

PURCHASING VIEW



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

## Non-Competitive Selection Request

Date: 10/05/2020

Requisition Number: (8 characters)

Requestor Name: NicoleMarie Hall

Requestor Phone Number: 608-266-4777

Requestor Email: nmhall@cityofmadison.com

Fund: 1100 GENERAL

Agency: 30 FIRE

- Major:
- 53\*\*\* Supplies/Goods
  - 541\*\* Utilities
  - 542\*\* Building/Facility Maintenance/Repair
  - 543\*\* Software/Equipment Maintenance/Repair
  - 544\*\* Public Works Maintenance/Repair
  - 545\*\* Training/HR-Related Services
  - 546\*\* Consulting/Professional Services
  - 548\*\* Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$3,000,000.00

Vendor Name: Reliant Fire Apparatus Inc.

Product/Service Description: Fire Apparatus

- \$50,000 and UNDER**  
This form will be sent to the Purchasing Supervisor for review.
- OVER \$50,000**  
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

**Check the box(es) for the exception criteria you feel are applicable:**

1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
3. The services are for professional services to be provided by attorneys.
4. The services are to be rendered by a university, college, or other educational institution.
5. No acceptable bids have been received after formal advertising.
6. Service fees are established by law or professional code.
7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

**REASON FOR REQUEST****WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:**

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

The City has purchased Pierce fire apparatus for several years and both the Fleet and Fire departments have found them reliable. Reliant Fire Apparatus Inc is the sole authorized vendor for Pierce custom and commercial sales in our area. Pierce fire apparatus are listed on several purchasing cooperatives that the City is a member of including HGAC Buy, NASPO ValuePoint, NPP-GOV, and Sourcewell. Pierce maintains the apparatus specifications and along with Reliant provides training support to both Fleet and Fire personnel. It is advantageous to continue with Pierce fire apparatus as Fleet staff are familiar with their maintenance and repair requirements, as well as Fire personnel are familiar with their operation in emergency response.

**COMMENTS REGARDING PURCHASES OVER \$50,000**

Reliant Fire Apparatus has been approved as the sole source of parts for the firetrucks that the City of Madison has purchased from Pierce Manufacturing. The City has spent \$4,765,796 with Reliant since 2015, all non-competitively selected.

Date: