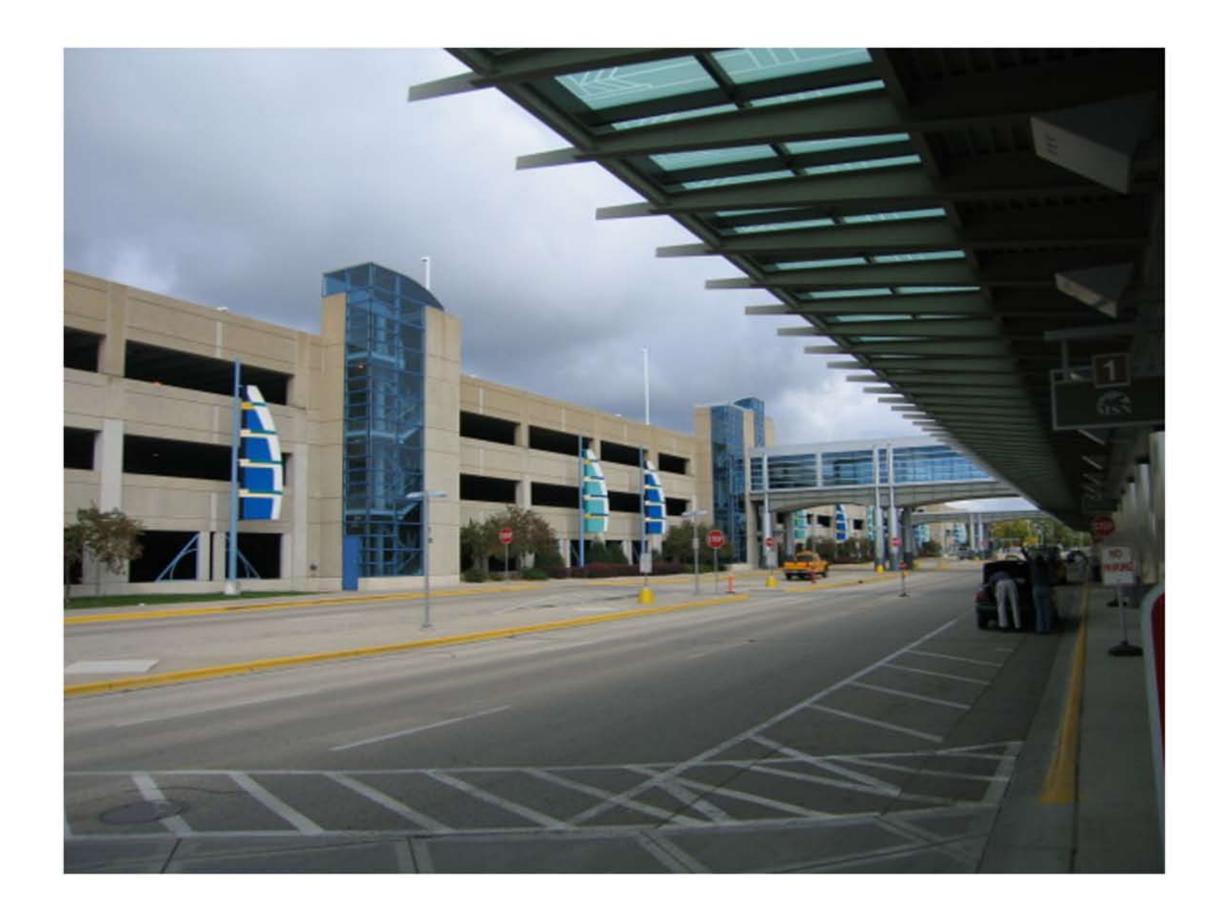






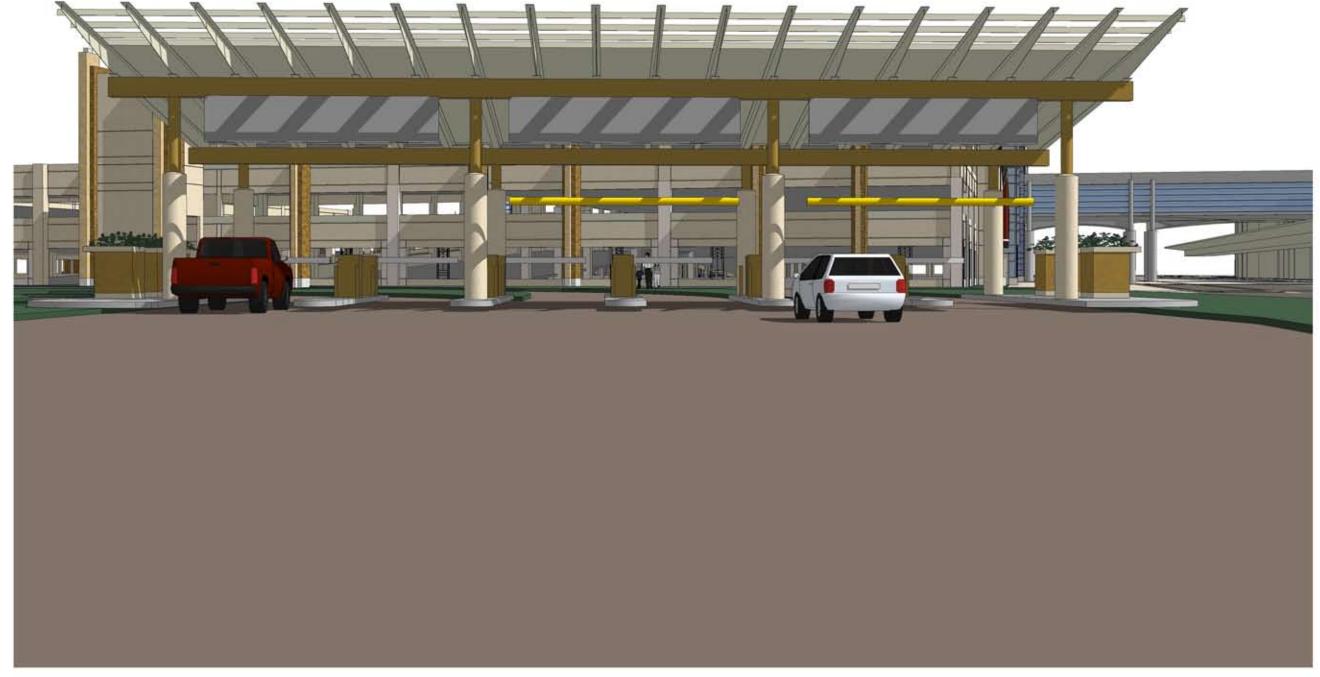
















