



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Draft PERSONNEL BOARD

Wednesday, April 14, 2010

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 103A (City-County Building)

CALL TO ORDER / ROLL CALL

Others present: Mark Hanson, JoAnn Terasa, Pam Rood, Randy Whitehead, Lorie Olsen, Brad Wirtz, Sylvia Moss, Susan Debolt, Gail Glasser, Mike Lipski.

Present: 4 -

Darold D. Lowe; Sandra R. Martinson; Judy J. Hughes and Sylvia A. Thornton

Excused: 1 -

Susan C. Paddock

APPROVAL OF MINUTES

A motion was made by J. Hughes, seconded by S Martinson, to approve the Minutes of the March 3, 2010, meeting. A change to Item # 2 from "to table" to "to refer to the next meeting" was suggested and approved. The motion as amended passed by voice vote/other.

<http://legistar.cityofmadison.com/calendar/#current>

PUBLIC COMMENT

NEW BUSINESS

- 1. [17545](#)** SUBSTITUTE: Recreation of the Assessment Aide series in Compensation Group 20 as the Assessment Technician 1 (CG16/08) and 2 (CG16/10) series in Compensation Group 16 and reallocation of incumbents to the new series.

A motion was made by Lowe, seconded by Ms. Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.
- 2. [17986](#)** Retitling an Administrative Clerk 2 (CG20/11) position (#720) in the Assessor's Office as a Program Assistant 1 (20/11).

A motion was made by Ms. Hughes, seconded by Ms. Martinson, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.
- 3. [17987](#)** Creation of Compensation Group 28 (CG28) for stagehand employees represented by IATSE Local 251.

A motion was made by Ms. Martinson, seconded by Ms. Hughes, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion

passed by voice vote/other.

- 4. [17992](#) Recreating the position (#798) of Clerk Typist 2 (CG20-06) in the Comptroller’s Office Budget, as an Account Clerk 1 (CG20-07), and reallocating the incumbent to the new position.

A motion was made by Ms. Hughes, seconded by Ms. Martinson, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

- 5. [17999](#) Recreating the position (#3586) of Community Development Aide (CG20-12), referenced as a Division Systems and Finance Coordinator (xx-xx) in the Community Development Division Budget, as an Administrative Assistant (CG17-14), and reallocating the incumbent to the new position.

A motion was made by Ms. Hughes, seconded by Ms. Thornton, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by the following vote:

- Excused:** 1 -
Susan C. Paddock
- Ayes:** 3 -
Sandra R. Martinson; Judy J. Hughes and Sylvia A. Thornton
- Noes:** 1 -
Darold D. Lowe

ADJOURNMENT

A motion was made by Ms. Thornton, seconded by Ms. Martinson, to consider a recommendation about Item #2. The Personnel Board recommends that staff look at changing all City Administrative Clerk 2 classifications to Program Assistant 1 and report to the Board. The motion passed by voice vote/other.

A motion was made by Ms. Hughes, seconded by Ms. Thornton, to Adjourn. The motion passed by voice vote/other.