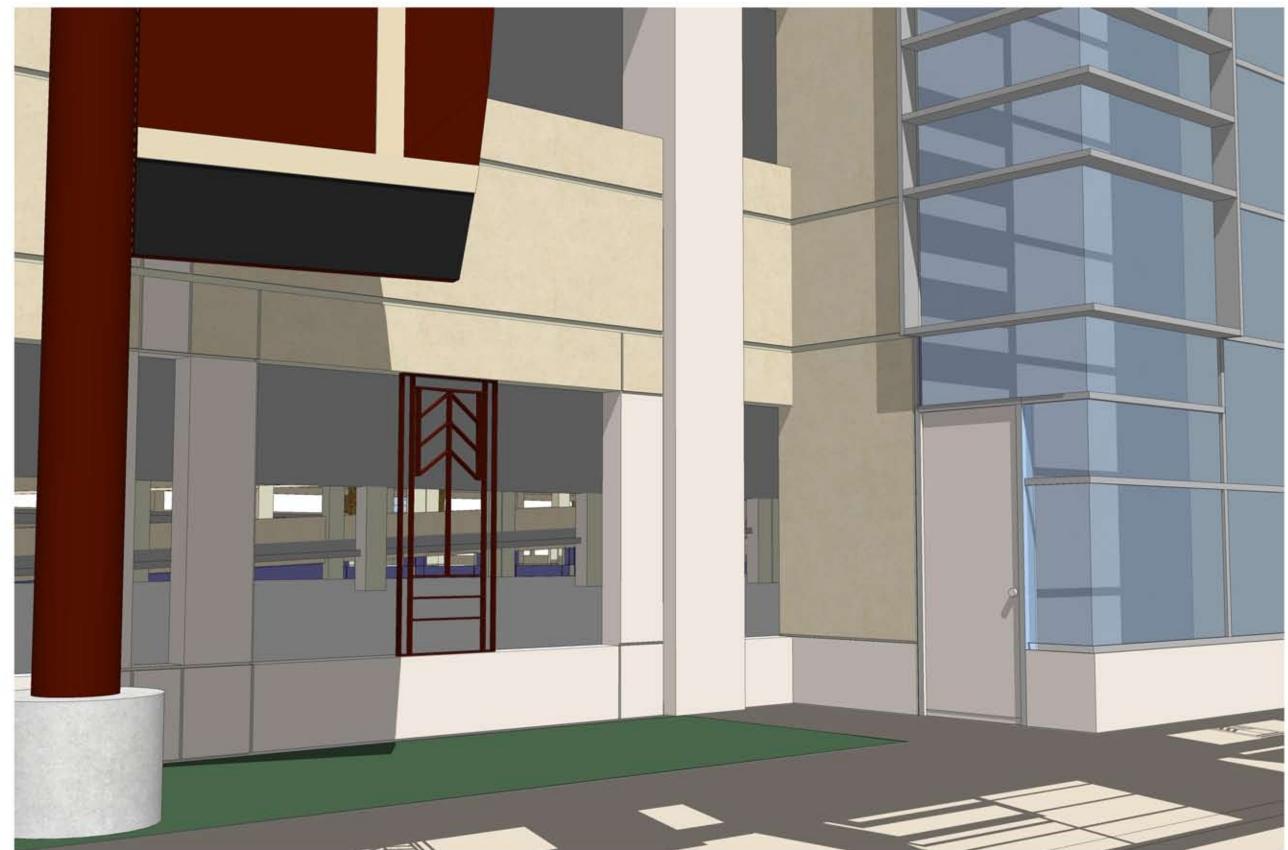
Dane County Regional Airport - Entry Plaza







04/01/2007 06009-0







Dane County Regional Airport

4000 International Lane #3 Madison, Wisconsin 53704



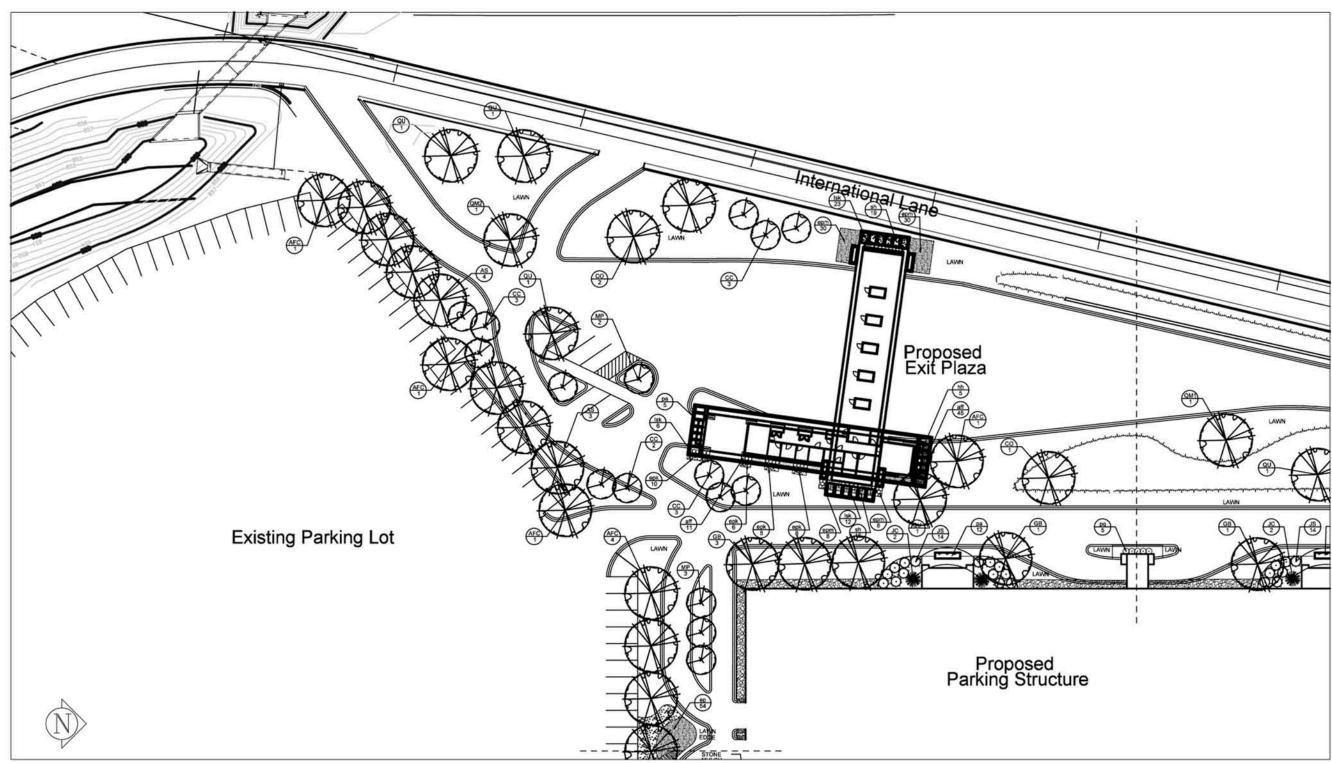


eppstein uhen : architects

Urban Design Committee Submittal

04-01-2007

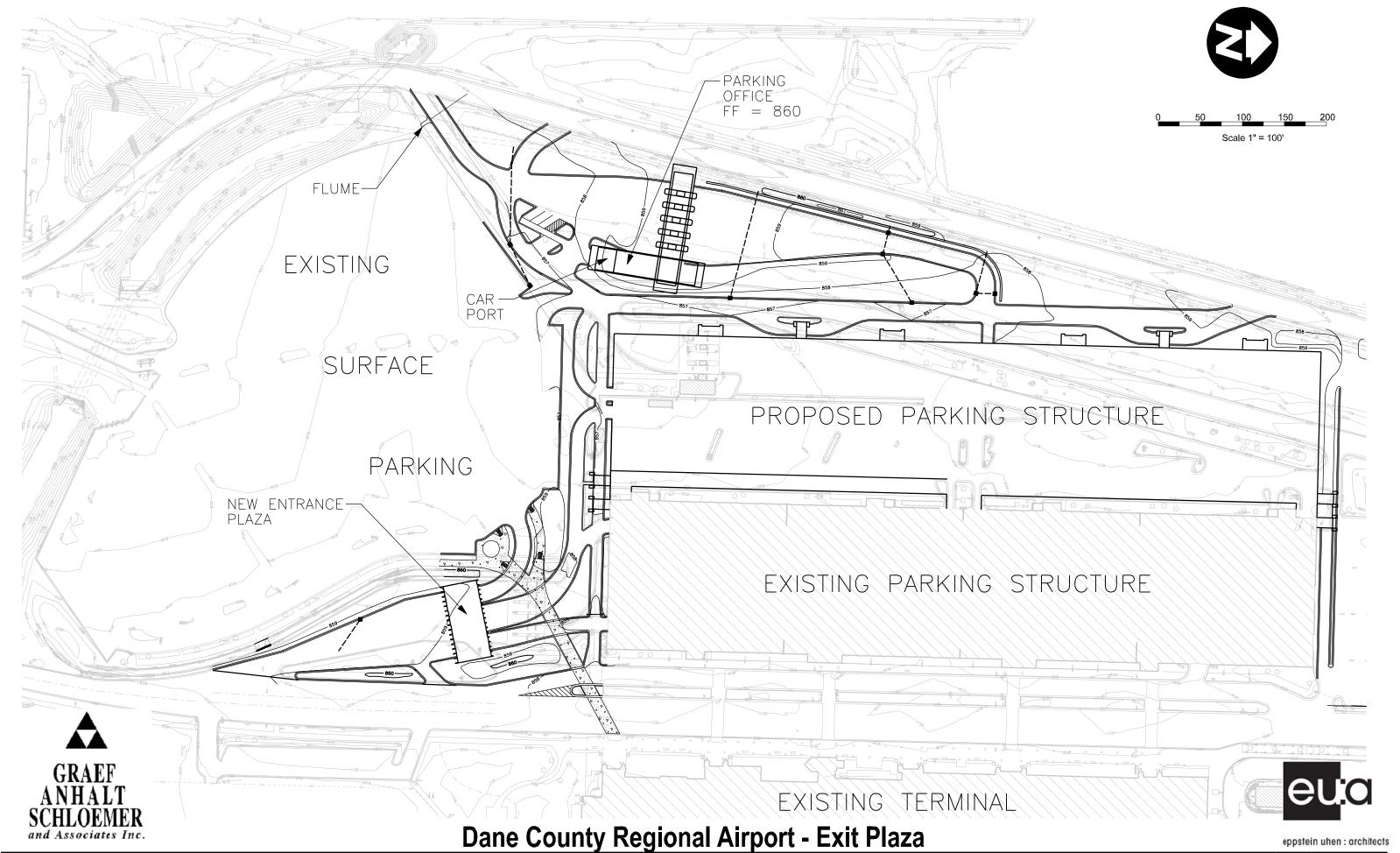
PROJECT NUMBER: 306009-01







Madison, WI



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